

THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING

Date: Tuesday, June 5, 2012

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Ken Heitzke, *Mayor Pro-Tem*; George Williams, Lee Edwards, Bill Ferguson, Bill Harkins, Kim Likins, *Council Members*.

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Lavarn Lucas, *Fire Chief*; Tom Fultz, *Director of Administrative Services*; Susan Simmons, *Director of Finance*; Victoria Shanahan, *Accounting Manager*; Natalie Majorkiewicz, *Systems & Reporting Administrator*; Brian Hulbert, *Staff Attorney*; Jill Foster, *Deputy Director of Community Development*; Teri Lewis, *LMO Official*; Anne Cyran, *Senior Planner*; Jayme Lopko, *Senior Planner*; Shawn Colin, *Comprehensive Planning Manager*; John Valvo, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: None

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA COMPLIANCE – Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

a. Hilton Head Island High School Girls Tennis Team – AAA State Champion

Coaches and members of the Tennis Team accepted the Commendation.

b. Hilton Head Island High School Girls Swimming Team – AAA State Champion

Coaches and members of the Swimming Team accepted the Commendation.

c. Josephine Cuda – Swimming – AAA State Champion in 200 Freestyle

Josephine Cuda accepted the Commendation.

d. Camille Felix – Swimming – AAA State Champion in 500 Freestyle

Camille Felix accepted the Commendation.

e. Hilton Head Island High School Boys Cross Country Team – AAA State Champion

Coaches and members of the Cross Country Team accepted the Commendation.

f. Jack Manesiotis – AAA State Cross Country Champion

Jack Manesiotis accepted the Commendation.

g. Hilton Head Island High School Girls Soccer Team – AAA State Champion

Coaches and members of the Soccer Team accepted the Commendation.

h. Alex Couch, Jack Manesiotis, Robert Iulo, and Colton Hennessey – Track - 4X800 Relay State Champions

Alex Couch, Jack Manesiotis, Robert Iulo and Colton Hennessey accepted the Commendation.

6) Approval of Minutes

a. Town Council Budget Workshop – May 8, 2012

Mr. Heitzke moved to approve. Mr. Williams seconded. The minutes of the May 8, 2012 Town Council Budget Workshop were approved by a vote of 6-0-1. Mr. Ferguson abstained because he was not present at the May 8, 2012 Town Council Budget Workshop.

b. Town Council Meeting – May 15, 2012

Mr. Heitzke moved to approve. Mr. Williams seconded. The minutes of the May 15, 2012 Town Council meeting were unanimously approved by a vote of 7-0.

c. Town Council Budget Workshop – May 16, 2012

Mr. Heitzke moved to approve. Mr. Williams seconded. The minutes of the May 16, 2012 Town Council Budget Workshop were approved by a vote of 5-0-2. Mr. Ferguson and Mr. Edwards abstained because they were not present at the May 16, 2012 Town Council Budget Workshop.

7) Report of the Town Manager

a. Town Manager's Items of Interest

Mr. Riley reported on some items of interest and noted the upcoming Town Council Public Hearing to be held on Tuesday, June 12, 2012 at 6:00 p.m. in the Benjamin M. Racusin Council Chambers at Town Hall concerning the Municipal Budget for FY2012-13.

b. May, 2012 Policy Agenda, Management Targets and CIP Updates

Mr. Riley noted the above report was included in the packet and he would gladly answer any questions.

c. FY 2012 Financial Statements through April 30, 2012

Mr. Riley stated he and Susan Simmons were available to answer any questions pertaining to the financial statements.

8) Reports from Members of Council

a. General Reports from Council

Mr. Ferguson said he received a letter from Hilton Head Island PSD#1 stating they are in

the process of providing sewer service to the Chaplin Community. He said that while the service is needed he has a problem with the fee structure they are imposing.

