

**Hilton Head Island
Economic Development Corporation
Personnel Committee
Minutes of Wednesday, April 23, 2014**

Members Present: Carlton Dallas, John Joseph, Tom Upshaw

EDC Members: Steve Riley

Town Staff: Shawn Colin, Nancy Gasen

1. Call to Order:

Chairman Dallas called the meeting to order at 5:00 p.m. at Town Hall in Conference Room 3.

2. Freedom of Information Act Compliance:

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Minutes: Minutes of April 1, 2014 were approved with one minor correction.

4. Old Business: none

5. New Business:

a. Needs Assessment Status. Mr. David Martin of PACE stated that he and Mr. Lovorn have collected a lot of information over the past two days through interviews from community leaders. He stated that they are on schedule and will deliver a needs assessment report to the EDC in time for the EDC May 13 meeting.

6. Executive Session:

At 5:10 p.m. Mr. Upshaw made a motion to go into Executive Session to discuss contractual arrangements. Mr. Joseph seconded. The motion passed unanimously.

At 5:40 p.m. the Personnel Committee came out of Executive Session. No decisions were made as a result of Executive Session. The Personnel Committee will meet on Thursday, May 1, 2014 at 9:00 a.m. to discuss the employment structure of the future Executive Director and the employee arrangement between the Town and the EDC.

7. Adjournment:

There being no further business, the meeting was adjourned at 5:45 p.m.

Respectfully submitted by Eileen S. Wilson

May 1, 2014
Approved by Carlton Dallas, Chairman