

The Town of Hilton Head Island
DESIGN REVIEW BOARD
Minutes of Special Meeting - August 3, 2010
9:00am – Benjamin M. Racusin Council Chambers APPROVED

Board Members Present: Ted Behling, Jennifer Moffett, Galen Smith and Scott Sodemann

Board Members Absent: Chairman Tom Parker and Vice Chairman Todd Theodore, Recused

Council Members Present: None

Town Staff Present: Mike Roan, Urban Design Administrator
 Kathleen Carlin, Administrative Assistant

1) CALL TO ORDER

Acting Chairman Ted Behling called the special meeting to order at 9:00am.

2) ROLL CALL

3) FREEDOM OF INFORMATION ACT COMPLIANCE

4) APPROVAL OF THE AGENDA

The agenda was approved as presented by general consent.

5) UNFINISHED BUSINESS

None

6) NEW BUSINESS

First Presbyterian Church - Alterations/Additions

Mr. Roan introduced the application and stated its location. The applicant recently completed the expansion of the church's parking area. The new parking area is located further away from the main entry of the church and has led to the development of today's plan.

The applicant is proposing to expand and refurbish the south wing of the church. The heated area of the church will be expanded to include an existing covered walkway and the space will be reconfigured to provide a new eight foot wide access corridor leading directly into the side of the Narthex. The space also includes the expansion of the restroom facilities.

A new covered entryway, stair, and handicap ramp will be provided outside of the enclosed area which will connect directly to a covered vehicle drop-off and pickup area. The proposed addition is designed to blend seamlessly with the existing facility. The colors and materials (brick, siding, roofing, etc.,) will match the existing.

The applicant's landscape plan will require only minimal site disturbance, and no specimen tree will be removed. An existing railroad tie retaining wall and landscaped area will be removed for

construction purposes, and a new landscaped area will be installed. The applicant will work with the staff regarding the preservation of the root system of an existing 27" live oak tree. The sidewalk replacement will match the existing exposed aggregate design.

Mr. Roan provided a detailed review of the proposed design, the elevations, and the landscape plan. The staff recommended approval of the application as submitted.

The applicant, Mr. Jake Lee, Lee & Parker Architects, presented statements in support of the application. The Board complimented the project, and agreed with the staff's recommendation to approve the application. At the completion of the Board's discussion, Acting Chairman Behling requested that a motion be made.

Mr. Sodemann made a **motion** to approve the First Presbyterian Church application as presented by the staff. Mr. Smith **seconded** the motion and the motion was **approved** with a vote of 4-0-0.

6) APPEARANCE BY CITIZENS

None

7) ADJOURNMENT

The meeting was adjourned at 9:15pm.

Submitted By:

Approved By:

Kathleen Carlin
Administrative Assistant

Ted Behling
Acting Chairman