

PHASE 2: FINAL INSPECTION & SUB ROSTER

FINAL INSPECTION MINIMUM SUBMITTAL REQUIREMENTS

_____ An owner’s notarized affidavit stating that all work has been done consistent with the applicants development permit and any applicable provisions of the Land Management Ordinance (LMO), plus a copy of the documents that clearly set forth the ownership and maintenance provisions and responsibilities for infrastructure improvements, amenities reflected under the approved plan and any open space areas as required;

OR

An owner’s notarized affidavit stating that all work is substantially complete and the site is safe, accessible, and useable.

_____ **As-Built** drawing with stamped (signature over seal) certification by a South Carolina registered land surveyor indicating accurate site conditions of pavements, parking spaces, utilities, structures and drainage.

_____ DHEC permits to operate water and sewer lines.

_____ Public Service District or similar entity acceptance of completed water and sewer lines for permanent ownership, operation and maintenance.

_____ Any other applicable agencies’ final certification (SCDOT, Beaufort County., USACOE, etc.)

_____ Final Sub-Roster

_____ Depending upon building design and construction type, other submittals may be requested (such as detailed specifications) during construction (to be determined by Town Staff).

Building Permit #: _____

FINAL SUB-CONTRACTOR ROSTER

Note: A specialty contractor's license is not needed for commercial work.

TRADE	COMPANY NAME	LICENSE HOLDER'S NAME	TOWN BUSINESS LICENSE #	STATE CONTRACTOR LICENSE & GROUP
Electrician				
Plumber				
HVAC				
Roofer				
Foundation				
Masonry				
Steel				
Vinyl/aluminum siding				
Stucco				
Insulation				
Sheet rock/dry wall				
Framing				
Interior Trim				
Cabinets				
Painting				
Iron railings				
Wallpaper				
Tile work				
Equipment				
Elevator				
Factory Fireplace				
Glass				
Bldg Sprinklers				
Alarm System				
Gas				