

THE TOWN OF HILTON HEAD ISLAND

SPECIAL TOWN COUNCIL MEETING/BUDGET WORKSHOP/PUBLIC HEARING

Date: Tuesday, June 11, 2013

Time: 4:00 p.m.

Present from Town Council: Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*; George Williams, Kim Likins, Lee Edwards, Marc Grant, John McCann, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*, Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Charles Cousins, *Director of Community Development*; Lavarn Lucas, *Fire Chief*; Tom Fultz, *Director of Administrative Services*; Susan Simmons, *Director of Finance*; Bret Martin, *Deputy Director of Finance*; Julian Walls, *Facilities Manager*; Natalie Majorkiewicz, *Systems & Reporting Administrator*; Nancy Gasen, *Director of Human Resources*; Brian Hulbert, *Staff Attorney*; Victoria Shanahan, *Accounting Manager*; Barbara Wooster, *Revenue Collector*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Brian Heffernan, *Island Packet*

1) **CALL TO ORDER**

Mayor Laughlin called the meeting to order at 4:00 p.m.

- 2) **FOIA Compliance** – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3) **Business License Appeal Hearing Continued from June 4, 2013**

Kigre Inc./Appeal of Final Assessment of Business License Fees

Mayor Laughlin reconvened the hearing. He asked if Mr. Taylor's client was prepared to present the financial documents Council requested. Mr. Taylor referenced a letter he sent on June 6 concerning stipulations proposed for turning over the documents and requested a response from Town Council. Mayor Laughlin responded that Town Council is a body and a meeting would need to take place in order to decide on a response but he was not inclined to negotiate with Kigre concerning documents that are required according to Municipal Code. All Council members concurred.

Mr. Taylor submitted exhibits consisting of income tax returns from Kigre marked confidential and a memo from Mr. Taylor dated 6/11/2013 on behalf of Kigre. Mr. Taylor stated that Mr. Myers was present and would like to address Council. Mr. Myers voiced his concerns with the business license process and announced that Kigre, Inc. has now opening an office in Savannah and will no longer do business on Hilton Head Island.

Ms. Simmons submitted exhibits consisting of Kigre's business license application and some renewal forms (marked confidential) and portions of a court order regarding Kigre.

Mr. Taylor concluded his presentation. Ms. Simmons concluded her presentation.

4) **Executive Session**

At 4:35 p.m. Mr. Harkins moved to go into Executive Session to confer with legal counsel. Mr. McCann seconded. The motion was unanimously approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 4:55 p.m. and asked if there was any business to take up as a result of Executive Session.

Mr. Harkins moved that the Town Council direct the Finance Director to review the tax returns provided to Council and recalculate the business license fees and penalties owed, using statistical analysis for any missing years data, and serve the revised assessment on Kigre within 10 days, and refund any monies owed. Mrs. Likins seconded. The motion was unanimously approved by a vote of 7-0.

Mayor Laughlin called for a recess at 4:57 p.m. The meeting was reconvened at 5:04 p.m.

5) Budget Wrap Up

Mr. Riley stated staff was available to answer any questions from Council. Mayor Laughlin emphasized that this is the time for Council members to bring up any concerns or suggested changes in the budget. Mr. Williams spoke concerning removing Stoney Secondary Road (South) Project from the Ten Year Capital Projects Plan. Ms. Simmons stated that since the proposed funding was for fiscal year 2015, it does not impact the budget being adopted by Council for fiscal year 2014.

After lengthy discussion concerning the Community Rowing and Sailing Center, it was decided to keep the original budgeted amount and to go out to bid for the docks to obtain a better idea for the projected costs.

Mayor Laughlin called for a recess at 5:47 p.m. The meeting was reconvened at 6:00 p.m.

6) 6:00 p.m.: PUBLIC HEARING ON THE MUNICIPAL BUDGET FOR FY2013-2014

Mayor Laughlin reconvened the meeting at 6:00 p.m. and opened the Public Hearing for comment on the proposed budget for Fiscal Year 2013-2014. Mr. Riley explained the Public Hearing was duly noticed and advertised in the Island Packet as required by State Law. Mayor Laughlin invited members of the public to speak. There were no speakers. Mayor Laughlin closed the Public Hearing at 6:02 p.m.

7) Revised First Reading of Proposed Ordinance No. 2013-05

Revised First Reading of Proposed Ordinance No. 2013-05 to raise revenue and adopt a budget for the Town of Hilton Head Island, South Carolina, for the fiscal year ending June 30, 2014; to establish a property tax levy; to establish funds; to establish a policy for acquisition of rights of way and easements; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mrs. Likins seconded. The motion was unanimously approved by a vote of 7-0.

8) Adjournment

Mr. Williams moved to adjourn. Mr. Edwards seconded. The motion was approved by a vote of 7-0. The meeting was adjourned at 6:04 p.m.

Vicki L. Pfannenschmidt
Executive Assistant

Approved:

Drew A. Laughlin, Mayor