

**THE TOWN OF HILTON HEAD ISLAND**

**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, October 2, 2012

**Time:** 4:00 P.M.

**Present from Town Council:** Drew A. Laughlin, *Mayor*; George Williams, Bill Ferguson, Lee Edwards, Bill Harkins, Kim Likins, *Council Members*.

**Absent from Town Council:** Ken Heitzke, *Mayor Pro-Tem*

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Lavarn Lucas, *Fire Chief*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Susan Simmons, *Director of Finance*; Nancy Gasen, *Director of Human Resources*; Lisa Stauffer, *Senior Human Resources Administrator*; Darrin Shoemaker, *Traffic and Transportation Engineer*; Brian Hulbert, *Staff Attorney*; Teri Lewis, *LMO Official*; Shawn Colin, *Comprehensive Planning Manager*; Heather Colin, *Development Review Administrator*; Julian Walls, *Facilities Manager*; Alice Derian, *Contracts and Services Administrator*; Ed Boring, *Deputy Fire Chief – Support Services*, Brad Tadlock, *Deputy Fire Chief – Operations*; Joheida Fister, *Fire Marshal*; Cinda Seamon, *Public Education Officer*; Numerous staff members of Fire and Rescue; Vicki Pfannenschmidt, *Executive Assistant*

**Present from Media:** Tom Barton

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**1) CALL TO ORDER**

Mayor Laughlin called the meeting to order at 4:00 p.m.

**2) PLEDGE TO THE FLAG**

**3) INVOCATION**

**4) FOIA COMPLIANCE** – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**5) Proclamations and Commendations**

**a. Fire Prevention Week**

**b. Archaeology Month**

**6) Approval of Minutes**

**a. Town Council Workshop – May 30, 2012**

Mrs. Likins moved to approve. Mr. Williams seconded. The minutes of the May 30, 2012 Town Council Workshop were approved by a vote of 6-0.

**b. Town Council Meeting – September 18, 2012**

Mr. Harkins moved to approve. Mr. Williams seconded. The minutes of the September 18, 2012 Town Council meeting were approved by a vote of 5-0-1. Mr. Ferguson abstained because he was not present at the meeting.

## 7) **Report of the Town Manager**

Mr. Riley stated there would be a Town Council Workshop will be held from Thursday, November 29 thru Saturday, December 1, 2012 and that it would be held in Beaufort. He announced there would be a second Public Hearing on the Proposed Development Agreement between the Town and Shelter Cove Towne Center, LLC at 5:00 p.m. on Tuesday, October 16, 2012 in Council Chambers.

### a. September, 2012 Policy Agenda, Management Targets and CIP Updates

Mr. Riley noted the above report was included in the packet and he would gladly answer any questions.

### b. Town Managers Items of Interest

Mr. Riley reminded all that the Planning Commission would be meeting at 9:00 a.m., tomorrow, Wednesday, October 3, 2012 to review the Proposed Development Agreement between the Town and Shelter Cove Towne Center, LLC and Town Council will hold a Special Meeting to take up the same item on Thursday, October 4, 2012 at 4:30 p.m. He noted the agenda had been revised to include a discussion of Town Council Compensation and it has been distributed to all concerned.

Mr. Riley reported on additional items of interest.

### c. Proposed 2013 Town Council Meeting Dates

Mr. Riley explained the Town Council meeting dates are normally held on the first and third Tuesday of the month but there were a few exceptions for the upcoming year. He noted each proposed change in the calendar. Mr. Harkins moved to approve the 2013 Town Council Meeting Dates as presented. Mr. William seconded. The motion was approved by a vote of 6-0.

## 8) **Reports from Members of Council**

### a. General Reports from Council

Mr. Williams reported the Lowcountry Council of Government's meeting was cancelled last week because the State Department of Transportation Commission had not voted on the proposed financial changes in funding and without that vote LCOG could not proceed. He said the meeting has been rescheduled and the changes may impact the plans for Windmill Harbour.

Mr. Williams reported the South Carolina Department of Employment and Workforce has started sending letters to the counties with the intent to develop an inventory of worker skills sets within the community and then use that inventory to drive business recruitment and expansion efforts. Mr. Williams stated that although it is only going to the counties, Hilton Head Island may want to understand what is being done and consider participating.

