

TOWN OF HILTON HEAD ISLAND
Regular Planning Commission
Wednesday, November 21, 2012 Meeting
3:00p.m – Benjamin M. Racusin Council Chambers

APPROVED

Commissioners Present: Chairman Gail Quick, Vice Chairman Tom Lennox,
Alex Brown, Jack Docherty, Bryan Hughes and Barry Taylor

Commissioners Absent: Terry Ennis, David Bennett, and Brian Witmer

Town Council Present: None

Town Staff Present: Jayme Lopko, Senior Planner & Planning Commission Coordinator
Suzanne Brown, Addressing Technician
Kathleen Carlin, Secretary

1. Call to Order

2. Pledge of Allegiance to the Flag

3. Roll Call

4. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5. Approval of Agenda

The agenda was **approved** as presented by general consent.

6. Approval of Minutes

The Planning Commission **approved** the minutes of the November 7, 2012 meeting as presented by general consent.

7. Appearance by Citizens on Items Unrelated to Today's Agenda

None

8. Unfinished Business

None

9. New Business

Public Hearing

Access Easement Naming Request – Ms. Lorena Chavira has applied to name a new access easement. The easement will be located off of Wiley Road and will provide access to new residential units. The proposed name is Sapos Place. Chairman Quick opened the public hearing for the application and requested that the staff make their presentation.

Ms. Suzanne Brown made the presentation on behalf of staff. The staff recommended that the Planning Commission *approve* the Sapos Place access easement application based on the Findings of Fact and Conclusions of Law stated in the Land Management Ordinance.

Ms. Brown presented an in depth overhead review of the application including an aerial map, an address map, and a neighborhood map. Ms. Chavira has proposed the new access easement name of Sapos Place which will provide access to two new mobile homes. Sapos is the Spanish word for frog. In the area of Mexico where Ms. Chavira is from, the frog is a sign of good luck or good fortune. Ms. Chavira would like to bring a piece of her heritage to the island. The name Sapos Place does not conflict with other road names in the county. There are limited addresses available on Wiley Road and this will give each home a unique number. Ms. Brown presented a brief review of the Findings of Fact and Conclusions of law. The Planning Commission thanked Ms. Brown for her presentation.

Chairman Quick then requested public comments and none were received. Chairman Quick stated that the public hearing for this application is closed. The Planning Commission briefly discussed the application. Following final comments, Chairman Quick requested that a motion be made.

Commissioner Taylor made a **motion** to **approve** Access Easement Name Request application STRNM120002 as presented by the staff. Commissioner Docherty **seconded** the motion and the motion **passed** with a vote of 6-0-0.

10. Commission Business

None

11. Chairman's Report

Chairman Quick stated her appreciation to Mr. Shawn Colin and Mrs. Jayme Lopko for their assistance with the staff's excellent Continuing Education Program.

Chairman Quick presented statements with regard to the role of the Planning Commission and its operating procedures. Chairman Quick requested that the Planning Commissioners give some thought to both the role of the Planning Commission and its operating procedures. Chairman Quick stated that she will present additional information on this topic at a future date.

Vice Chairman Lennox also expressed his appreciation to the staff for their assistance with the Continuing Education Program. Vice Chairman Lennox stated his agreement with the importance of a well-educated Planning Commission.

12. Committee Reports

None

13. Staff Reports

None

14. Adjournment

The meeting was adjourned at 3:15p.m.

Submitted By:

Approved By:

December 5, 2012

Kathleen Carlin
Secretary

Gail Quick
Chairman