

**The Town of Hilton Head Island  
Parks & Recreation Commission  
Thursday, February 13, 2014  
3:30 p.m.**

**Members Present:** Peter Keber, Heather Rath, Janet Noonan, Andrew Schumacher, Michael Weaver

**Members Absent:** Theresa Bennett, Fred Lowery

**Town Staff:** Charles Cousins, Marcy Benson, Nicole Dixon, Jennifer Ray, Julian Walls, Shawn Colin, Brian Hulbert, Jill Foster

**Other:** Frank Soule, *Executive Director for Island Recreation Association*;  
Tom Barton, *Island Packet*

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**I. Call to Order**

Chairman Rath called the meeting to order at 3:30 p.m.

**II. Pledge of Allegiance to the Flag**

**III. Freedom of Information Compliance**

Public notification of this meeting has been published, posted and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**IV. Approval of Minutes**

The minutes of the Parks & Recreation Commission Meeting of January 9, 2014 were approved as presented.

**V. Appearance by Citizens – None**

**VI. Reports**

a. **Update from Island Recreation Association.** Mr. Frank Soule reported that the Senior Programs are very active; approximately 480 members receive information on senior programs. Mr. Soule stated that they are working on getting a better handle on tracking senior center usage. The Youth Programs are going strong. The After-School program has over 85 participants on a daily basis. Other active programs include: Mom's Morning Out, Youth Athletics, Roller Hockey, Cross Fit Program, and pool activities. The 2014 Snow Day had approximately 3,000 people participate, it was a great day. The Island Recreation Center is currently working with Town staff and others on a parking plan for the Shelter Cove Park and the Island Recreation Expansion Plan and on an operation plan for the sailing and rowing facility.

**VII. Unfinished Business - none**

**VIII. New Business**

- a. **Cordillo Tennis Courts Potential Sale:** Ms. Marcy Benson stated that Town staff requests that the Parks & Recreation Commission make a recommendation to Town Council to sell the Cordillo Tennis Courts to the Cordillo Courts II Property Owner's Association and The Hedges Property Owners Association. This potential sale is due to the lack of use of the tennis courts by the public and the desire of the property owner associations to purchase this facility. The Town purchased the four tennis courts in 2002 for approximately \$250,000. The Cordillo tennis courts are in need of major repairs and staff is concerned about the cost effectiveness of such repairs when the tennis courts are used so little by the community. The high school tennis courts are available to the public during non-school hours and the Chaplin Community Park tennis courts are available to the public. Commissioner Keber made a motion that the Parks & Recreation Commission recommend to Town Council the sale of the Cordillo Tennis Courts to the Cordillo Courts II Property Owner's Association and The Hedges Property Owners Association. Commissioner Schumacher seconded. The motion passed unanimously.
- b. **Island Recreation Center Expansion Master Plan.** Ms. Nicole Dixon update on this project. In the spring of 2013, staff was directed to work with our consultants for the Island Recreation Center expansion project, Lee and Parker Architects and the FWA Group, to eliminate the additional pool and splash pad from the original master plan and revise the conceptual master plan layout accordingly. The main entrance to the gym building is now on the left of the building so that it is in between the existing and new gym. It will be an entry way that extends through the two buildings and back to the pool area. The open field, basketball courts, parking and playground were reconfigured. Lighting will be added to the existing play field across Wilborn Road to provide additional opportunities for extended field use hours and to help offset the loss of the field time for the reduced sized field being relocated at the Recreation Center. The proposed project will be on the Town Council's agenda for the February 18, 2014 meeting.
- c. **Schedule a tour of the existing Recreation Center.** This tour will be arranged with Mr. Frank Soule.
- d. **Review results and directives from the Town Council Workshop and how the Parks & Recreation Commission can assist with some projects.** Mr. Cousins briefly reviewed a few items from the November 2013 Town Council workshop. Coligny property – Parks & Recreation Commission could review plans and give input. Shelter Cove Park - Parks & Recreation Commission could develop a management plan, also parking plans for that area. Rowing and sailing center - Parks & Recreation Commission could develop a management plan for that also.
- e. **Update on Shelter Cove Park.** Mrs. Jennifer Ray is working with the design team and others to keep on schedule. Possible completion by early to mid-summer.
- f. **Update of the Bicycling Advisory Committee accomplishments.** Ms. Benson stated that there is nothing new to report since Mr. Frank Babel gave an update last month. Ms. Benson reported that April 28 – May 4 is the Second Annual Bike and Dine Week; last year was very successful. The Second Annual Community Beach Ride will take place on Saturday, May 3 at Coligny Beach. This family friendly event will be a six

mile round trip bike ride with other healthy activities taking place. Chairman Rath and Commissioner Schumacher will serve on Bicycling Advisory Committee.

- g. **Rework 2014 Parks & Recreation Commission schedule to quarterly meetings.** The Parks & Recreation Commission meetings have been revised to take place quarterly. These are the remaining dates for 2014: April 10, July 10, October 9.
- h. **Schedule board training.** Town staff will schedule a training session for the Parks & Recreation Commission to address roles, responsibilities and how best to work with Town staff.
- i. **Assignment of staff member.** Ms. Marcy Benson will be the Town staff coordinator for the Parks & Recreation Commission.

**IX. Park Updates** – Ms. Nicole Dixon has been working with the Leadership group to identify potential locations in Jarvis Creek Park to place an exercise pavilion and cross fit equipment. Ms. Dixon will need to receive a site plan prior to the permitting process. Leadership will locate someone to perform the installation of the equipment. Town staff will review equipment assessment risk to determine liability and assure the equipment is installed correctly.

**X. Park Commissioner Comments**

Chairman Rath stated that she presented to the Greater Island Committee a few weeks ago and will give the semi-annual update to Town Council.

**XI. Adjournment**

There being no further business, the meeting adjourned at 4:15 p.m.

Respectfully submitted by Eileen Wilson

Approved by:           approved 4/10/2014            
Heather Rath, Chairman