Mrs. Likins thanked Town staff for their support of the Pedal 4 Kids event held on Saturday. She stated it was very successful and visitors and residents alike commented on the great condition of the pathways. Mrs. Likins thanked Darrin Shoemaker and the Beaufort County Sheriff's Office for their assistance with the event.

### b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

No report.

**c. Report of the Personnel Committee – Lee Edwards, Chairman**

Mr. Edwards said the Committee had met earlier in the day and will be interviewing candidates for the Parks and Recreation Commission, Beaufort-Jasper Water and Sewer Authority and the Beaufort Housing Authority sometime within the next two weeks.

**d. Report of the Planning & Development Standards Committee –Bill Ferguson, Chairman**

Mr. Ferguson reported the Committee met on September 24, 2012 and voted to recommend Town Council adopt the Sustainable Community Policy Resolution.

**e. Report of the Public Facilities Committee – Kim Likins, Chairman**

Mrs. Likins said the Committee had met earlier in the day and voted to recommend Town Council consider an alternative analysis of a stand-alone aquatics facility.

**f. Report of the Public Safety Committee – Bill Harkins, Chairman**

Mr. Harkins stated the Committee met on Monday, October 1, 2012 and Captain McSwain of the Beaufort County Sheriff's Office gave a presentation on a license identification program. He said the Committee asked the BCSO for a business plan highlighting the components of the program.

**g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member**

No report.

**h. Report of the Economic Development Committee – Bill Harkins, Town Council Liaison**

Mr. Harkins reported that Mr. Gant, Chairman of the Committee will be meeting with Town Council members individually within the next couple weeks to review the draft recommendation which has been prepared.

**9) Appearance by Citizens**

Mr. Stu Rodman addressed Council concerning the flyovers. He suggested an alternative plan and reviewed it in detail. Mr. Edwards commented that the residents of Hilton Head Island should be concerned about the impact to the entrance of the Island. He said the flyovers are aesthetically displeasing and said that after attending a meeting held concerning the flyovers, he has changed his position and would like Town Council to reconsider their vote of support. He asked that the issue be placed on a future agenda to request that the Department of Transportation and County not build the flyovers. Mayor Laughlin stated he will check with all Council Members as to whether they would like to revisit the issue.

**10) Unfinished Business**

**a. Second Reading of Proposed Ordinance 2012-30**

Second Reading of Proposed Ordinance 2012-30 authorizing the granting of a Temporary Construction Easement across real property owned by the Town of Hilton Head Island, South Carolina known as R520 012 00C 0002 0000 at the Mall at Shelter Cove for the purposes of relocating and constructing sewage infrastructure.

Mrs. Likins moved to approve. Mr. Williams seconded. The motion was approved by a vote of 6-0.

## 11) New Business

### a. Consideration a Resolution – Land Purchase in Chaplin Area

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the execution and delivery of an agreement to purchase a tract of land in the Chaplin area of Hilton Head Island.

See below.

## 12) Executive Session

Mr. Riley stated he needed an executive session for contractual matters related to land acquisition including a possible purchase in the Chaplin area; legal matters pertaining to the developer agreement for the Shelter Cove Mall redevelopment; and personnel matters pertaining to the annual review of the Town Manager.

At 4:38 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mr. Williams seconded. The motion was approved by a vote of.

Mayor Laughlin called the meeting back to order at p.m. and asked if there was any business to take up as a result of executive session.

Mrs. Likins moved that the Mayor and the Town Manager be authorized to execute and deliver the contract for the purchase of approximately 0.364 acres on U.S. Highway 278 on Hilton Head Island from Greenburg King Associates, and that the Mayor and the Town Manager be authorized to take such other and further actions as may be necessary to close the transaction described in the contract. Mr. Harkins seconded. The motion was approved by a vote of 6-0.

Mayor Laughlin reported that Town Council performed the annual review of the Town Manager and they remain pleased with his performance. He stated there was no action to be taken at this time.

## 13) Adjournment

Mr. Williams moved to adjourn. Mrs. Likins seconded. The meeting was adjourned at 6:18 p.m.

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Victoria L. Pfannenschmidt  
Executive Assistant

Approved: 10/16/2012

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Drew A. Laughlin, Mayor