

TOWN OF HILTON HEAD ISLAND
Board of Zoning Appeals
Minutes of the Monday, June 28, 2010 Meeting
2:30pm – Benjamin M. Racusin Council Chambers **APPROVED**

Board Members Present: Chairman Roger DeCaigny, Vice Chairman David D’Amico,
Alan Brenner, Jack Qualey, Stephen Murphy and Bob Sharp

Board Members Absent: Michael Lawrence

Council Members Present: Bill Ferguson

Town Staff Present: Jill Foster, Community Development Department Deputy Director
Jayme Lopko, Senior Planner & BZA Coordinator
Kathleen Carlin, Board Secretary

I CALL TO ORDER

II ROLL CALL

III PRESENTATION OF THE TOWN’S CRYSTAL AWARD

Ms. Jill Foster presented the Town’s Crystal Award to outgoing Board member, Mr. David D’Amico. On behalf of staff, Ms. Foster stated her appreciation to Mr. D’Amico for his six years of dedicated service to the Board of Zoning Appeals. The membership also stated their appreciation to Mr. D’Amico for his service to the Board. A Farewell Reception in appreciation of Mr. D’Amico’s service will be held in Council Chambers immediately following today’s business meeting.

IV APPROVAL OF THE AGENDA

Mr. Qualey made a **motion** to **approve** the agenda as presented. Mr. Sharp **seconded** the motion and the motion **passed** with a vote of 6-0-0.

V APPROVAL OF THE MINUTES

Mr. Qualey made a **motion** to **approve** the minutes of the March 22, 2010 meeting as presented. Mr. Brenner **seconded** the motion and the motion **passed** with a vote of 6-0-0.

VI UNFINISHED BUSINESS

None

VII NEW BUSINESS

None

VIII BOARD BUSINESS

None

IX STAFF REPORT

1. Mrs. Jayme Lopko presented the staff's Waiver Report. Since the Board's last meeting, (4) waivers have been granted - 2 in April, 1 in May, and 1 in June.
2. Mrs. Lopko presented the new procedure for posting all meeting "packets" on the Town's website. The staff will provide hardcopies of "packet" materials, on a requested basis, for pickup at the Town.
3. Mrs. Lopko reported that one Variance Application is scheduled for review by the Board on July 26, 2010. Ms. Heather Colin, Development Review Administrator, will conduct that meeting on behalf of staff as Mrs. Lopko will be on vacation.
4. Mrs. Lopko reported that Mr. Peter Kristian will be sworn in as a returning Board member on July 26, 2010. Chairman Roger D'Caigny and Mr. Alan Brenner are also scheduled to be sworn in for a second term on that date.
5. Mrs. Lopko stated that the Board is scheduled to nominate and elect a new Chairman and Vice Chairman for 2010 – 2011 at the start of the July 26th meeting. All seven Board members will be eligible to serve in these positions.
6. Mrs. Lopko stated that one hour of State Mandated Training will be provided by staff in Conference Room # 3 immediately following the reception for Mr. D'Amico.

X ADJOURNMENT

The meeting was adjourned at 2:50pm.

Submitted By:

Approved By:

Kathleen Carlin
Board Secretary

Roger DeCaigny
Chairman