

**THE TOWN OF HILTON HEAD ISLAND**  
**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, April 19, 2011

**Time:** 4:00 P.M.

**Present from Town Council:** Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor Pro-Tem*; Bill Ferguson, George Williams, Bill Harkins, Kim Likins, Lee Edwards, *Council Members*.

**Present from Town Staff:** Stephen G. Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities*; Lavarn Lucas, *Fire Chief*; Nancy Gasen, *Director of Human Resources*; Jill Foster, *Deputy Director of Community Development*; Brian Hulbert, *Staff Attorney*; Julian Walls, *Facilities Manager*; Teri Lewis, *LMO Official*; Shawn Colin, *Comprehensive Planning Manager*; Heather Colin, *Development Review Administrator*; Nicole Dixon, *Senior Planner*; Anne Cyran, *Senior Planner*; Paul Rasch, *Emergency Management Coordinator*; Bob Klein, *Building Official*; Rene Phillips, *Website/Court Systems Administrator*; Vicki Pfannenschmidt, *Executive Assistant*

**Present from Media:** Tom Barton, *Island Packet*

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**1) CALL TO ORDER**

Mayor Laughlin called the meeting to order at 4:00 p.m. He said Mr. Ferguson had a prepared statement for Council and the public.

Mr. Ferguson read a statement of apology to Mr. Williams, the Public, and Town Council for his actions at the April 5, 2011 Town Council meeting. He explained he is dealing with health issues and asked Mayor Laughlin to relieve him of his committee assignments until such time as his doctors believe he can resume his duties. Mayor Laughlin agreed to his request and noted that the alternates for the committees of which Mr. Ferguson is assigned will take over his duties as members.

**2) PLEDGE TO THE FLAG**

**3) INVOCATION**

**4) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5) Proclamations and Commendations**

a. Sexual Awareness Month

Jeanne L. Newland, Director of Prevention/Outreach Services of Hope Haven of the Lowcountry accepted the proclamation.

b. Child Abuse Prevention Month

Kathy and Phillip White accepted the proclamation.

c. Building Safety Month

Bob Klein accepted the proclamation.

**6) Approval of Minutes**

a. Regular Town Council Meeting – April 5, 2011

Mr. Heitzke moved to approve. Mr. Harkins seconded. The minutes from the April 5, 2011 meeting were approved by a vote of 6-0-1. Mr. Ferguson abstained.

**7) Report of the Town Manager**

a. Town Manager's Items of Interest

Mr. Riley reported on some Items of Interest.

b. April, 2011 Quarterly Report

Mr. Riley noted that the quarterly report was included with the agenda package for Town Council's review.

**8) Reports from Members of Council**

a. General Reports from Council

Mr. Heitzke said there was an error in the April 5, 2011 Town Council minutes on page three under Reports from Members of Council, the second paragraph, third line should read 16,000 foot hanger and not 60,000. Mr. Heitzke moved the minutes be corrected to reflect the correct number. Mr. Williams seconded. The motioned was approved by a vote of 6-0-1. Mr. Ferguson abstained.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams explained the Committee met and reviewed the status of bills in Columbia. He said there was a presentation from USC-Beaufort concerning a collaborative effort with the Town and USC-Beaufort to enhance hospitality and tourism training and special events management on Hilton Head Island. He said a recommendation of approval from the Committee would be coming to Town Council in the near future.

Mr. Williams said there was a report from staff concerning the status of the Storm Water Utility negotiations with the County.

Mr. Williams reported the Committee reviewed House Bill 4033 which addresses municipal improvement district law to allow the establishment of a municipal improvement district to assist in funding dredging. He said the Committee would like staff to review the proposal coming forward from CSA.

c. Report of the Personnel Committee – Lee Edwards, Chairman

Mr. Edwards stated the Committee has several meetings scheduled to review the talent bank for Committees, Boards and Commissions.

d. Report of the Planning and Development Standards Committee –Bill Ferguson, Chairman

None.

e. Report of the Public Facilities Committee – Kim Likins, Chairman  
None.

f. Report of the Public Safety Committee – Bill Harkins, Chairman  
None.

**9) Appearance by Citizens**

**10) Unfinished Business**

**a. Second Reading of Proposed Ordinance 2011-06**

Second Reading of Proposed Ordinance 2011-06 to amend the budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2011; to provide for the expenditures of certain funds; and to allocate the sources of revenue for the said funds.

Mr. Heitzke moved to approve. Mr. Williams seconded. The motion was approved by a vote of 7-0.

**11) New Business**

**a. First Reading of Proposed Ordinance 2011-05**

First Reading of Proposed Ordinance 2011-05 to amend Title 16, "The Land Management Ordinance," of the Municipal Code of the Town Of Hilton Head Island, South Carolina, by amending Section 16-4-102, the Official Zoning Map with respect to those certain parcels identified as Parcel 11H And Parcel 217 on Beaufort County Tax Map 8 and Parcel 104, Parcel 106 and Parcel 108 on Beaufort County Tax Map 8A from OL (Office/Institutional Low Density) and IL (Light Industrial), to the CC (Commercial Center) Zoning District; and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Williams seconded. The motion was approved by a vote of 7-0.

**b. Consideration of a Resolution**

Consideration of a Resolution by the Town Council of the Town of Hilton Head Island denying the application for Zoning Map Amendment ZMA100009 which requests an amendment to Chapter 4 of Title 16, "The Land Management Ordinance" (LMO), of the Municipal Code of the Town of Hilton Head Island, South Carolina, by amending Section 16-4-102, the Official Zoning Map with respect to the certain parcels identified as Parcel 11H and Parcel 217 on Beaufort County Tax Map 8 and Parcel 104, Parcel 106 and Parcel 108 on Beaufort County Tax Map 8A from OL (Office/Institutional Low Density) and IL (Light Industrial), to the CC (Commercial Center) Zoning District.

Due to the approval of the first reading of Proposed Ordinance 2011-05, there was no need to act on this item.

**12) Executive Session**

Mr. Riley stated he needed an executive session for contractual matters pertaining to land acquisition; legal matters pertaining to a proposed settlement agreement with various internet travel website companies.

At 4:31 p.m., Mr. Heitzke moved to go into Executive Session for the reasons stated by the Town Manager. Mr. Williams seconded. The motion was approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 4:52 p.m. and asked if there was any business to take up as a result of executive session.

Mr. Heitzke moved that the Town Council for the Town of Hilton Head Island adopt a resolution authorizing the settlement in the Local Accommodations Tax and Beach Preservation Fee litigation. Mr. Williams seconded. The motion was approved by a vote of 6-0.

**13) Adjournment**

Mr. Heitzke moved to adjourn. Mr. Williams seconded. The meeting was adjourned at 4:53 p.m.

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Vicki Pfannenschmidt, Secretary

Approved: May 3, 2011

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Drew A. Laughlin, Mayor