

**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Date: Tuesday, April 5, 2011

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor Pro-Tem*; Bill Ferguson, George Williams, Bill Harkins, Kim Likins, Lee Edwards, *Council Members*.

Present from Town Staff: Stephen G. Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities*; Lavarn Lucas, *Fire Chief*; Tom Fultz, *Director of Administrative Services*; Nancy Gasen, *Director of Human Resources*; Steven Markiw, *Deputy Director of Finance*; Jill Foster, *Deputy Director of Community Development*; Ed Boring, *Deputy Fire Chief – Support Services*; Brad Tadlock, *Deputy Fire Chief – Operations*; Brian Hulbert, *Staff Attorney*; Julian Walls, *Facilities Manager*; Teri Lewis, *LMO Official*; Heather Colin, *Development Review Administrator*; Mike Roan, *Urban Design Administrator*; Marcy Benson, *Senior Grants Administrator*; Nicole Dixon, *Senior Planner*; Shea Farrar, *Senior Planner*; Anne Cyran, *Senior Planner*; Sarah Skigen, *Natural Resources Associate*; Joheida Fister, *Fire Marshall*; David Cooler, *Administrative Battalion Chief*; William Sanders, *Maintenance Supervisor*; Paul Rasch, *Emergency Management Coordinator*; Lorean Grant, *Communications Supervisor*; Norma Foley-Moore, *Interim Communications Manager*; Jenna Burd-Streeter, *Communications Dispatcher*; Numerous Fire and Rescue Personnel; Rene Phillips, *Website/Court Systems Administrator*; Kim Kominski, *Administrative Assistant*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA COMPLIANCE – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

a. National Telecommunicators Week

Norma Foley-Moore, Jenna Burd-Streeter, and Lorean Grant accepted the proclamation.

b. AIASC Architecture Week

Mr. Don Baker, President of the American Institute of Architects for the Hilton Head Island Chapter accepted the proclamation.

6) Approval of Minutes

a. Regular Town Council Meeting – March 15, 2011

Mr. Heitzke moved to approve. Mr. Williams seconded. The minutes from the March 15, 2011 meeting were approved by a vote of 6-0-1. Mr. Ferguson abstained.

7) Report of the Town Manager

a. Dedication of Recycled Art – Sea Pines Montessori Academy

Phillip Evans, a 6th Grade student from the Academy gave remarks concerning the creation of the piece of recycled art which is a Red Fish. He stated the Academy supports students learning about recycling. Phillip reviewed the efforts of the Art Department in encouraging students to learn how to recycle, re-purpose and re-imagine the everyday possibilities of trash. He explained the Red Fish was created by the students to act as the mascot for the Island wide recycling act. He thanked the Town of Hilton Head Island for recycling and encouraged all to keep fishing for a better tomorrow. Master Evans then proceeded with all of the other students and parents from the Academy and unveiled the Red Fish. Mr. Riley announced the Red Fish would be displayed in Council Chambers for a period of time.

b. Update – Heritage Classic Foundation

Mr. Simon Fraser gave an overview of the Heritage Classic Foundation along with an update on the Heritage Classic PGA Golf Tournament and the efforts being done to obtain a sponsor.

c. Update – Hilton Head Island-Bluffton Chamber of Commerce

Ms. Charlie Clark explained the past and present marketing efforts of the Chamber and showed a recent comp reel that contained broadcast clips mentioning Hilton Head Island as well as some of the public relations highlights from outlets such as the Boston Globe, Conde Nast, etc.

d. Greater Island Council/Telecommunications Task Force – Jim Collett

Mr. Collett introduced the members of the Telecommunications Task Force and reviewed their backgrounds. He stated they are now working on their Mission Statement and it will be completed soon. He explained that while they are not an arm of Town Council or a part of Town Government, they hope to bring their suggestions and ideas forward to Town Council at future meetings. Mayor Laughlin thanked Mr. Collett and members of the committee for their volunteer efforts.

e. Town Manager's Items of Interest

Mr. Riley reported on some Items of Interest.

f. Update on Port Royal Beach Project – Scott Liggett

Scott Liggett gave a status report on the project. He informed Council the permits have been issued but there was a timing constraint for completion. He explained all concerned have been contacted and they are working on a schedule where they would begin the project in October of 2011 and have it completed by May of 2012.

g. February, 2011 Financial Statements – Susan Simmons

Mr. Riley informed Council Susan Simmons would be having surgery and would be out of the office for recovery a total of four weeks. He said Steve Markiw would be in charge and invited Council to ask questions. Mrs. Likins asked about the deadline for Business Licenses. Mr. Riley explained the reasoning for the date chosen but said Council could re-visit that issue if they would like. Mr. Williams said he would like reports on the reserve accounts. Mrs. Likins complimented staff on the ATAX recovery project.

