

TOWN OF HILTON HEAD ISLAND PUBLIC FACILITIES COMMITTEE

Date: January 3, 2012

Time: 4:00 P.M.

Members Present: Kim Likins, George Williams, Bill Harkins

Members Absent: None

Staff Present: Scott Liggett, Jeff Buckalew, Shea Farrar, Charles Cousins, Cary Gaffney

Others Present: Bill Ferguson, *Councilman*, Richard Cyr, *General Manager*,
Hilton Head Public Service District

Media Present: None

1. Call to Order.

The meeting was called to order at 4:00 P.M.

2. FOIA Compliance:

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Committee Business:

1. Approval of Minutes:

Councilman Williams moved to approve the Minutes of December 6, 2011. Councilman Harkins seconded. The Minutes of December 6, 2011 were unanimously approved.

4. Unfinished Business: None

5. New Business

- **Consideration of Additional Funding for Tax Increment Financing (TIF) Area Sewer Projects**

Scott Liggett, Director of Public Projects & Facilities advised the Committee it is staff's recommendation the Committee endorse the request made by the Hilton Head Public Service District and recommend Town Council provide an additional \$160,000 of Tax Increment Financing (TIF) funds in order to complete the referenced projects.

Mr. Liggett also advised the Committee that over the last several years Town Council, through the approved budgeting process, has allocated the use of TIF monies for the purpose of furthering and expanding sewer coverage areas in working with heavy partnership with the Hilton Head Public Service District. In many ways you could look at today's recommendation as a status report both from

a budgetary and project update standpoint. As those monies have been budgeted, the PSD through their consultants and staff is working through to bring these projects to fruition.

As it relates to the current issue before you insofar as this mid-year update, there is a request that is consolidated in the packet that you have that includes a letter from the PSD with a request for additional amount of money in the amount of \$160,000 in order to deliver all three of the projects that remain outstanding in the TIF area. Simply described as the Squire Pope Road area in and around the Ford Shell Park, the Marshland Road East in the area always described as the horseshoe at the headwaters of Broad Creek and the third area in and around the Chaplin Initiative (Linear Park).

After a brief discussion, Councilman Harkins moved the Public Facilities Committee recommend to Town Council consideration for additional funding for Tax Increment Financing for the sewer projects as discussed today. Councilman Williams seconded. The motion passed unanimously.

- **Conveying Portion of Gum Tree Nursery Tract to Sandra Simmons for Road Right of Way and a Permanent Sight Triangle Easement**

Jeff Buckalew, Town Engineer advised the Committee it is staff's recommendation the Committee endorse the conveyance of a 0.027 acre portion of right of way (0.014 acres of which will be restricted with a sight triangle easement) to Sandra Simmons and that this endorsement be forwarded to Town Council as a recommendation for approval.

The Town has recently acquired land from Gum Tree Nursery (0.508 acres) as well as a 0.362 acre permanent storm drainage easement from Sandra Simmons to facilitate storm drainage improvements off Gum Tree Road. The Simmons' were generous enough to donate the permanent storm drainage easement to the Town, although they are considering the future development potential of their property. Their concept plans for the development of their parcel include a new road off Gum Tree whose right of way would encroach onto the Town's newly acquired parcel. The area of this encroachment is 0.013 acres. A permanent sight triangle easement (0.014 acres) would also be needed on the Town's land for the new road to comply with the Land Management Ordinance, resulting in a total conveyance of 0.027 acres.

After a brief discussion, Councilman Harkins moved that the Committee recommend to Town Council the conveyance of a portion of Gum Tree Nursery Tract to Sandra Simmons for the road right of way and permanent site triangle easement as presented. Councilman Williams seconded. The motion unanimously passed.

6. Adjournment:

Councilman Williams moved to adjourn. Councilman Harkins seconded the motion. The meeting was adjourned at 4:30 p.m.

Respectfully Submitted,

Karen D. Knox
Senior Administrative Assistant