

**The Town of Hilton Head Island  
Parks & Recreation Commission  
Thursday, October 13, 2011  
3:30 p.m.**

**Members Present:** Daniel Gafgen, Jack Hamrick, Peter Keber, Robert Moore, Heather Rath, Marc Stuckart

**Members Absent:** Timothy Singleton

**Town Staff:** Scott Liggett, Nicole Dixon, Marcy Benson, Anne Cyran

**Other:** Frank Soule, *Island Recreation Association*

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**I. Call to Order**

Chairman Stuckart called the meeting to order at 3:30 p.m.

**II. Pledge of Allegiance to the Flag**

**III. Freedom of Information Compliance**

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**IV. Approval of Minutes**

The minutes of August 11, 2011 were approved as presented.

**V. Appearance by Citizens:**

**VI. Reports**

**Update from Island Recreation Association.** Mr. Frank Soule reported on the following:

- Fall program season has over 600 participants playing soccer, 60 participants playing lacrosse, 110 participants playing Gator football.
- The Senior programs are picking up again this time of year. New SHARE Director Jennifer Beckly is implementing some new activities.
- The Cajun Festival will be held at the Shelter Cove Community Park from 11am – 5pm this Saturday.
- The Island Recreation Center winter brochure will soon be ready for distribution.

**VII. Unfinished Business:** none

**VIII. New Business**

- a. **2012 Parks & Recreation Commission Meeting Schedule.** The 2012 meeting schedule was approved as presented.

**IX. Updates**

Mr. Scott Liggett distributed to the Commissioners a list of Proposed Priority Projects for the Capital Improvement Projects (CIP) – Park Upgrades. Mr. Liggett asked the Commissioners

to review the hand outs and be prepared to have further discussion regarding the CIP Fiscal Year 13 – Parks Upgrades and Pathway Facilities at the November Parks & Recreation Commission meeting. Mr. Liggett stated that he is seeking input from the Parks & Recreation Commissioners for the December Town Council goal setting workshop.

**X. Proposed Island Recreation Center/Aquatics Facility Expansion/SHARE Senior Center Relocation Master Plan Presentation.** Mrs. Nicole Dixon stated to the Commissioners that staff is asking for a recommendation to Town Council to:

- Accept the Master Plan.
- Endorse all or portions of the consultant’s findings.
- Direct staff to incorporate that endorsement into the proposed Fiscal year 2013 CIP budget.
- Separate out the SHARE Senior Center relocation from the Recreation Center project and include it as a separate line item in the proposed Fiscal Year 2013 CIP budget.

Consultants from Lee & Parker Architects, The FWA Group and Mission Resources Group each presented a portion of the Master Plan Presentation to the Parks & Recreation Commission.

The following issues regarding the proposed SHARE Center were discussed:

- Leasing vs. building on Town-owned land.
- Location – easy to get to.
- Reasonable membership fee.
- Financial projections.
- Part time staffing / program specific instructor.
- Counting on senior participation.
- Mrs. Rath requested a copy of the results of the survey for the Commissioners.

After discussion, Mrs. Rath made a motion that the Parks and Recreation Commission endorse the findings and recommendations provided in the Master Plan regarding the proposed Island Recreation Center/Aquatics Facility expansion and SHARE Senior Center relocation and recommend approval to Town Council. Mr. Gafgen seconded. The motion passed unanimously.

**XI. Park Commissioner Comments – none**

**XII. Adjournment**

There being no further business, the meeting adjourned at 5:05 p.m.

Respectfully submitted by Eileen Wilson

Approved by: Approved 11/10/2011  
Marc Stuckart, Chairman