

**TOWN OF HILTON HEAD ISLAND
ACCOMMODATIONS TAX ADVISORY COMMITTEE**

Date: July 22, 2011 **Time:** 9:30 a.m.

Members Present: Bret Martin; *Chairman*, Willis O. Shay; *Vice-Chairman*, John Diamond, John Munro, Frank Soule, Robert Stenhammer, Trish Heichel

Members Absent:

Staff Present: Susan Simmons; Director of Finance, Vicki Pfannenschmidt; Executive Assistant, Lynn Buchman; Administrative Assistant-Executive, Debra Cyrilla; *Accounting Specialist*

Council Present: Kim Likins, Lee Edwards

Others Present: Jeffrey Reeves, GERALYN Keating; The Arts Center

Media: None

1. Call to Order:

The meeting was called to order at 9:30 a.m.

2. FOIA Compliance:

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Swearing in of Reappointed and New Members:

Mr. Shay asked the soon to be appointed members to briefly tell what experience they will bring to the Accommodation Tax Advisory Committee. Both Mr. Stenhammer and Ms. Heichel spoke about how their experiences relate to the work the ATAX Committee does.

Mr. Heitzke was unable to attend the meeting and in his absence, Council Member Kim Likins swore in reappointed committee member Frank Soule and newly appointed committee members Robert Stenhammer and Trish Heichel.

4. Crystal Award Presentation:

Council Member Kim Likins presented Mr. Michael Keskin with the Crystal Award on behalf of the Town of Hilton Head Island for his seven years of service on the Accommodation Tax Advisory Committee. Ms. Likins thanked Mr. Keskin for his service on the Committee and for everything the Accommodations Tax Advisory Committee does for the non-profit organizations in this community.

5. Reception:

6. Special Orders:

a. Election of Chairman and Vice Chairman. John Diamond nominated Bret Martin as Chairman. John Munro seconded the motion. There were no other nominations. Mr. Martin was elected unanimously.(7-0)

b. John Diamond nominated Willis Shay as Vice Chairman. John Munro seconded the motion. There were no other nominations. Mr. Shay was elected unanimously.(7-0)

7. Approval of Minutes:

Mr. Shay moved to approve the Minutes of April 8, 2011. Mr. Munro seconded the motion. The Motion passed.(5-0-2) Ms. Heichel and Mr. Stenhammer abstained.

8. Chairman's Report:

Mr. Martin had nothing to report. Mr. Shay noted that having been a member of the Accommodations Tax Committee for many years he believes that the Committee is one of most important committees in town and does its most to advance the cause of all of the citizens of Hilton Head Island to the best of its ability. He looks forward to Mr. Martin serving as Chairman and continuing the good work of the Committee.

9. Unfinished Business: None

10. New Business: None

11. Adjournment:

Mr. Shay moved to adjourn the meeting. Mr. Soule seconded the Motion. The meeting was adjourned at 10:15 a.m.

Approved:

Respectfully submitted:

Bret Martin, Chairman

Debra Cyrilla, Secretary