

TOWN OF HILTON HEAD ISLAND
Planning Commission Meeting
Wednesday, October 21, 2015
3:00p.m. – Benjamin M. Racusin Council Chambers

APPROVED

Commissioners Present: Chairman Alex Brown, Vice Chairman Peter Kristian, Jim Gant, Judd Carstens, Bryan Hughes, Caroline McVitty, Lavon Stevens, Barry Taylor and Todd Theodore

Commissioners Absent: None

Town Council Present: None

Town Staff Present: Jayme Lopko, Senior Planner & Planning Commission Coordinator
Brian Hulbert, Staff Attorney
Teri Lewis, LMO Official
Don Kirkman, Executive Director of Economic Development
Shawn Colin, Deputy Director of Community Development
Kathleen Carlin, Secretary

1. Call to Order

2. Pledge of Allegiance to the Flag

3. Roll Call

4. Freedom of Information Act Compliance

Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5. Approval of Agenda

The Planning Commission **approved** the agenda as submitted by general consent.

6. Approval of Minutes

The Planning Commission **approved** the minutes of the October 7, 2015 meeting as presented by general consent.

7. Appearance by Citizens on Items Unrelated to Today's Agenda

None

8. Unfinished Business

None

9. New Business

Amendments to Rules of Procedure

Mrs. Jayme Lopko made the presentation on behalf of staff. Mrs. Lopko stated that the Rules of Procedure Committee met on September 16, 2015 and October 7, 2015 to

review the proposed amendments to the Planning Commission Rules of Procedure. The Committee forwarded the proposed amendments to the Planning Commission with a recommendation for approval. The staff recommended that the Planning Commission approve the proposed amendments to the Planning Commission Rules of Procedure as submitted.

The Planning Commission Rules of Procedure refer to several sections of the Land Management Ordinance (LMO) and those sections have changed due to the rewrite of the LMO. Several of the amendments detailed are either editorial in nature or LMO section reference corrections.

Article IV Commission Organization and Duties, Section 4 Duties of the Commission is proposed to be amended to mirror language from the state code and LMO and to change subdivision reporting to quarterly rather than monthly. Article C Commission Organization and Duties, Section 4 Duties of the Commission is proposed to be amended to mirror language from the state code and LMO and to change subdivision reporting to quarterly rather than monthly.

Article IV Commission Organization and Duties, Section 4 Duties of the Commission is proposed to be amended to mirror language from the state code and LMO and to change subdivision reporting to quarterly rather than monthly.

Article X Commission Actions, Section 2 Voting is proposed to be amended to no longer require commissioners to state the reason for a vote against a prevailing motion. Planning Commissioners will be given the opportunity to express the reason for their vote whether for or against a motion.

Following the discussion by the Planning Commission, Chairman Brown requested that a motion be made. Vice Chairman Kristian made a **motion to approve** the amendments to the Planning Commission's Rules of Procedure as presented by staff. Commissioner Carstens **seconded** the **motion** and the motion **passed** with a vote of 9-0-0.

10. Chairman's Report

Chairman Brown expressed his appreciation to the Planning Commissioners for their hard work on the Planning Commission's subcommittees.

11. Committee Report

- 1) Commissioner Jim Gant presented an over-head review of the status of the Circle to Circle Committee. Chairman Brown requested public comments and the following were received: Mr. Don Kirkman, Mr. David Ames, and Mr. Larry Myers presented public statements. Chairman Brown presented comments regarding the idea of Vision.
- 2) Commissioner Gant, Chairman of the LMO Committee, stated that the committee will meet on the 28th to review the starting list of LMO amendments for 2016.
- 3) Commissioner Carstens presented an update of the status of the Comp Plan Committee.

4) Commissioner Hughes presented an update of the status of the CIP Committee.

12. Staff Reports

- 1) Ms. Jennifer Ray presented an update on the Coligny Park Project.
- 2) Ms. Jennifer Ray presented an update on the USCB project.
Chairman Brown requested public comments on the USCB project. Mr. David Ames presented statements regarding the issues of pathways and parking. Ms. Jennifer Ray presented statements in response to these comments. Mr. Frank Babel presented statements regarding USCB being a bike friendly university.
- 3) Ms. Anne Cyran presented an update on the status of the Sea Turtle Marketplace.
- 4) Mr. Shawn Colin presented brief statements regarding the issue of the acquisition of Main Street. Chairman Brown stated his concern with the public safety issue concerning Main Street, particularly with the use by school children. Chairman Brown requested that this item be placed top priority by Town Council moving forward 2016. Chairman Brown requested that the staff craft a memo to Town Council from the Planning Commission regarding the acquisition of Main Street. Mr. Shawn Colin stated that the staff can craft the memo as requested; however, the staff does that have the information before them for pathways regarding cost, timing, etc. Following final comments, Chairman Brown requested that a motion be made. Vice Chairman Kristian made a **motion** recommending that Town Council explore this issue further. The motion was **seconded** by Commissioner Gant and the motion **passed** with a vote of 9-0-0.

14. Adjournment

The meeting was adjourned at 4:00p.m.

Submitted By:
nhjhjh

Approved By:

December 2, 2015

Kathleen Carlin
Secretary

Alex Brown
Chairman