

**TOWN OF HILTON HEAD ISLAND
PERSONNEL COMMITTEE REGULAR MEETING**

Date: October 16, 2012 **Time:** 1:00pm

Members Present: Wm. Lee Edwards, *Chairman*; Kim Likins, Bill Ferguson

Members Absent: None

Town Staff Present: Gregory D. DeLoach, Esq., *Assistant Town Manager*;
Victoria Pfannenschmidt, *Acting Town Clerk*

Media Present: None

1. Call to Order

Chairman Edwards called the meeting to order at 1:00 p.m.

2. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Minutes

Motion to approve minutes of the October 2, 2012 meeting was made by Ms. Likins and Mr. Ferguson seconded the motion. Motion approved by a vote of 3-0.

4. New Business

Executive Session

At 1:05pm, Mrs. Likins moved to adjourn to Executive Session for the purpose of interviewing candidates for upcoming vacancies on Boards and Commissions. Mr. Ferguson seconded the motion. Motion was approved by a vote of 3-0.

5. Adjournment

At 1:45 pm the Committee returned to Open Session and Ms. Likins moved to adjourn. Mr. Ferguson seconded the motion. Motion was approved by a vote of 3-0.

Approved: 11/5/2012
Wm. Lee Edwards, Chairman

Submitted by
Victoria L. Pfannenschmidt, Acting Town Clerk