

Circle to Circle Committee
Approved Meeting Notes
September 2, 2015
8:30 a.m.

Council Chambers, Town Hall

Circle to Circle Committee Members present:	Jim Gant (Chairman), Jack Daly, Tom Sharp, David Bachelder, David Ames, Kyle Theodore, Mike Thomas, Joe Kiernan, Leslie Richardson, Carleton Dallas, Tom Lennox
Town Staff present:	Shawn Colin, Shea Farrar, Jennifer Ray, Tom Fultz, Steve Riley

- Chairman Gant began the meeting at 8:35 a.m.
- Chairman Gant introduced the only agenda item: Urban Planner Scope of Work and Selection Criteria.
- The Committee discussed the procurement of services for an urban planner to assist the Committee with preparing the Circle to Circle Master Plan.
- Tom Fultz discussed the process that would be used to procure the services and how selection is made.
- The Committee reviewed the materials and provided comments on desired products. The materials will be revised and recirculated based on these comments.
- Following public comments, Chairman Gant adjourned the meeting at 10:25 a.m.

Meeting date: September 2, 2015

Approved: September 16, 2015

Chairman: _____
Jim Gant

Submitted by: Shea Farrar