

**THE TOWN OF HILTON HEAD ISLAND**  
**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, December 20, 2011

**Time:** 4:00 P.M.

**Present from Town Council:** Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor-Pro Tem*; George Williams, Lee Edwards, Bill Ferguson, Bill Harkins, Kim Likins, *Council Members*.

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Brad Tadlock, *Deputy Fire Chief*; Shawn Colin, *Comprehensive Planning Manager*; Teri Lewis, *LMO Official*; Heather Colin, *Development Review Administrator*; Nancy Gasen, *Director of Human Resources*; Jeff Buckalew, *Town Engineer*; Darrin Shoemaker, *Traffic & Transportation Engineer*; Vicki Pfannenschmidt, *Executive Assistant*

**Present from Media:** Tom Barton, Island Packet

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**1) CALL TO ORDER**

Mayor Laughlin called the meeting to order at 4:00 p.m.

**2) PLEDGE TO THE FLAG**

**3) INVOCATION**

**4) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5) Proclamations and Commendations**

Beaufort County Commendation as one of America's 100 Best Communities for Young People by America's Promise Alliance

Superintendent Valerie Truesdale was present to accept the Commendation.

**6) Approval of Minutes**

**a.** Town Council Workshop – December 1-3, 2011

Mr. Heitzke moved to approve. Mr. Williams seconded. Mr. Riley noted that under New Business the convening date for the workshop should be December 1, 2011. The corrected minutes from the December 1-3, 2011 Town Council Workshop were approved by a vote of 7-0.

**b. Town Council Meeting – December 6, 2011**

Mr. Heitzke moved to approve. Mr. Williams seconded. The minutes of the December 6, 2011 Town Council meeting were approved by a vote of 7-0.

**7) Report of the Town Manager**

**a. 2<sup>nd</sup> Quarter Recycling Report**

Scott Liggett reviewed the 2<sup>nd</sup> Quarter recycling statistics and noted that the Beaufort County Recycling Center has not seen a decrease in collected items. He stated the recycling being collected by Republic is in fact additional recycling for Hilton Head Island.

Mr. Liggett updated Town Council on the status of the Beach Renourishment Project.

**b. Town Manager's Items of Interest**

Mr. Riley reported on some items of interest.

**8) Reports from Members of Council**

**a. General Reports from Council**

Mr. Ferguson noted there was utility work being conducted on entrances to private property in the Chaplin Community. He stated no one had contacted the property owners concerning easements. Mr. Riley said he would have staff check into the matter.

**b. Report of the Intergovernmental Relations Committee – George Williams, Chairman**

Mr. Williams said the Committee had met this afternoon and reviewed the list of bills from last year. He said they had chosen several bills for staff review and the Committee will consider recommendations on specific bills at their January, 2012 meeting.

**c. Report of the Personnel Committee – Lee Edwards, Chairman**

No report.

**d. Report of the Planning & Development Standards Committee –Bill Ferguson, Chairman**

Mr. Ferguson requested the December 28, 2011 meeting be cancelled. Mayor Laughlin asked staff to check into the possibility of cancelling or rescheduling.

**e. Report of the Public Facilities Committee – Kim Likins, Chairman**

No report.

**f. Report of the Public Safety Committee – Bill Harkins, Chairman**

No report.

**g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member**

No report.

**9) Appearance by Citizens**

Mr. Clint Van Aswegen addressed Town Council concerning the Spring Break Tennis and court reservations.

**10) Unfinished Business**

None.

**11) New Business**

**a. Consideration of a Resolution establishing principles, goals, policy agenda and management agenda.**

Consideration of a Resolution that the Town Council of the Town of Hilton Head Island, South Carolina, establishing the Town of Hilton Head Island Destination 2020 Guiding Principles, the Five Year (2017) Goals, 2012 Policy Agenda/Targets for Action, and 2012 Management Agenda.

Mr. Heitzke moved to approve. Mr. Ferguson seconded. The motion was approved by a vote of 7-0.

**b. Consideration of a Recommendation to grant easements to the South Island Public Service District**

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island endorse the easement requests as made by the South Island Public Service District (SIPSD).

Mr. Heitzke moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 7-0.

**c. Consideration of a Recommendation for Speed Limit revision –Charles E. Fraser Toll Bridge-Palmetto Bay Road**

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island, South Carolina, request the South Carolina Department of Transportation (SCDOT) to revise the existing speed limit treatment on the Charles E. Fraser Toll Bridge and on a portion of Palmetto Bay Road.

Mr. Heitzke moved to approve. Mr. Ferguson seconded. The motion was approved by a vote of 6-1. (Mr. Edwards was opposed.)

**12) Executive Session**

Mr. Riley stated he needed an executive session for contractual matters pertaining to land acquisition; including a request to sell town-owned land and a request for right-of-entry over town-owned land; contractual matters pertaining to our contract with the Beaufort County Sheriff's Office and Beaufort County; contractual matters pertaining to an agreement with Palmetto Dunes Property Owners Association and Greenwood Development; and personnel matters pertaining to appointments to Boards and Commissions.

At 4:22 p.m. Mr. Heitzke moved to go into Executive Session for the reasons stated by the Town Manager. Mr. Williams seconded. The motion was approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 4:54 p.m. and asked if there was any business to take up as a result of executive session.

Mr. Ferguson moved that the Town Council authorize the Town Manager to execute and deliver the right-of-entry by and between the Town of Hilton Head Island, South Carolina, and American Towers, LLC, and to take such other and further actions as may be necessary to complete the Town's obligations set forth in the right-of-entry. Mr. Heitzke seconded. The motion was approved by a vote of 7-0.

**12) Adjournment**

Mr. Williams moved to adjourn. Mr. Ferguson seconded. The motion was approved by a vote of 7-0. The meeting was adjourned at 4:55 p.m.

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Vicki Pfannenschmidt  
Executive Assistant

Approved: 1/17/2012

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Drew A. Laughlin, Mayor