

THE TOWN OF HILTON HEAD ISLAND

REGULAR TOWN COUNCIL MEETING

Date: Tuesday, February 18, 2014

Time: 4:00 P.M.

Present from Town Council: Drew A. Laughlin, *Mayor*; Bill Harkins, *Mayor Pro Tem*; George Williams, Kim Likins, Lee Edwards, Marc Grant, John McCann, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Lavarn Lucas, *Fire Chief*; Scott Liggett, *Director of Public Projects and Facilities/Chief Engineer*; Susan Simmons, *Director of Finance*; Nancy Gasen, *Director of Human Resources*; Brad Tadlock, *Deputy Fire Chief of Operations*; Julian Walls, *Facilities Manager*; Brian Hulbert, *Staff Attorney*; Shawn Colin, *Deputy Director of Community Development*; Nicole Dixon, *Senior Planner*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant*

Present from Media: Tom Barton, *Island Packet*

1) CALL TO ORDER

Mayor Laughlin called the meeting to order at 4:00 p.m.

2) PLEDGE TO THE FLAG

3) INVOCATION

4) FOIA Compliance – Public notification of this meeting has been published, posted, and mailed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

5) Proclamations and Commendations

None.

6) Approval of Minutes

a. Town Council Meeting – February 4, 2014

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the February 4, 2014 Town Council meeting were approved by a vote of 7-0.

7) Report of the Town Manager

a. Semi-Annual Update of the Parks and Recreation Commission – Heather Rath, Chairman

Chairman Rath presented an activity report for the final six months of 2013 along with future goals and objectives. Mayor Laughlin conveyed Council's appreciation for the work of the Commission.

b. Town Manager's Items of Interest

Mr. Riley reported on some items of interest.

c. January, 2014 Policy Agenda, Management Targets and CIP Updates

Mr. Riley explained the update was included in the packet and he was available for questions.

d. Tax Increment Financing Annual Report

Mr. Riley noted the update was included in the packet and invited Susan Simmons to do a presentation concerning the proposed TIF Extension.

Ms. Simmons conducted a power point presentation which included the TIF areas, past history of the TIF, proposed projects to be included in the TIF Extension; past financial contributions and projected future financial contributions from all partners in the TIF; and the requirements to complete the extension.

8) Reports from Members of Council

a. General Reports from Council

Mrs. Likins stated she had attended the ATAC meeting earlier in the day and encouraged Council members to attend upcoming meetings concerning distribution of the non-recurring funds.

Mr. McCann suggested that Council review the affiliated agency budget requests before reviewing the operating budget.

b. Report of the Intergovernmental Relations Committee – George Williams, Chairman

Mr. Williams reported there was no meeting held in February due to a lack of agenda items.

c. Report of the Personnel Committee – Lee Edwards, Chairman

No report.

d. Report of the Planning & Development Standards Committee – John McCann, Chairman

No report.

e. Report of the Public Facilities Committee – Kim Likins, Chairman

No report.

f. Report of the Public Safety Committee – Marc Grant, Chairman

Mr. Grant stated there was a special meeting held on February 11 and the Committee recommended a proposed Ordinance allowing the burning of yard debris for 2 days each month and that a Citizens Committee be formed and led by Denise Stringer and Dot Law. He added there were additional initiatives discussed that would be coming forward at the March 4 Town Council meeting.

Mr. Edwards asked for clarification of enforcement of past and current burning ordinances. Chief Lucas approached the dais and explained the procedures for education and enforcement.

g. Report of the LMO Rewrite Committee – Kim Likins, Ex-Officio Member

Mrs. Likins stated the Committee would meet on Thursday, February 20 at 8:30 a.m.

9) Appearance by Citizens

Frank Babel appeared before Council encouraging consideration that Hilton Head Island becoming a Complete Streets Community.

10) Unfinished Business

None.

11) New Business

a. Consideration of a Recommendation – Island Rec Expansion Master Plan

Consideration that the Town Council review the revised master plan and associated costs prepared by Lee & Parker Architects and The FWA Group, regarding the proposed Island Recreation Center expansion, approve the revised master plan and direct staff to include the project in the upcoming Capital Improvements Program budget.

Mr. Williams moved to approve. Mrs. Likins seconded. Mr. Bubba Gillis, President of the Board of Directors of the Island Recreation Association spoke in favor of the plan and urged Council to move it forward. The motion was unanimously approved by a vote of 7-0.

12) Executive Session

Mr. Riley stated he needed an Executive Session for contractual matters pertaining to land acquisition; including a possible condemnation of roads for right of way; and an economic development prospect.

At 4:50 p.m. Mr. Harkins moved to go into Executive Session for the reasons given by the Town Manager. Mrs. Likins seconded. The motion was approved by a vote of 7-0.

Mayor Laughlin called the meeting back to order at 5:35 p.m. and stated there was no business as a result of the Executive Session.

13) Adjournment

Mr. Williams moved to adjourn. Mr. Harkins seconded. The motion was approved by a vote of 7-0. The meeting was adjourned at 5:36 p.m.

Vicki Pfannenschmidt,
Executive Assistant/Town Clerk

Approved: 3/4/2014

Drew A. Laughlin, Mayor