



IFB 2015-0010

FRIENDFIELD COURT WEIR/DAM REHABILITATION PROJECT Town of Hilton Head Island, South Carolina Mandatory Pre-Bid Meeting Minutes

Date Issued: May 26, 2015

Item 1. Questions and Answers regarding the bid:

Q1: Can the area where the Contractors access the golf course from the golf cart path be used as a staging area?

A1: Yes, please refer to the Friendfield Court Staging Area Map for specific location of staging area. The mulch area shown within the wooded area can be used for staging equipment and materials during **July 6 through July 25, 2015 only**. All areas disturbed by Contractor must be restored to pre-project condition at no additional cost to the Town.

Q2: How thick is the asphalt of the existing golf cart path?

A2: Based on the information provided by the Golf Course Superintendent, the golf cart path is approximately 3" of asphalt with 6" of base.

Q3: How much does the weir structure weigh?

A3: According to the Contractor that purchased the structure previously, the structure weighs approximately 8 tons.

Q4: Will the Town deliver the weir structure to the project site?

A4: No, the Contractor is responsible for transporting the existing weir structure from the Town's property (Leg O Mutton Road) to the project site.

Q5: Can some of the overhanging branches and tree limbs along the gold cart path be removed prior to construction?

A5: Yes, the Golf Course Superintendent will have any low hanging branches over the golf cart path removed prior to project start date.

Q6: Can the two pine trees along the lower lagoon bank and the palm tree be removed?

A6: Yes, the Town has obtained approval to remove the two pine trees along the lower lagoon bank and the palm tree shown in the attached Tree Removal Photo and Tree Removal Plan. These trees approved for removal should only be removed if absolutely necessary.

Q7: Who is responsible for replacing the sod or areas disturbed by the Contractor accessing the golf cart path to the project site?

A7: The Contractor is responsible for replacing and/or repairing all damaged areas, including staging, access and project areas to pre-project condition at no additional expense to the Town.

**ATTACHED: Friendfield Court Staging Area Map
 Tree Removal Photo
 Tree Removal Plan**

Item 2. Other items discussed at the meeting:

1. Project Overview and Objectives

This project consists of replacing an existing deteriorated metal weir structure and 24" CMP outlet pipe with a new concrete weir structure and 24" Class III RCP outlet pipe, and rehabilitating the dam between two lagoons in Long Cove Club between the 11th Fairway and behind 5 Friendfield Court on Hilton Head Island, SC. The Town shall provide the proposed concrete weir structure to the Contractor.

2. Schedule

- IFB Question Period ends at 4:30 on Thursday, May 21, 2015. Questions will be answered by addendum the following week.
- **Bids are due by 2:00 PM on May 28, 2015.**
- Bids will be reviewed and the Contract shall be awarded by mid-June.
- Contractor may only perform work during **July 6 through July 25, 2015**, while the Long Cove Golf Course is closed.
- This deadline may not be extended. A penalty of Two Thousand Dollars (\$2,000.00) per day will be assessed for each day required to complete the work past the Substantial Completion deadline.

3. Bid Format

Submit the completed Bid Documents, including all Certificates of Insurance (General Liability, Automobile, Workers Compensation), Unit Cost Schedule, Bid Bond, Payment and Performance Bond if over \$100,000, and references for both primary and subcontractor.

4. Staging and Access

Town will coordinate with golf course for best access to project area. Most likely the lagoons will be accessed from the golf cart path, north of the project area. Contractor will be held responsible for any damage to golf course property and will restore the area to pre-project conditions at no additional cost to the Town. Contractor will be responsible for relocating the weir structure from the Town's storage facility to the job site.

