



Town of Hilton Head Island Municipal Court

Proof Acceptance Statement

On behalf of the officer, the Municipal Court will collect the following proof for the officer's review:

- Proof of Insurance Date Received: _____
- Proof of Vehicle Registration Received By: _____
- Proof of Valid Drivers License

If the officer accepts the proof upon review, you will not be required to appear in court. If the officer has concerns or questions regarding the proof provided, your case will be scheduled for a court date and you will be notified of the appearance date and time via U.S. Mail.

Please note: Proof will not be accepted after the court date/time.

Ticket No(s): _____

Court Date: _____

Defendant Name: _____

Defendant Mailing Address: _____

Defendant Phone: _____

Defendant's Signature

Date

**Mail or fax completed form with copy of proof for receipt prior to the court date and time to:
Town of Hilton Head Island Municipal Court, P.O. Box 7465 ,Hilton Head Island, SC 29938 –
Fax: (843) 785-4009.**

Approved

Schedule Case

Officer's Signature

Date