

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, December 6, 2011

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor-Pro Tem*; George Williams, Lee Edwards, Bill Ferguson, Bill Harkins, Kim Likins, *Council Members*.

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Lavarn Lucas, *Fire Chief*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Brian Hulbert, *Staff Attorney*; Jill Foster, *Deputy Director of Community Development*; Shawn Colin, *Comprehensive Planning Manager*; Teri Lewis, *LMO Official*; Tom Fultz, *Director of Administrative Services*; Nancy Gasen, *Director of Human Resources*; Paul Rasch, *Emergency Management Coordinator*; Darrin Shoemaker, *Traffic & Transportation Engineer*; Rich Hamilton, *GIS Administrator*; Shea Farrar, *Senior Planner*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA COMPLIANCE – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

None.

6) Approval of Minutes

a. Town Council Meeting – November 15, 2011

Mr. Heitzke moved to approve. Mr. Williams seconded. Mr. Williams noted that on page 6 of the “draft minutes” the final paragraph, second sentence should read, “He stated he had a concern about the initial costs and the future operating costs for the entire project.” The corrected November 15, 2011 minutes were approved by a vote of 7-0.

7) Report of the Town Manager

a. Port Royal Beach Renourishment Report

Mr. Liggett reported on the progress of the project noting they are still working toward meeting the deadlines.

b. 2nd Quarter Recycling Report

Mr. Liggett explained the report had not been finalized and he would present it at the December 20, 2011 Town Council meeting.

c. Town Manager's Items of Interest

Mr. Riley reported of some items of interest.

8) Reports from Members of Council

a. General Reports from Council

Mayor Laughlin thanked everyone for the work done at the recently held Town Council Workshop. He stated Council and staff came prepared and focused and he felt the outcome was good. He explained the results of the Workshop would be reviewed at the next Town Council meeting.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams stated he had reviewed the pre-filed Senate and House bills for 2012 and has asked that staff review for possible discussion at the next scheduled meeting.

c. Report of the Personnel Committee – Lee Edwards, Chairman

Mr. Edwards reported the Committee has a recommendation for Town Council's review for the vacancy on the Planning Commission.

d. Report of the Planning & Development Standards Committee –Bill Ferguson, Chairman

No report.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

Mrs. Likins stated the Committee had met earlier in the day and made a recommendation in favor of granting an easement over town owned property to the South Island Public Service District.

f. Report of the Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins stated the Committee met on December 5 and a recommendation in favor of a speed limit revision for the Charles E. Fraser Toll Bridge/Palmetto Parkway would be coming forward to Town Council at the December 20, 2011 meeting.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins stated the selection Committee hopes to make a recommendation on a consultant for the rewrite by the end of the year.

9) Appearance by Citizens

None.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2011-34

Second Reading of Proposed Ordinance 2011-34 to amend Title 16, "The Land Management Ordinance," of *The Municipal Code of the Town of Hilton Head Island, South Carolina*, by amending Section 16-4-102, the Official Zoning Map with respect to those certain parcels identified as Parcel 8E and Parcel 410 on Beaufort County Tax Map 8 from IL (Light Industrial) to the RM-4 (Low to Moderate Density Residential) Zoning District; and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Ferguson seconded. The motion was approved by a vote of 7-0.

b. Second Reading of Proposed Ordinance 2011-35

Second Reading of Proposed Ordinance 2011-35 to amend section 3-1-210 of *The Municipal Code of the Town of Hilton Head Island, South Carolina*, to establish the boundaries of the Town of Hilton Head Island's six wards by Redistricting Option Three; and to provide for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Ferguson seconded. The motion was approved by a vote of 7-0.

c. Second Reading of Proposed Ordinance 2011-36

Second Reading of Proposed Ordinance 2011-36 authorizing the execution and delivery of an easement encumbering Town owned real property, pursuant to the authority of the S. C. Code Ann., Section 5-7-40 (Supp. 2010), and Section 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983, As Amended); and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Ferguson seconded. The motion was approved by a vote of 7-0.

11) New Business

a. Consideration of Recommendations from the Telecommunications Task Force of the Greater Island Committee

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island adopt recommendations from the Telecommunications Task Force.

Mr. Jim Collett reviewed the findings and recommendations of the Task Force and challenged Town Council to move forward in improving and acquiring satisfactory cell phone service for the Island. Mayor Laughlin noted the Task Force has been working on this project for well over a year and he thanked them for their effort and time spent on the project. After discussion, Mr. Harkins moved Town Council accept with enthusiasm and gratitude the report provided. Mrs. Likins seconded. The motion was approved by a vote of 7-0.

12) Executive Session

Mr. Riley stated he needed an executive session for contractual matters pertaining to land acquisition; contractual matters pertaining to the Town’s contract with Beaufort County and the Beaufort County Sherriff’s Office; personnel matters pertaining to the Town Attorney’s mid-term review; legal matters pertaining to ongoing litigation and personnel matters pertaining to appointments to the Town’s Planning Commission and the Beaufort County Airport Advisory Commission.

At 4:27 p.m. Mr. Heitzke moved to go into Executive Session for the reasons stated by the Town Manager. Mr. Ferguson seconded. The motion was approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 5:05 p.m. and asked if there was any business to take up as a result of executive session.

Mr. Edwards moved that Town Council appoint Barry Taylor to the Planning Commission to fill the unexpired term of Terry Leary. Mr. Ferguson seconded. The motion was approved by a vote of 7-0.

Mr. Edwards moved that the Town Council for the Town of Hilton Head Island retroactively adopt a resolution authorizing the settlement of condemnation litigation with Graves Construction Company and Robert Graves (2011-CP-07-83 and 2011-CP-07-84). Mrs. Likins seconded. The motion was approved by a vote of 7-0.

Mrs. Likins moved that the Town Council authorize the Town Attorney to execute and deliver the “Consent Order” by and between the Town of Hilton Head Island, South Carolina, SCDHEC-OCRM and property owners in Palmetto Dunes, and to take such other and further actions as may be necessary to conclude the litigation described in the consent order. Mr. Williams seconded. The motion was approved by a vote of 7-0.

13) Adjournment

Mr. Ferguson moved to adjourn. Mr. Williams seconded. The motion was approved by a vote of 7-0. The meeting was adjourned at 5:06 p.m.

Vicki Pfannenschmidt
Executive Assistant

Approved: December 20, 2011

Drew A. Laughlin, Mayor