

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, December 4, 2012

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; George Williams, Lee Edwards, Bill Harkins, Kim Likins, Lee Edwards, Marc Grant, John McCann, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Lavarn Lucas, *Fire Chief*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Susan Simmons, *Director of Finance*; Tom Fultz, *Director of Administrative Services*; Rene Phillips, *Website/Court Systems Administrator*; Brian Hulbert, *Staff Attorney*; Jill Foster, *Deputy Director of Community Development*; Julian Walls, *Facilities Manager*; Teri Lewis, *LMO Official*; Anne Cyran, *Senior Planner*; Heather Colin, *Development Review Administrator*; Shawn Colin, *Comprehensive Planning Manager*; Jonathan Garcia, *Code Enforcement Officer*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA COMPLIANCE – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Swearing in of Ward 1 Council Member – The Honorable Carmen Tevis Mullen

Marc A. Grant

Swearing in of Ward 3 Council Member – The Honorable Carmen Tevis Mullen

Wm. Lee Edwards

Swearing in of Ward 6 Council Member – The Honorable Carmen Tevis Mullen

John J. McCann

Judge Carmen Tevis Mullen administered the Oaths of Office.

6) Election of Mayor Pro Tempore

Mr. Williams nominated Mr. Harkins as Mayor Pro Tempore. Mrs. Likins seconded. The motion was approved unanimously by a vote of 7-0.

7) **Town Council Committee Assignments – Mayor Laughlin**

Mayor Laughlin noted that the Mayor Pro Tem does not chair a Committee. He added that committee agendas are set by the Mayor and if there are items any Chair would like assigned to a Committee they should contact him to discuss. He announced the following Committee assignments:

Intergovernmental Relations Committee

George Williams – Chairman
Lee Edwards
Marc Grant
Alternate: Drew Laughlin

Personnel Committee

Lee Edwards, Chairman
Kim Likins
George Williams
Alternate: Bill Harkins

Planning & Development Standards Committee

John McCann, Chairman
Bill Harkins
George Williams
Alternate: Kim Likins

Public Facilities Committee

Kim Likins – Chairman
John McCann
Marc Grant
Alternate: George Williams

Public Safety Committee

Marc Grant – Chairman
Bill Harkins
John McCann
Alternate: Lee Edwards

LMO Rewrite Liaison

Kim Likins

Low Country Council of Governments Representatives

George Williams
Marc Grant

8) **Proclamations and Commendations**

a. Arbor Day

Marcy Benson was present to accept the proclamation.

9) Approval of Minutes

None

10) Report of the Town Manager

a. Town Manager's Items of Interest

Mr. Riley reported on some Items of Interest.

11) Reports from Members of Council

a. General Reports from Council

Mayor Laughlin stated that Town Council recently held the annual workshop with the main purpose of setting the policy and management agenda for the upcoming year, as well as long term goals. He said he was very pleased with the results of the workshop.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams stated the meeting scheduled for December 18, 2012 will be cancelled.

c. Report of the Personnel Committee – Lee Edwards, Chairman

No report.

d. Report of the Planning & Development Standards Committee

No report.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

No report.

f. Report of the Public Safety Committee – Bill Harkins, Chairman

No report.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins stated the Committee is in the process of scheduling a meeting to receive an update from the consultant.

12) Appearance by Citizens

None.

13) Unfinished Business

a. Second Reading of Proposed Ordinance 2012-38

Second Reading of Proposed Ordinance 2012-38 to amend the budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2012; to provide for the expenditures of certain funds; and to allocate the sources of revenue for the said funds.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was approved unanimously by a vote of 7-0.

14) New Business

a. First Reading of Proposed Ordinance 2012-31

First Reading of Proposed Ordinance 2012-31 authorizing the execution and delivery of an easement encumbering Town owned real estate, pursuant to the authority of S.C. Code Ann. § 5-7-40 (Supp. 2011), and § 2-7-20, Code of the Town Of Hilton Head Island, South Carolina, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was approved unanimously by a vote of 7-0.

b. First Reading of Proposed Ordinance 2012-36

First Reading of Proposed Ordinance 2012-36 to amend Title 16 of the Municipal Code of the Town of Hilton Head Island, South Carolina, the Land Management Ordinance, Chapter 4, Article XII. this amendment, commonly referred to as the *LMO Amendment to Allow Community Service Uses in the OL Zoning District*, as noticed in the Island Packet on September 9, 2012, includes a revision to Chapter 4, Article XII, Section IV, Use Table; and providing for severability and an effective date.

Mr. Williams moved to approve. Mrs. Likins seconded. The motion was approved unanimously by a vote of 7-0.

c. First Reading of Proposed Ordinance 2012-39

First Reading of Proposed Ordinance 2012-39 to amend the budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2013; to provide for the budgeted appropriations of prior year encumbrances and for the expenditures of certain funds; and to allocate the sources of revenue for the said funds.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved by a vote of 7-0.

d. First Reading of Proposed Ordinance 2012-40

First Reading of Proposed Ordinance 2012-40 to amend the budget for the Town of Hilton Head Island, South Carolina, for the Fiscal Year ending June 30, 2013; to provide for the budgeted appropriations of prior year budget roll-forwards and the expenditures of certain funds; and to allocate the sources of revenue for the said funds.

Mr. Harkins moved to approve. Mr. Williams seconded. The motion was approved unanimously by a vote of 7-0.

Mr. Williams asked if the purpose of this amendment was for work that had not gotten completed during the fiscal year. Mrs. Simmons concurred. She explained that the project managers identified certain projects scheduled that did not get underway in the past fiscal year but will be completed this year. She added that the Port Royal fill project came in under budget and clarified that the Yacht Cove Community Park budgeted amount did not roll over and would have to be re-budgeted if Council wanted to pursue the project.

e. First Reading of Proposed Ordinance 2012-41

First Reading of Proposed Ordinance 2012-41 authorizing the execution of that certain encroachment easement agreement with Springwood Owners’ Association, Inc. encumbering real property owned by the Town of Hilton Head Island, South Carolina, pursuant to the authority of S.C. Code Ann. sec. 5-7-40 (Supp. 2011), and Sec. 2-7-20, *Code of the Town of Hilton Head Island, South Carolina*, (1983); and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Williams seconded. After discussion concerning the easements, Mr. Riley suggested the item be withdrawn from the agenda while staff researched past actions concerning the property. The maker and seconder of the motion agreed. The item was withdrawn from the agenda.

f. Consideration of a Resolution – MASC Legislative Priorities

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina, expressing its support for the Municipal Association of South Carolina’s 2013 Legislative Priorities.

Mr. Williams moved to approve. Mrs. Likins seconded. Mr. Williams explained the Intergovernmental Committee reviewed the Legislative Agenda and felt the MASC was not forceful enough concerning certain items on the agenda and recommended the letter be sent along with the resolution. Mayor Laughlin explained that during the Workshop the Legislative Agenda was reviewed and discussed and while none had objections to the Agenda, they felt strongly regarding Act 388 and the resulting financial consequences for the Town and State. He explained Council felt the need to express that MASC needs to direct time and resources towards issues concerning Act 388. Mrs. Likins noted the Hilton Head Area Association of Realtors concurred. The motion was approved unanimously by a vote of 7-0.

15) Adjournment

Mr. Williams moved to adjourn. Mr. Harkins seconded. The motion was approved by a vote of 7-0. The meeting was adjourned at 4:32 p.m.

Victoria L. Pfannenschmidt
Executive Assistant

Approved:

Drew A. Laughlin, Mayor