

**Circle to Circle Committee**

**Approved Meeting Minutes**

**September 16, 2015**

**8:30 a.m.**

**Council Chambers, Town Hall**

Circle to Circle Committee Members present:	Jim Gant (Chairman), Jack Daly, Tom Sharp, David Bachelder, David Ames, Kyle Theodore, Mike Thomas, Joe Kiernan, Leslie Richardson, Carleton Dallas, Tom Lennox
Town Staff present:	Charles Cousins, Scott Liggett, Darrin Shoemaker, Shawn Colin, Shea Farrar, Jennifer Ray, Tom Fultz

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- Chairman Gant began the meeting at 8:35 a.m.
- Chairman Gant introduced the first agenda item: Urban Planning Services. A request for proposals will be issued by the Town once documents are finalized by the Committee.
- Chairman Gant then introduced the last agenda item: Review of Traffic Data: Existing Conditions, Level of Service Issues and Potential Recommendations.
- Todd E. Salvagin, Principal with SRS Engineering, LLC., presented the initial findings regarding the traffic counts that were performed in the Circle to Circle area this past June. These counts indicate Sea Pines Circle traffic volumes have increased beyond that identified in the Town’s performance standards for roundabout intersections. These actual counts will be incorporated into the regional traffic model to help evaluate future conditions in 2020 and 2030, which will be presented to the Committee at an upcoming meeting in order to identify potential mitigation options.
- Following public comments, Chairman Gant adjourned the meeting at 10:25 a.m.

Meeting date: September 16, 2015

Approved: October 21, 2015

Chairman: \_\_\_\_\_  
Jim Gant

Submitted by: Shea Farrar