

**Circle to Circle Committee
Meeting Minutes
March 11, 2015
8:30 a.m.
Council Chambers, Town Hall**

Circle to Circle Committee Members present:	Jim Gant (Chairman), Judd Carstens, David Ames, Mike Thomas, Leslie Richardson, David Bachelder, Carlton Dallas, Jack Daly, Joe Kernan, Tom Sharp, Kyle Theodore, Jason Long for Mark Senn, Tom Lennox
Planning Commission Members present:	Jim Gant, Judd Carstens
Town Staff present:	Charles Cousins, Scott Liggett, Jill Foster, Jeff Buckalew, Shawn Colin, Darrin Shoemaker, Jennifer Ray, Eileen Wilson, Shea Farrar

- Chairman Gant called the Circle to Circle Committee meeting to order at 8:30 a.m.
- The meeting agenda was approved.
- The meeting minutes from the February 25, 2015 meeting were approved.
- Chairman Gant introduced the first item of business: Traffic Studies and Modeling Basics.
- Mr. Charles Cousins presented the Committee with a brief introduction to the Town’s traffic management strategies, which include traffic demand modeling, transportation impact analysis for specific developments and traffic monitoring and evaluation. The adopted levels of service (LOS) standards for the Town are 10% less than what was identified for acceptable conditions in order to allow the Town to address issues prior to any unacceptable conditions occurring.
- Mr. Cousins shared that traffic modeling has been used both island-wide and in subareas in order to identify potential roadway and intersection improvements needed to accommodate future growth and maintain adopted operational conditions on the Island’s roadways. One important goal of past efforts was to preserve Sea Pines Circle. The Town is currently updating an island-wide traffic model that will include the forecasted growth associated with the vision developed by the Committee for the Circle to Circle Study Area.
- Mr. Cousins stated that in the early 1990’s the Town began requiring that new developments submit a traffic impact analysis, depending on the amount of traffic that will be generated, in order to ensure that adequate roadway capacity exists before a development is approved. The Town also undertakes an annual analysis of all signalized intersections and identifies any improvements that are recommended to maintain the desired operating conditions through its Traffic Monitoring and Evaluation Program.
- Chairman Gant then invited Darrin Shoemaker to continue discussions on historic island traffic trends, current and planned traffic studies, and traffic modeling efforts. Mr. Shoemaker provided the Committee with an overview of Town’s annual traffic counting and assessment procedures and identified additional traffic counts that have

been conducted. The Town's next traffic counts will be conducted this June and will include all signalized intersections as well as, Sea Pines Circle, Coligny Circle and Greenwood Drive at Office Park Road. This will be used in the current traffic modeling effort to help develop existing conditions on the Island's roadway network.

- The Committee suggested that counting traffic at the gate of Sea Pines could also be beneficial along with measuring Saturday traffic when the June counts are conducted.
- Chairman Gant introduced the next agenda item, Current and Planned Traffic Studies and Modeling. Mr. Todd Salvagin of SRS Engineering, LLC shared with the Committee recent traffic studies for the Coligny area and for the USCB hospitality school project. Improvements have been identified for beach parking and access as well as roadway improvements in the Office Park Road and Greenwood Drive areas.
- Upon receiving additional input from citizens attending the meeting and the completion of discussion on agenda items by the Committee, Mr. Gant briefly summarized points from the meeting and shared that the next meeting would include a presentation on the current Coligny project followed by an introduction to visioning and past master planning efforts in the study corridor.
- With no further business, Chairman Gant informed the Committee that the next meeting would be March 18th at 8:30 a.m. in Town Hall Council Chambers.
- Chairman Gant adjourned the meeting at 10:40 a.m.

Submitted by: Shea Farrar

Chairman: _____
Jim Gant

March 18, 2015