

THE TOWN OF HILTON HEAD ISLAND

REGULAR TOWN COUNCIL MEETING

Date: Tuesday, May 21, 2013

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*; George Williams, Kim Likins, Lee Edwards, Marc Grant, John McCann, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*, Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Charles Cousins, *Director of Community Development*; Lavarn Lucas, *Fire Chief*; Tom Fultz, *Director of Administrative Services*; Susan Simmons, *Director of Finance*; Bret Martin, *Deputy Director of Finance*; Julian Walls, *Facilities Manager*; Natalie Majorkiewicz, *Systems & Reporting Administrator*; Nancy Gasen, *Director of Human Resources*; Brian Hulbert, *Staff Attorney*; Erica Madhere, *Finance Assistant*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Brian Heffernan, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

a. Emergency Medical Services Week

A number of Fire and Rescue personnel were on hand to accept the proclamation.

6) Approval of Minutes

a. Town Council Meeting – May 7, 2013

Mr. Harkins moved to approve. Mrs. Likins seconded. The minutes of the May 7, 2013 Town Council meeting were approved by a vote of 6-0. Mr. Williams abstained because he was not present at the May 7, 2013 meeting.

7) Report of the Town Manager

a. Town Manager's Items of Interest

Mr. Riley reported on some items of interest. He stated there would be a Public Hearing held on June 11, 2013 at 6:00 p.m. concerning the FY2014 Budget.

8) Reports from Members of Council

a. General Reports from Council

None.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams stated the meeting scheduled for May 20 was cancelled because the bills of interest concerning reassessment and texting while driving are not moving and will be added to the State’s agenda in November when they reconvene.

c. Report of the Personnel Committee – Lee Edwards, Chairman

Mr. Edwards said a meeting has been scheduled for May 22, 2013 to begin the process of filling vacancies on boards and committees.

d. Report of the Planning & Development Standards Committee – John McCann, Chairman

No report.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

No report.

f. Report of the Public Safety Committee – Marc Grant, Chairman

No report.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins said the Committee continues to meet weekly. They received the proposed zoning map and will be meeting on Thursday, May 23 to review.

9) Appearance by Citizens

None.

10) Unfinished Business

a. Second Reading of Proposed Ordinance 2013-03

Second Reading of Proposed Ordinance 2013-03 to amend the budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2013; to provide for the expenditures of certain funds; and to allocate the sources of revenue for the said funds.

Mr. McCann moved to approve. Mrs. Likins seconded. The motion was unanimously approved by a vote of 7-0.

11) New Business

a. Consideration of a Recommendation

Consideration of a Recommendation from the Accommodations Tax Advisory Committee for the Chamber of Commerce Visitor and Convention Bureau’s proposed 2012-2013 “30 Percent” Budget.

Mr. Harkins moved to approve. Mrs. Williams seconded. Mr. Riley noted the motion needed amended to approve the Chamber of Commerce Visitor and Convention Bureau’s proposed 2013-14 Budget. The maker and the seconder of the motion were in agreement. The amended motion was approved by a vote of 6-1. (Mr. Edwards was opposed.) After Item 11.b. was presented and voted on, Mr. Edwards explained that during the vote on Item 11.a. he referenced incorrect notes and meant to vote in favor of the proposed budget and asked that his vote be changed to an affirmative vote. Mayor Laughlin asked that the record reflect the amended motion was unanimously approved by a vote of 7-0.

- b. Consideration of a Recommendation that the Town Council of the Town of Hilton Head Island authorize the Town Manager to enter into a Memorandum of Agreement (MOA see attached) with Beaufort County to broadcast Town Council regular meetings for a one year trial period.

Mr. Harkins moved to approve. Mrs. Likins seconded the motion. Mr. Grant spoke in support of broadcasting Town Council meetings. Jocelyn Staigar thanked Council for considering the broadcasting and spoke in support of such. The motion was approved by a vote of 6-1. (Mr. Edwards was opposed.)

12) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to land acquisition, including a request to sell a portion of town owned land and legal matters pertaining to pending and threatened litigation.

At 4:12 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mr. Williams seconded. The motion was unanimously approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 4:48 p.m. and stated there was no action to be taken as a result of Executive Session.

11) Adjournment

Mr. Harkins moved to adjourn. Mr. Williams seconded. The motion was unanimously approved by a vote of 7-0. The meeting was adjourned at 4:49 p.m.

Vicki L. Pfannenschmidt
Executive Assistant

Approved:

Drew A. Laughlin, Mayor