

TOWN OF HILTON HEAD ISLAND PLANNING COMMISSION-CIP COMMITTEE

Date: June 27, 2011

Time: 2:00 P.M.

Members Present: Tom Lennox, Chairman, Tom Crews, Al Vadnais, Ex- Officio

Members Absent: Charles Young, III, Gail Quick

Staff Present: Scott Liggett, Julian Walls, Jeff Buckalew, Shawn Colin

Others Present: Loretta Warden, *Planning Commission*

Media Present: Tom Barton, *The Island Packet*

I. FOIA Compliance:

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

II. New Business

1. FY12 Budget Recap

Mr. Liggett advised the Committee that included in their agenda packet was the spreadsheet representing the final actions as we look forward into 2012 approved by Town Council. Mr. Liggett reviewed with the Committee several changes that were made to the spreadsheet.

2. CIP Project Status Update – Staff Report

Scott Liggett invited both Jeff Buckalew and Shawn Colin to give a status update on a variety of CIP projects, including Dunnagan's Alley, Mathews Drive North and numerous others.

3. FY13 CIP Outlook

Mr. Liggett stated that each of our budgets is a single year budget and we go through the process again each subsequent year. One of the things that is of importance to the organization particularly as we approach the December 2014 TIF deadline is to try and maximize the revenues in the TIF areas and with the TIF projects. When we last visited this with Town Council roughly speaking we estimate \$20,000,000 yet to materialize in favor of the Town to be directed to TIF funded projects.

4. CIP Project Prioritization Discussion

Mr. Liggett reminded the Committee of past discussions of a formalized prioritization process. I am interested to try and get a reaction from the Committee at least as to whether or not we are on the right track if we did nothing but revitalize the documents previously developed and prepared if only for use with the Committee and the Commission. Taken to heart if we were to adopt this or something like this as it was put together you would truly create a CIP manual which is stitched together part by part as to why are we doing this,

what is the need, linked to available revenue streams to fund those projects, not only to build, but to operate them, etc. Chairman Lennox and the Committee were very interested in proceeding and it was decided to go ahead initially with a category such as Pathways to see how the process actually works.

III. Adjournment:

There being no further business, the meeting was adjourned at 3:15 p.m.

Respectfully Submitted,

Karen D. Knox
Senior Administrative Assistant

These Minutes were not formally approved due to turnover in Committee Members.