8) Reports from Members of Council

a. General Reports from Council

Mr. Ferguson voiced concerns about land under contract to be purchased by the Town. He also commented on how he felt he was treated and said he was too upset to stay for the remainder of the meeting. At 5:12 p.m. Mayor Laughlin noted for the record that Mr. Ferguson left the dais.

Mr. Heitzke reported he had attended an Airport Advisory Board meeting where a representative of Sea Breeze Airways presented a proposal to the County to build a 16,000 foot hanger with office space and aircraft repair service. It would serve as a base for charter air businesses and they would require 3 ½ acres to construct the facility. He explained no action was taken. Mr. Williams asked if the Board seemed to be in favor of the proposal. Mr. Heitzke stated they discussed projected income from the project as opposed to any type of impact it may have on the surrounding community.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams informed Council that the next meeting of the Intergovernmental Relations Committee on April 19 will begin at 2:30 p.m. instead of 2:00 p.m. noting the time change will be for the remainder of the calendar year.

c. Report of the Personnel Committee – Lee Edwards, Chairman

Mr. Edwards said they will be scheduling meetings in the near future to review applications for boards and commissions.

d. Report of the Planning and Development Standards Committee –Bill Ferguson, Chairman

None.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

None.

f. Report of the Public Safety Committee – Bill Harkins, Chairman

None.

9) Appearance by Citizens

None.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2011-04

Second Reading of Proposed Ordinance 2011-04 to Amend Title 16, "The Land Management Ordinance," of the Municipal Code of the Town of Hilton Head Island, South Carolina, by amending Section 16-4-102, the Official Zoning Map with respect to the certain parcel identified as Parcel 276 on Beaufort County Tax Map 11, from PD-1 (Planned Development Mixed Use), with assigned uses of "Residential" And "Private & Semi-Private Recreation" to PD-1 (Planned Development Mixed Use), with assigned uses of "Residential" And "Private & Semi-Private Recreation" and "Telecommunications Facility"; and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mr. Williams seconded. The motion was approved by a vote of 6-0.

11) New Business

a. Consideration of a Resolution

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina to proclaim April, 2011 as Fair Housing Month.

Mr. Heitzke moved to approve. Mr. Harkins seconded. The motion was approved by a vote of 6-0.

b. First Reading of Proposed Ordinance 2011-06

First Reading of Proposed Ordinance 2011-06 to amend the budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2011; to provide for the expenditures of certain funds; and to allocate the sources of revenue for the said funds.

Mr. Heitzke moved to approve. Mr. Williams seconded. The motion was approved by a vote of 6-0.

12) Executive Session

Mr. Riley stated he needed an executive session for contractual matters pertaining to land acquisition; legal matters pertaining to proposed settlements of ongoing litigation.

At 5:21 p.m., Mr. Heitzke moved to go into Executive Session for the reasons stated by the Town Manager. Mr. Williams seconded. The motion was approved by a vote of 6-0.

Mayor Laughlin called the meeting back to order at 6:47 p.m. and asked if there was any business to take up as a result of executive session.

Mr. Heitzke moved that the Town Council for the Town of Hilton Head Island authorize the Town to pay the sum of seven hundred thousand dollars (\$700,000) to fund the joint acquisition of real property located on Mitchelville Lane along with

Beaufort County, South Carolina, in exchange for a one half ownership interest in the property. Mr. Harkins seconded. The motion was approved by a vote of 6-0.

Mr. Heitzke moved that the Town Council for the Town of Hilton Head Island authorize the execution of a contract for purchase of 0.508 acres on Gumtree Road and the donation of a portion of Katie Miller Drive from Gumtree Nursery, Inc. for eighty-five thousand (\$85,000) dollars. Mr. Williams seconded. The motion was approved by a vote of 6-0.

13) Adjournment

Mr. Williams moved to adjourn. Mr. Harkins seconded. The meeting was adjourned at 6:52 p.m.

Vicki Pfannenschmidt, Secretary

Approved: April 19, 2011

Drew A. Laughlin, Mayor