

**TOWN OF HILTON HEAD ISLAND**  
**Planning Commission – CIP Committee**

Minutes of the September 29, 2014  
Regular Meeting

Members Present: Alex Brown, Chairman, Bryan Hughes, Barry Taylor, Peter Kristian  
Members Absent: None  
Staff Present: Scott Liggett, Jeff Buckalew, Darrin Shoemaker, Galen Knighten, Charles Cousins, Jayme Lopko  
Others Present: Frank Babel, Peter Ovens and Tom Sharp, Tom Lennox, Mr. Ford  
Media Present: None

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**I. CALL TO ORDER**

The meeting was called to order at 10:00 a.m.

**II. FREEDOM OF INFORMATION ACT COMPLIANCE**

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**III. COMMITTEE BUSINESS**

Chairman Brown asked the Committee if there were any changes to the Minutes of April 24, 2014. Seeing none, the Minutes of April 24, 2014 were approved by general consent.

**IV. UNFINISHED BUSINESS**

None

**V. NEW BUSINESS**

**a) Update of Fiscal Year 2015 CIP**

Mr. Liggett proceeded to give a brief update on the Fiscal Year 2015 CIP.

**b) Review of Proposed Fiscal Year 2016 CIP**

Scott Liggett started to review the Fiscal Year 2016 Proposed Priority Projects and stated that so many of these projects are not one and done projects and they have a life of implementation that generally spans a couple of years. There are many projects that I believe existed on your list previously that unless you tell me otherwise I presume retain their priority status going forward. One of the challenges I believe of the Committee and the Commission as a whole is that given the lack of any fiduciary responsibility that the Commission has, I think it is critically important that first and foremost we identify what the priorities are.

One of the things as we start initially with the Pathway program, virtually all of the pathways that you see on the Proposed Fiscal 2016 list were present on last year's Priority listing. When you look at the detailed spreadsheet you will note there is no funding provided in any of the near term years to include Fiscal 2016. This is largely as a result of the advice provided by our Finance Department of a

lack of available revenues to be devoted to the pathway program. We still have priorities which is the focus of the Committee and the Commission, but at this point it is not clear to me how or if these priorities can be pursued given the funding piece of it going forward.

## **A. Pathways**

- US 278 – B (William Hilton Parkway) Shelter Cove/Chaplin to Mathews Drive-north
- US 278-B (Gardner Drive to Jarvis Park / Honey Horn)
- US 278 (westbound between Gum Tree Road to Squire Pope Road)
- US 278-B (Village at Wexford to Arrow Road)
- US 278-B (Jarvis Park/Honey Horn to Graves Bridge)

Chairman Brown asked if there were any discussions about adding Main Street to this list because of it being dangerous to pedestrian traffic. Mr. Liggett said they have had internal discussions since the time that Main Street POA expressed interest in dedicating Main Street which is privately owned to the Town. During our Council deliberations, staff was unsuccessful in compelling Council to agree with or make a determination that there was an overarching benefit to Town ownership which conceivably could include pathway construction. For the most part, the Town has not endeavored to go on to private property, private roads and build a pathway. For the most part our efforts have been focused on pathways adjacent to publically owned roads. We are aware of the circumstance and situation and our discussions have been limited to public dedication of Main Street as opposed to a standalone project. Commissioner Hughes stated Main Street is publically owned but heavily used especially around the time of school with the kids. I think it would be a great idea to revisit that or push that as much as we need to in order to acquire that road and do what we need to do.

Chairman Brown moved that Main Street (Whopping Crane Way to Wilborn Road) be added to the above list of priorities so that it gets some attention. Commissioner Taylor seconded. The motion passed unanimously.

## **B. Roadway Improvements**

- Office Park Road Intersection Improvements (FY 15 funding)
- Wm. Hilton Parkway Intersection Improvements at Squire Pope Road (FY15 funding)
- Intersection Improvements at Shelter Cove Town Center
- Bluffton Parkway – Phase 5A Beautification
- Heritage Plaza Road Extension (FY 15 funding)
- Traffic Signal Mast Arms
- Shelter Cove Lane @ William Hilton Parkway
- Private Dirt Roads Acquisition
- Extension of Lagoon Road
- Reconstruction of Nassau Street

- Miscellaneous Turning Lane Improvements

### **C. Park Development**

- Town Parks Upgrades
  - Crossings Park Field Drainage Improvements
  - Public Art Foundation
- Island Recreation Center Expansion
- Chaplin Linear Park

Chairman Brown stated that the soccer field at Crossings Park is in dismal shape and asked if there is any consideration of re-sodding the field. Mr. Liggett said that generally speaking we try and get ourselves together with the Association and specifically identify the park upgrades, shelters, the enhancements that are recommended. If that is one you want us to bring up with the Association and/or in conjunction with the County, I am happy to have that discussion.

Commissioner Taylor moved that a discussion regarding re-sodding of the soccer field at Crossings Park takes place. Commissioner Kristian seconded. The motion unanimously passed.

### **D. Existing Facilities & Infrastructure**

- Fire Station #2 Replacement
- Town Hall Office Space Reconfiguration
- Fire/Rescue Training Center Enhancements

### **E. New Facilities**

- USCB Hospitality Management Program Building (FY 15 funding)
- Coligny Area Improvements

The last item we have is the continued discussion with the County and Palmetto Hall about the potential for a sound wall in and around the airport that emerged during the spring this last year and is a direct insert into the CIP as a result of the Town Manager's directives. After some questions from the Committee and public, Mr. Liggett said he would speak with the Town Manager and get more detailed information on the sound wall and come back to the Committee.

Chairman Brown stated that in FY 2015 there was awarded \$500,000 to sewer and as we move forward into FY 2016 I see that no funds are allocated and it is not on our list. Mr. Liggett said the reason the Gum Tree sewer project made it to the list last year was because it came in as a request from the PSD. Realizing we are still early in the budgeting process, we may have a request that comes in from the PSD between now and when the budget is reviewed here in the spring but we do not have an active request right now.

After a brief discussion, Commissioner Taylor moved that the sewer item remain as a placeholder and a recurring item on the Priority List. Commissioner Hughes seconded. The motion passed unanimously.

## **F. Beach Maintenance**

- Beach Management and Monitoring
- Island-wide Beach Renourishment

Chairman Brown asked Mr. Liggett to make the changes the Committee requested and schedule another meeting to go over everything.

## **VI. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:32 a.m.

Respectfully Submitted:

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Karen D. Knox  
Senior Administrative Assistant