

**THE TOWN OF HILTON HEAD ISLAND
REGULAR TOWN COUNCIL MEETING**

Date: Tuesday, December 19, 2017

Time: 4:00 P.M.

Present from Town Council: David Bennett, *Mayor*; Kim Likins, *Mayor Pro Tempore*; John McCann, Bill Harkins, Marc Grant, Tom Lennox, David Ames, *Council Members*

Present from Town Staff: Steve Riley, *Town Manager*, Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Scott Liggett, *Director of Public Projects & Facilities/Chief Engineer*; Brad Tadlock, *Fire Chief*; John Troyer, *Finance Director*; Jennifer Ray, *Planning and Special Projects Manager*; Anne Cyran, *Senior Planner*; Erica Madhere, *Finance Administrator*; Cindaia Ervin, *Finance Assistant*; Andrew Nicholls, *System Analyst*; Krista Wiedmeyer, *Executive Assistant/Town Clerk*

Present from Media: Alex Kincaid, *Island Packet*

1. Call to Order

Mayor Bennett called the meeting to order at 4:00 p.m.

2. FOIA Compliance - Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Executive Session

Mr. Riley stated he needed an Executive Session for: (a) Land Acquisition; Discussion of negotiations incident to proposed sale, lease or purchase of property land near (i) Palmetto Bay Road, and (ii) Spanish Wells Road; and (b) Personnel Matters, (i) discussion regarding the FY17 performance evaluation of the Town Attorney.

At 4:02 p.m. Mrs. Likins moved to go into Executive Session for matters mentioned by the Town Manager. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

Council returned to the dais at 5:00 p.m.

4. Pledge to the Flag

5. Invocation

6. Proclamations & Commendations - None

7. Approval of Minutes

a. Town Council Meeting, December 5, 2017

Mrs. Likins moved to approve the Town Council meeting minutes from December 5, 2017. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

8. Report of Town Manager

a. Hilton Head Island: Our Future

Linda Piekut, Executive Director of the Heritage Library and Iva Welton, Board of Advisors of the Heritage Library provided an update regarding the St. Luke's Parish and the Zion Chapel of Ease Cemetery's acceptance to the National Register of Historic Places. Ms. Piekut stated that the cemetery is the seventy-seventh listing in the County, and the ninth on Hilton Head Island. She went on to say that the listing with the Register is important as it draws tourists and funding for the cemetery. Ms. Piekut turned the remaining update over to Ms. Welton who provided further information regarding the historical importance of the cemetery.

b. Items of Interest

i. Town News

Mr. Riley reported that the Administrative Offices would be closed on Monday, December 25th and Monday, January 1st. He reviewed upcoming meetings taking place at Town Hall through the end of the month and discussed the January 2, 2018 Town Council meeting with the members of Council. Mr. Riley recommended that Council move the January meetings from the first and third Tuesday of the month to the second and fourth Tuesday.

After much discussion from Council, Mrs. Likins made a motion to cancel the January 2, 2018 Town Council meeting, changing the meeting to January 9, 2018, and keeping the scheduled Town Council meeting on January 16, 2018. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

Mr. Ames requested to the Mayor that Council also meet in January at a workshop to discuss the Town policy for affordable housing. Mayor Bennett ask Mr. Riley to have the Town Clerk work with Council to schedule an affordable housing workshop during the month of January.

ii. Noteworthy Events

Mr. Riley reported on upcoming noteworthy events taking place in the coming weeks.

9. Reports from Members of Council

a. General Reports from Council

Mr. Harkins reported that he met with the volunteer Telecommunication Task Force. He said that the Task Force has recommitted to work with the Town Manager and a designated leader from the Town in terms of IT. The Task Force intends to contact the home offices of the major firms in the world of IT, like AT&T. He said that the Task Force would like to have a letter from the Town endorsed by Town Council indicating their interest and need in upgrading the services in the years to come. Mr. Harkins also reported that he has met with Dr. Barry Bittman, a neurologist that has addressed the needs of an insufficient workforce in communities. He said that Dr. Bittman's approach builds on the thinking that has emanated from the members of Town Council, members of the community, and business owners. Mr. Harkins said that the Chamber has invited him to be a keynote speaker and participant at their session planned on this subject in about six weeks and encourages everyone to participate in the Chamber's event.

Mrs. Likins reported that she spoke earlier in the week with Mr. Riley about the applications for the Communications Officer position. She stated that at the closing of the posting, they had received approximately 140 applications for the position. Mrs. Likins said that during her conversation with Mr. Riley, she thought it would be beneficial that a member of Council participate in the vetting process of the candidates since the Communications Officer works with Council and their initiatives. Mayor Bennett suggested that Mrs. Likins is the appropriate person to work with Town staff during the vetting process. She accepted, and Mr. Riley noted as per Mayor Bennett's request.

b. Report of the Intergovernmental & Public Safety Committee – Bill Harkins, Chairman

Mr. Harkins stated that he did not have a report this week.

