

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, November 1, 2011

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor-Pro Tem*; Bill Ferguson, Bill Harkins, Kim Likins, *Council Members*.

Absent from Town Council: George Williams and Lee Edwards, *Council Members*

Present from Town Staff: Greg DeLoach, *Assistant Town Manager*; Lavarn Lucas, *Fire Chief*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Nancy Gasen, *Director of Human Resources*; Susan Simmons, *Director of Finance*; Jill Foster, *Deputy Director of Community Development*; Marcy Benson, *Senior Grants Administrator*; Heather Colin, *Development Review Administrator*; Shawn Colin, *Comprehensive Planning Manager*; Teri Lewis, *LMO Official*; Nicole Dixon, *Senior Planner*; Anne Cyran, *Senior Planner*; Paul Rasch, *Emergency Management Coordinator*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA COMPLIANCE – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

Pancreatic Cancer Awareness Month

Mr. Richard Boccabella was present to accept the proclamation.

6) Approval of Minutes

a. Town Council Meeting – October 18, 2011

Mr. Heitzke moved to approve. Mr. Harkins seconded. The October 18, 2011 minutes were approved by a vote of 5-0.

7) Report of the Town Manager

a. Update – Port Royal Beach Renourishment Project

Scott Liggett provided Town Council with an update on the Port Royal Beach Renourishment Project. He explained that he feels confident in the schedule for completion of the projects but warned that weather does play a part in meeting the targeted dates for each phase. Mr. Liggett stated there will be an opportunity for Town Council to tour the projects. He said there are no dates set at this time but he will keep Council informed.

b. Town Manager’s Items of Interest

Mr. DeLoach reviewed the items of interest and upcoming events.

8) Reports from Members of Council

a. General Reports from Council

Mr. Harkins referred to the Sewer Summit III meeting held on October 27, 2011. He posed the question of combining the three Public Service District operations on Hilton Head Island. He spoke of encouraging the Town Manager to meet with the directors of the PSD’s to analyze the possibility of such an endeavor.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman
None.

c. Report of the Personnel Committee – Lee Edwards, Chairman

Mrs. Likins reported the Committee is continuing the interviews next week and they hope to have candidates to bring forward to Town Council in the near future.

d. Report of the Planning & Development Standards Committee –Bill Ferguson, Chairman

Mr. Ferguson reported on the October 26, 2011 meeting stating two issues of rezoning were reviewed and the Committee made favorable recommendations on each of them. He stated the rezoning for Circle K Stores was on today’s agenda and a rezoning request for properties on Marshland Road would be coming to Town Council on November 15.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

Mrs. Likins stated the Committee met earlier in the day and received a presentation from the Telecommunications Task Force. She said they did an excellent job and they emphasized that it is critical as a Town to treat all cell towers as infrastructure such as water and sewer and lighting.

f. Report of the Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins said the Committee held a special meeting on October 25, 2011 concerning the grant awarded to Fire and Rescue. He reported the Committee chose to defer a recommendation until staff could obtain further information. Mr. Harkins said the item will be placed on the November 7, 2011 Public Safety Committee agenda.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member
None.

9) Appearance by Citizens

None.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2011-23

Second Reading of Proposed Ordinance 2011-23 of The Town of Hilton Head Island adopting the “Beaufort County Hazard Mitigation Plan” as an appendix of the “Hilton Head Island Comprehensive Plan”; and to provide for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Ferguson seconded. The motion was approved by a vote of 5-0.

b. Second Reading of Proposed Ordinance 2011-24

Second Reading of Proposed Ordinance 2011-24 to amend Title 16, "The Land Management Ordinance," of the *Municipal Code of the Town of Hilton Head Island, South Carolina*, by amending Section 16-4-102, the Official Zoning Map with respect to those certain parcels identified as parcels 25, 25b and 25c on Beaufort County Tax Map 11, from OL (Office/Institutional Low Intensity) to the CC (Commercial Center) Zoning District; and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Ferguson seconded. Mr. John Binkley spoke in opposition to the amendment voicing concern with the buffer zone and lighting recommendations. Mr. Dale Johnson, an owner representative, stated the only change they anticipate from the rezoning change is the possible leasing of a vacant building. The motion was approved by a vote of 5-0.

11) New Business

a. First Reading of Proposed Ordinance 2011-33

First Reading of Proposed Ordinance 2011-33 to amend Title 16, "The Land Management Ordinance," of The Municipal Code of the Town Of Hilton Head Island, South Carolina, by amending Section 16-4-102, the Official Zoning Map with respect to those certain parcels identified as Parcels 19a and 19b on Beaufort County Tax Map 12, to apply the RFZ (Redevelopment Floating Zone Overlay District) to the existing OL (Office/Institutional Low Intensity) Zoning District; and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Ferguson seconded. The motion was approved by a vote of 5-0.

12) Executive Session

Mr. DeLoach stated he needed an executive session for potential land acquisition matters, to discuss a potential appointment to the Design Review Board and for legal advice on contractual matters related to the South Carolina Department of Transportation.

At 4:38 p.m. Mr. Heitzke moved to go into Executive Session for the reasons stated by the Assistant Town Manager. Mr. Ferguson seconded. The motion was approved by a vote of 5-0.

Mayor Laughlin called the meeting back to order at 4:54 p.m. He asked if there was any business to take up as a result of executive session.

Mr. Heitzke moved to authorize the termination of a contract between the Town of Hilton Head Island, South Carolina, and the South Carolina Department of Transportation, dated April 7, 2010, and amended on August 18, 2010, and the dismissal with prejudice of Beaufort County Case Number 2010-CP-07-1704. Mrs. Likins seconded. The motion was approved by a vote of 5-0.

Mr. Ferguson moved that the Mayor and the Town Manager be authorized to execute and deliver the contract for the purchase of 2.27 acres on Hilton Head Island from MTR Development, LLC, and that the Mayor and Town Manager be authorized to take such other and further actions as may be necessary to close the transaction as described in the contract. Mr. Heitzke seconded. The motion was approved by a vote of 5-0.

13) Adjournment

Mr. Heitzke moved to adjourn. Mr. Ferguson seconded. The motion was approved by a vote of 5-0. The meeting was adjourned at 4:56 p.m.

Vicki Pfannenschmidt, Secretary

Approved: 11/15/2011

Drew A. Laughlin, Mayor