

**THE TOWN OF HILTON HEAD ISLAND
MAYOR'S TASK FORCE FOR THE FUTURE
MINUTES OF MEETING**

Dave Ames, *Chairman*
JR Richardson, Jr., *Vice Chairman*
Mark Baker
Tom Barnwell
Steve Birdwell
Marc Frey
Joe Harden
Peter Kristian
Elizabeth Lamkin



Gail Quick
Willis (Bud) Shay
David Tigges
Kumar Viswanathan

Non-Voting Members:
Drew Laughlin, Council
Liaison
Steve Riley, Town Manager

Minutes of the January 4, 2010 Pre-meeting Time: 3:30 p.m.
Place: Sea Pines Welcome Center, 2nd floor conference room

Members Present: Dave Ames, *Chairman*; JR Richardson, Jr., *Vice Chairman*; Mark Baker; Tom Barnwell; Steve Birdwell; Marc Frey; Joe Harden; Peter Kristian; Elizabeth Lamkin; Gail Quick; Bud Shay; David Tigges; Kumar Viswanathan; *Committee Members*; Drew Laughlin, *Council Liaison*; Steve Riley, *Town Manager*.

Members Absent: None.

Staff Present: Charles Cousins, *Community Development Director*; Sue Blake, *Executive Assistant to the Town Manager*.

I CALL TO ORDER

The meeting was called to order at 3:30 p.m.

II FOIA COMPLIANCE

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirement.

III NEW BUSINESS

The Chairman, Dave Ames, welcomed the committee. He reviewed comments he had received from the committee members, presented an initial draft of a management process and discussed administrative matters.

It was unanimously agreed by the committee that the chairman would be the single spokesperson for public comment. They also concurred that a Task Force website was a good format to provide public information and a means for the public to email their comments and suggestions.

It was determined that regular committee meetings would be scheduled for the second and fourth Monday of each month through the month of July 2010.

Dave Ames asked that each committee member complete a SWOT (Strengths, Weaknesses, Opportunities and Threats) Analysis as soon as possible for discussion at the January 11, 2010 meeting.

IV ADJOURNMENT

The chairman adjourned the meeting at 5:04 p.m.