5. Work Hours

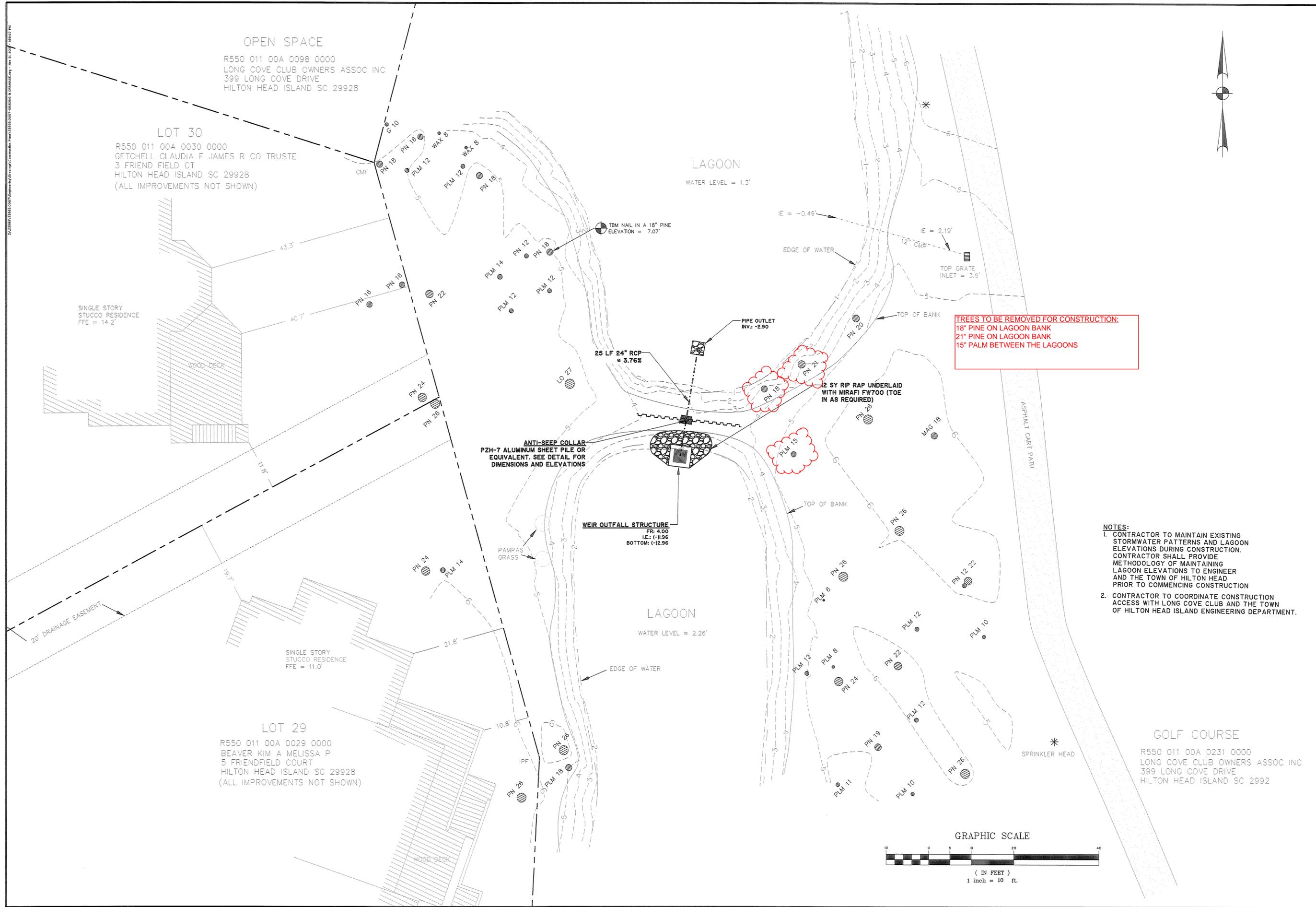
Construction may occur from Monday through Saturday, 7:00 AM to 5:00 PM only **July 6 through July 25, 2015.**

6. Addendum(s)

No addendums have been issued thus far. Any addendums will be posted on the website and sent by e-mail to pre-bid attendees.

7. Questions

Reminder: Bid Submittal Deadline is May 28, 2015 at 2:00 PM



OPEN SPACE
 R550 011 00A 0098 0000
 LONG COVE CLUB OWNERS ASSOC INC
 399 LONG COVE DRIVE
 HILTON HEAD ISLAND SC 29928

LOT 30
 R550 011 00A 0030 0000
 GETCHELL CLAUDIA F JAMES R CO TRUSTE
 3 FRIEND FIELD CT
 HILTON HEAD ISLAND SC 29928
 (ALL IMPROVEMENTS NOT SHOWN)

SINGLE STORY
 STUCCO RESIDENCE
 FFE = 14.2'

WOOD DECK

ANTI-SEEP COLLAR
 PZH-7 ALUMINUM SHEET PILE OR
 EQUIVALENT. SEE DETAIL FOR
 DIMENSIONS AND ELEVATIONS

WEIR OUTFALL STRUCTURE
 FR: 4.00
 I.E.: (-)11.96
 BOTTOM: (-)12.96

TREES TO BE REMOVED FOR CONSTRUCTION:
 18" PINE ON LAGOON BANK
 21" PINE ON LAGOON BANK
 15" PALM BETWEEN THE LAGOONS

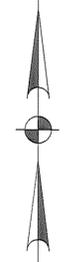
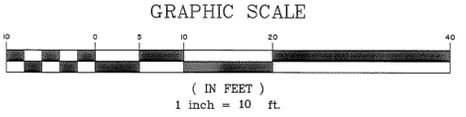
- NOTES:**
- CONTRACTOR TO MAINTAIN EXISTING STORMWATER PATTERNS AND LAGOON ELEVATIONS DURING CONSTRUCTION. CONTRACTOR SHALL PROVIDE METHODOLOGY OF MAINTAINING LAGOON ELEVATIONS TO ENGINEER AND THE TOWN OF HILTON HEAD PRIOR TO COMMENCING CONSTRUCTION
 - CONTRACTOR TO COORDINATE CONSTRUCTION ACCESS WITH LONG COVE CLUB AND THE TOWN OF HILTON HEAD ISLAND ENGINEERING DEPARTMENT.

LOT 29
 R550 011 00A 0029 0000
 BEAVER KIM A MELISSA P
 5 FRIENDFIELD COURT
 HILTON HEAD ISLAND SC 29928
 (ALL IMPROVEMENTS NOT SHOWN)

SINGLE STORY
 STUCCO RESIDENCE
 FFE = 11.0'

WOOD DECK

GOLF COURSE
 R550 011 00A 0231 0000
 LONG COVE CLUB OWNERS ASSOC INC
 399 LONG COVE DRIVE
 HILTON HEAD ISLAND SC 29928



NO.	REVISIONS	BY	DATE

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TOWN OF HILTON HEAD ISLAND
 HILTON HEAD ISLAND, SOUTH CAROLINA
 FRIENDFIELD COURT WEIR REPLACEMENT
GRADING & DRAINAGE PLAN

JOB NO:	J-23585.0007
DATE:	1/3/14
DRAWN:	MPO
DESIGNED:	MPO
REVIEWED:	KMS
APPROVED:	KMS
SCALE:	1" = 10'

C1.1





21" Pine

18" Pine

15" Palm