

**TOWN OF HILTON HEAD ISLAND
FINANCE AND ADMINISTRATIVE COMMITTEE MEETING**

Date: September 14, 2015 **Time:** 3:00 p.m.
Members Present: John McCann, *Chairman*; Bill Harkins, Tom Lennox, *Council Members*
Members Absent: None
Staff Present: Steve Riley, *Town Manager*; Greg Deloach, *Assistant Town Manager*; Cindaia Ervin, *Finance Assistant*
Others Present: Bill Miles, *Hilton Head Island-Bluffton Chamber of Commerce/VCB*
Media: None

1. Call to Order:

The meeting was called to order at 3:00 p.m.

2. FOIA Compliance:

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Approval of Minutes:

None

4. Unfinished Business:

None

5. New Business:

None

6. Executive Session:

- a. At 3:01 p.m. Mr. Harkins moved to enter into Executive Session to discuss the negotiations incident to proposed contractual arrangements with the HHI-Bluffton Chamber of Commerce and Visitor Convention Bureau. Mr. Lennox seconded and the motion was approved by a vote of 3-0.

Mr. McCann called the meeting back to order at 4:30 p.m., and announced there was no action taken as a result of the Executive Session.

7. Adjournment:

Mr. Harkins made a motion to adjourn and Mr. Lennox seconded. All members voted in favor and the meeting was adjourned at 4:30 p.m.

Approved: September 29, 2015

Respectfully submitted:

John McCann, Chairman

Cindaia Ervin, Secretary