

THE TOWN OF HILTON HEAD ISLAND

REGULAR TOWN COUNCIL MEETING

Date: Tuesday, January 17, 2012

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor-Pro Tem*; George Williams, Lee Edwards, Bill Ferguson, Bill Harkins, Kim Likins, *Council Members*.

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Shawn Colin, *Comprehensive Planning Manager*; Teri Lewis, *LMO Official*; Heather Colin, *Development Review Administrator*; Nancy Gasen, *Director of Human Resources*; Susan Simmons, *Director of Finance*; Jill Foster, *Deputy Director of Community Development*; Brian Hulbert, *Staff Attorney*; Jeff Buckalew, *Town Engineer*; Heather Colin, *Development Review Administrator*; Nicole Dixon, *Senior Planner*; Jayme Lopko, *Senior Planner*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) **FOIA COMPLIANCE** – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

a. First Baptist Church of Hilton Head Island, SC 50th Anniversary

Dr. John Keller was present to accept the proclamation.

6) Approval of Minutes

a. Town Council Meeting – December 20, 2011

Mr. Heitzke moved to approve. Mr. Harkins seconded. Mr. Edwards noted an error in the vote for Item 11.c. **New Business**. He stated that he voted in opposition to the motion and asked that the minutes be corrected to reflect that. All Council members agreed with Mr. Edwards concerning the vote tally. The corrected minutes from the December 20, 2011 Town Council meeting were approved by a vote of 7-0.

7) Report of the Town Manager

a. Semi-Annual Report of the Design Review Board – Todd Theodore, Chairman

Chairman Theodore presented an activity report for the final six months of 2011.

b. Semi-Annual Report of the Board of Zoning Appeals - Roger A. DeCaigny, Chairman

Chairman Rodger DeCaigny presented an activity report for the final six months of 2011.

c. Town Manager's Items of Interest

Steve Riley asked Scott Liggett to come forward to give an update on the Beach Renourishment Project. Mr. Liggett approached the dais and explained the progress to date and an updated timeline.

Mr. Riley reported on some Items of Interest.

d. 2011 Town Council Targets and Goals – year end update

Mr. Riley noted the year end update was included in the packet and he would be happy to answer any questions at that time or a future date.

8) Reports from Members of Council

a. General Reports from Council

Mr. Williams inquired as to the availability of the Accommodations Tax Advisory Committee report to Town Council concerning the Committee recommendations for awarding grants. Mr. Riley said the Town had not yet received a report.

Mrs. Likins suggested Town Council consider revisiting the proposed Appearance Standard Ordinance which was defeated in December of 2011. She stated she is continuing to have some issues being brought to her attention concerning buildings in the South Forest Beach area. Mayor Laughlin stated that if there is sufficient interest by Town Council he would be happy to bring it back for discussion.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams stated the Committee met earlier in the afternoon and focused on reviewing Bills for this legislative session. He said they voted to make recommendations on a number of bills and that will be coming forward to Town Council at the February 7, 2012 Town Council Meeting.

Mr. Williams reported the Committee discussed and agreed to change the starting time of the meetings from 2:30 p.m. to 3:00 p.m. on all remaining scheduled meeting dates.

c. Report of the Personnel Committee – Lee Edwards, Chairman

Mr. Edwards informed Council that the Committee met earlier in the afternoon and conducted an interview for the vacancy on the Planning Commission. He stated they also discussed candidates for the Airport Advisory Board.

d. Report of the Planning & Development Standards Committee –Bill Ferguson, Chairman

Mr. Ferguson stated the meeting scheduled for Wednesday, January 25, 2011 was cancelled due to a lack of agenda items.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

Mrs. Likins said the Committee met earlier in the month and two items under new business were results of the meeting.

f. Report of the Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins reported the Committee met last week and reviewed the Beaufort County Towing Ordinance. He explained staff provided information to consider for additions or deletions. Mr. Harkins said staff is following up with an interview process with towing companies that wish to participate so they can share their thoughts on the proposed

ordinance. He said there would also be an interview process with representatives from the PUD's. He explained once all the information is obtained, the Committee will meet again and hopefully craft together a suggestion for Town Council review.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins informed Council the LMO Rewrite Consultant Selection Sub-Committee has selected Clarion Associates as the consultant for assistance on the LMO Rewrite. She added the Committee will be meeting on January 31, 2012 and will meet the consultants at that time.

9) Appearance by Citizens

Pamela Martin Ovens addressed Town Council concerning signage for the Farmers Market held at Honey Horn.

Thomas C. Barnwell, Jr. addressed Town Council concerning the status of the Mitchelville Preservation project.

10) Unfinished Business

None.

11) New Business

a. Consideration of a Resolution for agreement with Community Foundation of the Lowcountry

Consideration of a Resolution that the Town Council of the Town of Hilton Head Island authorizes the Mayor to execute and deliver a gift agreement with the Community Foundation of the Lowcountry (CFL) for the acquisition of the "Family" sculpture.

Mr. Heitzke moved to approve. Mr. Williams seconded. On behalf of the Community Foundation of the Lowcountry, Mr. Mark Baker thanked Town Council for their participation and explained the process for placing the art. He noted the Committee is working on planning another event in 2013. The motion was approved by a vote of 7-0.

b. Consideration of a Recommendation for conveyance of a right of way to Sandra C. Simmons

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island endorse the conveyance of a 0.027 acre portion of right of way (0.014 acres of which will be restricted with a sight triangle easement) to Sandra C. Simmons for the potential development of a future roadway.

Mr. Heitzke moved to approve. Mr. Williams seconded. The motion was approved by a vote of 7-0.

c. Consideration of a Recommendation for additional funding for Tax Increment Financing (TIF) Area Sewer Projects

Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island endorse the request made by the Hilton Head Public Service District and that Town Council provide an additional \$160,000 of Tax Increment Financing (TIF) funds in order to complete the referenced projects.

Mr. Heitzke moved to approve. Mr. Ferguson seconded. The motion was approved by a vote of 7-0.

12) Executive Session

Mr. Riley stated he needed an executive session for contractual matters pertaining to land acquisition including requests to acquire town owned land through trade or purchase; contractual matters pertaining to possible land swap with the Mall at Shelter Cove; contractual matters pertaining to stormwater utility agreements with Sea Pines and Wexford PUD's; contractual matters pertaining to renewal of the law enforcement services agreement with Beaufort County and the Beaufort County Sheriff's Office; and personnel matters pertaining to appointments to boards and commissions.

At 4:34 p.m. Mr. Heitzke moved to go into Executive Session for the reasons stated by the Town Manager. Mr. Harkins seconded. The motion was approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 6:12 p.m. and asked if there was any business to take up as a result of executive session.

Mr. Heitzke moved that the Mayor and the Town Manager be authorized to execute and deliver the contract for the purchase of approximately 1.79 acres on Beach City Road on Hilton Head Island from 217 Beach City Road, LLC, and that the Mayor and the Town Manager be authorized to take such other and further actions as may be necessary to close the transaction described in the contract. Mr. Williams seconded. The motion was approved by a vote of 7-0.

Mr. Heitze moved to approve the renewal of the Town of Hilton Head Island, Beaufort County, and Beaufort County Sheriff's Office Law Enforcement Services Agreement from January 17, 2012 to January 17, 2015. Mrs. Likins seconded. The motion was approved by a vote of 7-0.

13) Adjournment

Mr. Williams moved to adjourn. Mr. Heitzke seconded. The motion was approved by a vote of 7-0. The meeting was adjourned at 6:13 p.m.

Vicki Pfannenschmidt
Executive Assistant

Approved:

Drew A. Laughlin, Mayor