Mr. Williams congratulated staff on the clearing and cleaning up of Town property near Squire Pope Road. He added that he recently stopped by the Chamber of Commerce Welcome Center and there were issues with the condition of the property. He noted there were potholes, the building was in poor condition and the landscaping was unkempt. He suggested the Chamber be contacted to address the issues.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams announced the June 19, 2012 meeting will be cancelled due to a lack of agenda items.

c. Report of the Personnel Committee – Lee Edwards, Chairman

Mr. Edwards reported the Committee will begin conducting interviews at a meeting scheduled for Wednesday, June 6, 2012.

d. Report of the Planning & Development Standards Committee –Bill Ferguson, Chairman

Mr. Ferguson informed Town Council that three items would be coming forward to Town Council at the June 19, 2012 regular meeting consisting of the review and a consideration for recommendation on updates to the Population, Housing and Community Facilities Elements of the Comprehensive Plan, an application for a zoning amendment for property located near the corner of William Hilton Parkway and Queen's Folly Road, and proposed amendments to categorize a change in the land use designation of any non-single family residential use to allow a telecommunication facility as a minor amendment to a PUD master plan.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

Mrs. Likins deferred to Mr. Williams because he chaired the meeting held earlier in the day. Mr. William reported there would be four items coming forward to Town Council at the June 19, 2012 regular meeting which were the South Island Public Service District well site, acquisition of private road rights of way, the dedication of Town roads to Beaufort County and Power Alley right of way acceptance from the SCDOT.

f. Report of the Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins said the Committee met on Monday, June 4, 2012 and Julie Bell, Beaufort County Board of Education member spoke concerning community awareness of teenage access, use, and abuse of alcohol. Mrs. Bell reported that a group has been formed called The Lowcountry Alliance for Health Youth Uniting the Community to Promote Positive Choices. Mr. Harkins stated the Committee looks forward to a progress report from the group in the coming months.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins reported the Committee will be conducting a workshop with the consultants on June 18 and 19, 2012.

h. Report of the Economic Development Committee – Bill Harkins, Town Council Liaison

Mr. Harkins stated the Committee is moving forward and they hope to have a recommendation for Town Council's consideration in a month.

9) Appearance by Citizens

Donna Sanders addressed Town Council concerning airport issues.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2012-11

Second Reading of Proposed Ordinance 2012-11 to amend Title 16 of the *Municipal Code of the Town of Hilton Head Island, South Carolina*, the Land Management Ordinance, Chapter 3, to move Sections 16-3-901, 16-3-902 and 16-3-903 to Chapter 5, Article XIII and to revise all of the language in Chapter 5, Article XIII. These amendments commonly referred to as the *LMO Sign Amendments* as noticed in the Island Packet on March 11, 2012, include changes that provide for revisions of all the language in Chapter 5, Article XIII; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Williams seconded. Mr. Williams noted that Council needed to assure the public this Proposed Ordinance will not deteriorate the look of Hilton Head Island. Anne Cyran approached the dais and answered questions from Town Council and assured them the changes were minor and mainly administrative. Mr. Charles Lenzinger spoke in opposition to the Proposed Ordinance. After lengthy discussion the motion was unanimously approved by a vote of 7-0.

b. Second Reading of Proposed Ordinance 2012-12

Second Reading of Proposed Ordinance 2012-12 to amend Title 16, "the Land Management Ordinance," of the *Municipal Code of the Town of Hilton Head Island, South Carolina*, by amending Section 16-4-102, the Official Zoning Map with respect to that certain parcel identified as Parcel 16A on Beaufort County Tax Map 12, from OL (Office/Institutional Low Intensity) to the PD-1 (Planned Development Mixed Use - Palmetto Dunes Resort Master Plan) Zoning District; and providing for severability and an effective date.

Mr. Heitzke moved to approve. Mrs. Likins seconded. The motion was unanimously approved by a vote of 7-0.

11) New Business

None.

7) Executive Session

Mr. Riley stated he needed an executive session for contractual matters pertaining to land acquisition, including requests for sale or trades of town-owned land; and contractual matters pertaining to the lease for the cell tower at Station 7.

At 5:07 p.m. Mr. Heitzke moved to go into Executive Session for the reasons given by the Town Manager. Mr. Williams seconded. The motion was unanimously approved by a vote of 7-0.

Mayor Laughlin noted that it was now 5:07 p.m. and the Town Council Budget Workshop was scheduled to begin at 5:00 p.m. He suggested Town Council take a break, reconvene for the Workshop and hold the Executive Session afterwards. All members concurred.

Mayor Laughlin called the meeting back to order at 7:24 p.m.

8) Adjournment

Mr. Williams moved to cancel the Executive Session and adjourn. Mr. Edwards seconded. The motion was unanimously approved by a vote of 7-0.

Vicki Pfannenschmidt
Executive Assistant

Approved:

Drew A. Laughlin, Mayor