

**THE TOWN OF HILTON HEAD ISLAND  
TOWN COUNCIL WORKSHOP**

**Date:** Thursday, December 1 thru Saturday, December 3, 2011

**Present from Town Council:** Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor Pro-Tem*; George Williams, Bill Harkins, Bill Ferguson, Kim Likins, Lee Edwards, *Council Members*.

**Present from Town Staff:** Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Lavarn Lucas, *Fire Chief, Fire & Rescue*; Scott Liggett, *Director of Public Projects and Facilities*; Susan Simmons, *Finance Director*; Nancy Gasen, *Director of Human Resources*; Tom Fultz, *Director of Administrative Services*; Staff members from various departments at different times during the workshop.

**Present from Media:** Tom Barton, *Island Packet*

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**1) CALL TO ORDER**

**2) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3) NEW BUSINESS**

The workshop convened at 10:00 a.m. on Thursday, December 1, 2011 at the Best Western Sea Island Inn, 1015 Bay Street, Beaufort, South Carolina, South Carolina. Mr. Riley introduced Mr. Lyle Sumek of Lyle Sumek Associates, Inc., and stated he would be leading the discussion. A summary of discussion can be found in the *Leader's Guide 2011 Working Document* maintained at the Town of Hilton Head Island Town Hall.

**4) ADJOURNMENT**

The workshop adjourned at 12:00 p.m. (noon) on Saturday, December 3, 2011.

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Vicki Pfannenschmidt, Secretary

Approved:

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Drew A. Laughlin, Mayor