

TOWN OF HILTON HEAD ISLAND PLANNING COMMISSION-CIP COMMITTEE

Date: October 13, 2011

Time: 2:00 P.M.

Members Present: Tom Lennox, Chairman, Tom Crews, Gail Quick, David Bennett

Members Absent: Charles Young, III

Staff Present: Scott Liggett, Jeff Buckalew

Others Present: Loretta Warden, *Planning Commission*, Peter Ovens

Media Present: None

I. FOIA Compliance:

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

II. New Business

1. Proposed FY13 Capital Improvements Program – review/discussion.

Mr. Liggett advised the Committee that attached to their agenda packet was a spreadsheet which had been refined as a result of the discussion from the September 22, 2011 meeting. In particular, note the proposed re-ordering/re-prioritization of projects contained within the out-years of the pathway category which is reflective of the process and formulas which staff presented.

Mr. Liggett invited Jeff Buckalew to speak about the work that he and Darrin Shoemaker have done regarding the roadway improvements and recommendations as a result of that endeavor.

Jeff Buckalew reviewed the FY-13 CIP Roadway Ratings as follows:

	<u>Priority</u>	<u>Rating</u>
Mainland Transportation Improvements (obligated by TC)	High	1
Leamington/Fresh Market Signal/Int.	High	2
On-Island Left Turn Lanes at Yacht Cove/Jenkins	High	3
US278 Gateway Improvements at Windmill Harbor	High	4
Directional/Neighborhood Street Signs	High	5
F&R Emergency Access Points – General	High	6
Intersection/Crosswalk Lighting	High	7
Traffic Signal Mast Arms	Med	8
Private Road Acquisition	Med	9
Stoney secondary Road South	Low	10
Lemoyne Road Improvements/Ext.	Low	11

Mr. Liggett asked the Committee if they were in agreement with the reordering that was the result of that prioritization, I will make the changes to the spreadsheet. The Committee was in agreement with the changes indicated.

Additionally, Mr. Liggett advised there are several projects which have been identified as candidates for deferment within the CIP or de-emphasis and placement on the Capital Needs Assessment Program (CNAP). These projects are identified within the spreadsheet by “blue” shading and are summarized as follows:

- Jonesville Road Pathway – de-emphasis of this project and removal from the CIP and placement on the CNAP.
- Stoney Secondary Road-South, Spanish Wells Road to Kirby Lane – deferment of this project with funding proposed for FY2015 (delay 1 year).
- Summit Drive Realignment – de-emphasis of this project and removal from the CIP and placement on the CNAP.
- Law Enforcement Center – de-emphasis of this project and removal from the CIP and placement on the CNAP.

The Committee was in agreement with the above candidates for deferment or de-emphasis in the CIP.

The Committee started to review the pages marked Fiscal Year 2013 – Proposed Priority Projects in an effort to pick out approximately ten projects of high priority. Chairman Lennox asked Mr. Liggett, Mr. Buckalew and Mr. Shoemaker to advise the Committee what the ten most important of the priority projects listed. They are as follows:

Pathways

- US 278 – B (William Hilton Parkway) Wexford Circle to Fresh Market Shoppes
- US278 – B (William Hilton Parkway) Fresh Market Shoppes to Shelter Cove/Chaplin – design

Roadway Improvements

- Leamington/Fresh Market Shoppes Intersection Improvements – construction
- US 278 Gateway Improvements at Windmill Harbour

Park Development

- Island Recreation Center Enhancements – pending action by Council
- Chaplin Linear Park with Boardwalk

Existing Facilities & Infrastructure

- Fire Station #2 replacement

New Facilities

- Community Development Permitting Software Replacement
- Coligny Area Improvements – Phase II

Beach Maintenance

- Beach Management and Monitoring

Mr. Liggett advised the Committee he will modify the spreadsheet consistent with what we talked about and refine the proposed priority list and develop a way to draw specific attention to the projects we just spoke of.

There being no further business, the meeting was adjourned at 3:15 p.m.

Respectfully Submitted,

Karen D. Knox
Senior Administrative Assistant

These Minutes were not formally approved due to turnover in Committee Members.