

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, December 18, 2012

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; George Williams, Bill Harkins, Kim Likins, Lee Edwards, Marc Grant, John McCann, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Charles Cousins, *Director of Community Development*; Susan Simmons, *Director of Finance*; Victoria Shanahan, *Accounting Manager*; Brian Hulbert, *Staff Attorney*; Jill Foster, *Deputy Director of Community Development*; Teri Lewis, *LMO Official*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Brian Heffernan, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

None.

6) Approval of Minutes

a. Town Council Meeting – November 20, 2012

Mr. Harkins moved to approve. Mrs. Likins seconded. The minutes of the November 20, 2012 Town Council meeting were approved by a vote of 5-0-2. Mr. Grant and Mr. McCann abstained as they were not members of Council at that time.

b. Town Council Meeting – December 4, 2012

Mrs. Likins moved to approve. Mrs. Williams seconded. The minutes of the December 4, 2012 Town Council meeting were approved unanimously by a vote of 7-0.

7) Report of the Town Manager

a. FY2012 CAFR and Audit Presentation – Gary Cooke, Elliott Davis, LLC

Mr. Riley invited Gary Cooke to approach the dais for review of the Comprehensive Annual Financial Report for the fiscal year ending June 30, 2012. Mr. Cooke presented and reviewed the FY2012 CAFR and Audit. He thanked Susan Simmons, Victoria Shanahan and the entire Finance Staff for their transparency, cooperation and timeliness during the audit. He referred to the opinion and stated the Town received an Unqualified Opinion

which is the highest opinion indicating the Town financial statements were presented fairly and in compliance with generally accepted accounting principles and that there were no exceptions. Mayor Laughlin thanked staff and Mr. Cooke for their efforts. Mr. Riley informed Council that after they review the document, staff will be available to discuss and answer any questions they may have.

b. Town Manager's Items of Interest

Mr. Riley reported on some Items of Interest.

8) Reports from Members of Council

a. General Reports from Council

Mr. Williams stated he has received requests from constituents concerning Commercial Recycling. He said that after the holidays he will be meeting with them to see if there is a way to get Commercial recycling more widespread without the Town mandating specific carriers. He said he would report back to Council before the end of January.

Mr. Harkins noted the discomfort among Council concerning support of the Flyover with all of the recent findings and changes concerning funding. He asked that the item be placed on a future agenda for discussion and review. After discussion, Mayor Laughlin said he would place the item on a Public Facilities Special Meeting agenda for extensive review and recommendation as soon as possible. All of Council concurred that would be best.

Mayor Laughlin stated that as a result of former Council Member Ken Heitzke's departure from Council, he was making several appointments. Mayor Laughlin appointed John McCann as the Town Council's liaison to the Beaufort County Airports Board and George Williams as the Town Council's representative to the Hilton Head Island-Bluffton Chamber of Commerce's Government Affairs Committee.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

No Report.

c. Report of the Personnel Committee – Lee Edwards, Chairman

No Report.

d. Report of the Planning & Development Standards Committee – John McCann, Chairman

No Report.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

No Report.

f. Report of the Public Safety Committee – Marc Grant, Chairman

No Report.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

No Report.

9) Appearance by Citizens

Peter Kristian and Teresa Wade thanked Council for their support of sustainability efforts.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2012-31

Second Reading of Proposed Ordinance 2012-31 authorizing the execution and delivery of an easement encumbering Town owned real estate, pursuant to the authority of S.C. Code Ann. § 5-7-40 (Supp. 2011), and § 2-7-20, Code of the Town Of Hilton Head Island, South Carolina, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved unanimously by a vote of 7-0.

b. Second Reading of Proposed Ordinance 2012-36

Second Reading of Proposed Ordinance 2012-36 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance, Chapter 4, Article XII. this amendment, commonly referred to as the *LMO Amendment to Allow Community Service Uses in the OL Zoning District*, as noticed in the Island Packet on September 9, 2012, includes a revision to Chapter 4, Article XII, Section IV, Use Table; and providing for severability and an effective date.

Mr. Williams moved to approve. Mr. Harkins seconded. The motion was approved unanimously by a vote of 7-0.

c. Second Reading of Proposed Ordinance 2012-39

Second Reading of Proposed Ordinance 2012-39 to amend the budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2013; to provide for the budgeted appropriations of prior year encumbrances and for the expenditures of certain funds; and to allocate the sources of revenue for the said funds.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved unanimously by a vote of 7-0.

d. Second Reading of Proposed Ordinance 2012-40

Second Reading of Proposed Ordinance 2012-40 to amend the budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2013; to provide for the budgeted appropriations of prior year budget roll-forwards and the expenditures of certain funds; and to allocate the sources of revenue for the said funds.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was approved unanimously by a vote of 7-0.

11) New Business

a. Consideration of a Resolution establishing principles, goals, policy agenda and management agenda

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, establishing the Town of Hilton Head Island Destination 2028 Guiding Principles, the Five Year (2018) Goals, 2013 Policy Agenda/Targets for Action, and 2013 Management Agenda.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved unanimously by a vote of 7-0.

12) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to land acquisition; contractual matters pertaining to proposed master stormwater agreements with Shipyard and Long Cove; legal matters pertaining to possible condemnation of property for the Long Cove Pathway Project; and personnel matters pertaining to the appointment of a Town Attorney.

At 4:25 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mr. Williams seconded. The motion was unanimously approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 5:25 p.m. and continued with the items below.

b. Consideration of a Resolution authorizing Town of Hilton Head Island/Long Cove Master Drainage Agreement

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the execution and delivery of an agreement related to drainage infrastructure in the Planned Unit Development known as Long Cove Club.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved unanimously by a vote of 7-0.

c. Consideration of a Resolution authorizing Town of Hilton Head Island/Shipyard Master Drainage Agreement

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, authorizing the execution of that certain drainage agreement and access, drainage and maintenance easement with Shipyard Property Owners Association, Inc. across property located in Shipyard Plantation.

Mr. Williams moved to approve. Mrs. Likins seconded. The motion was approved unanimously by a vote of 7-0.

d. Consideration of a Resolution authorizing the Commencement of Condemnation Proceedings for the purpose of acquiring easements for the Long Cove Pathway Project

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was approved unanimously by a vote of 7-0.

- e. **Consideration that the Town Council for the Town of Hilton Head Island authorize the Mayor to execute renewal of a contract of employment with Gregory M. Alford as Town Attorney**

Mrs. Likins moved to approve. Mr. Williams seconded. The motion was approved by a vote of 7-0.

13) Adjournment

Mr. Williams moved to adjourn. Mr. Harkins seconded. The motion was approved by a vote of 7-0. The meeting was adjourned at 5:28 p.m.

Vicki Pfannenschmidt
Executive Assistant

Approved:

Drew A. Laughlin, Mayor