

**TOWN OF HILTON HEAD ISLAND  
PERSONNEL COMMITTEE REGULAR MEETING**

**Date:** October 18, 2011 **Time:** 2:30 p.m.

**Members Present:** Wm. Lee Edwards, *Chairman*; Kim Likins, Bill Ferguson

**Members Absent:** Cori Brock

**Town Staff Present:** Gregory D. DeLoach, Esq., *Assistant Town Manager*;

**Media Present:** None

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**1. Call to Order**

Chairman Edwards called the meeting to order at 2:30 p.m.

**2. Freedom of Information Act Compliance**

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3. Approval of Minutes**

Motion to approve minutes of the September 20, 2011 meeting was made by Ms. Likins and seconded by Mr. Ferguson. Motion approved by a vote of 3-0.

**4. New Business**

**Executive Session**

Ms. Likins moved to adjourn to Executive Session for the purpose of interviewing candidates for upcoming vacancies on Boards and Commissions. Mr. Ferguson seconded the motion. Motion was approved by a vote of 3-0.

**5. Adjournment**

At 3:55 p.m. the Committee returned to Open Session. Ms. Likins motioned to adjourn. Mr. Ferguson seconded the motions. Motion was approved by a vote of 3-0

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Approved  
Wm. Lee Edwards, Chairman

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Submitted by  
Cori Brock, Town Clerk