c. Report of the Community Services Committee – Kim Likins, Chairman

Mrs. Likins stated that she did not have a report this week. She did report that she had an update regarding the Consultants recommendations for the Community Arts Center. Mrs. Likins reported the final report should be to the Committee by the end of the year, and a meeting scheduled thereafter to discuss with Council.

d. Report of the Public Planning Committee – David Ames, Chairman

Mr. Ames reported that the Committee was meeting on December 20, 2017 at 3:00 p.m. to discuss the policy questions that Town staff prepared for the Committee regarding affordable housing. He said after this meeting, the workshop in January will further define the policy stance of Town Council moving forward with affordable housing.

e. Report of the Public Facilities Committee – Marc Grant, Chairman

Mr. Grant reported that the Committee met earlier that morning to discuss the private dirt road policy issues on the Island. He said that Mr. Liggett, Director of Public Projects & Facilities/Chief Engineer, presented the five key policy issues for the Committee to review and subsequently approve to move forward with a recommendation to bring forward to the next Council meeting.

f. Report of the Finance & Administrative Committee – John McCann, Chairman

Mr. McCann reported that the Committee met earlier in the day where Mr. Netzinger, Assistant Town Engineer/Stormwater, and his team presented the yearend storm water update. He also reported that Mr. Troyer, Finance Director, provided the Committee with a yearend report, the condition of the Town's finances, the recovery of funds from Hurricane Matthew, and what is to be expected in the next 60 to 90 days.

10. Appearance by Citizens

Skip Hoagland. Addressed Council related to his matters with the Town, taxes, ATAX, and the HHI-Bluffton Chamber of Commerce.

11. Unfinished Business

a. Second Reading of Proposed Ordinance 2017-20

Second Reading of Proposed Ordinance 2017-20 to amend Title 16, “The Land Management Ordinance,” of the Municipal Code of the Town of Hilton Head Island, South Carolina, by amending Section 16-1-107, the Official Zoning Map with respect to those certain parcels identified as Parcel 7 on Beaufort County Tax Map #11 to rezone the parcel from RM-4 (low to moderate density residential) Zoning District to the WMU (waterfront mixed use) Zoning District [Property 1] and Parcel 302 on Beaufort County Tax Map #4H to rezone the parcel from the PD-1 (planned development mixed use) Zoning District to the MS (main street) Zoning District [Property 2] and Parcel 172 on Beaufort County Tax Map #11 to rezone the parcel from the WMU (waterfront mixed use) Zoning District to the PD-1 (planned development mixed use) Zoning District [Property 3]; and providing for severability and an effective date

Mrs. Likins moved to approve the Second Reading of Proposed Ordinance 2017-20. Mr. Harkins seconded, the motion was approved by a vote of 7-0.

b. Second Reading of Proposed Ordinance 2017-22

Second Reading of Proposed Ordinance 2017-22 the Third Supplemental Ordinance providing for the issuance and sale of not exceeding \$14,000,000 in aggregate principal amount of the Town of Hilton Head Island, South Carolina, Stormwater System Revenue Bonds, in one or more Series, for the purpose of financing certain capital improvements and refinancing all or a portion of the \$13,810,000 original principal amount Town of Hilton Head Island, South Carolina, Stormwater System Refunding Revenue Bond, Series 2010; delegating the authority to the Town Manager to determine certain matters with respect to new bonds; prescribing the form and details of such bonds; amending certain provisions to the General Bond Ordinance; other matters relating thereto; and providing for severability and an effective date.

Mrs. Likins moved to approve Proposed Ordinance 2017-22, Mr. Harkins seconded, the motion was approved by a vote of 7-0.

12. New Business

a. Consideration of Recommendations of the Accommodations Tax Advisory Committee

Mr. McCann made a motion to accept the Recommendations of the Committee in its entirety. Mr. Lennox seconded.

Mr. Harkins made a motion to amend the Recommendations of the Committee up to \$100,000 from the carryover to the Airport contingent of a 2 to 1 match from Beaufort County. Mrs. Likins seconded the motion to amend.

Mr. Brown, Chairperson of the Accommodations Tax Advisory Committee addressed Council stating giving an overview of what the Committee of what their discussions were that lead them to their final recommendations.

Many citizens addressed Council regarding the Art Center of Coastal Carolina. Asking Council to approve the original \$400,000 that was approved the previous year. Explaining to Council that the Art Center is a diverse attraction, and is important to keep funding it and not take funding away. Mr. McCleod explained that the members of the Art Center’s Finance Committee is made up of finance experts, for example former bankers, investment bankers, and auditors. He said that they are focused on oversight and ask that Council please consider the \$400,000. Others stated that expenses have gone up, not down, and that taking money away doesn’t do anything more than do more harm to the Art Center.

After lengthy discussion regarding the Art Center of Coastal Carolina, Mr. McCann moved to increase the original recommendation for the Art Center from \$385,000 to \$400,000. Mr. Lennox seconded.

Council continued to discuss all off the recommendations presented by the Committee, and at the conclusion of their discussion, Mayor Bennett asked for any final discussion and called the vote.

The motion made by Mr. McCann to increase the funding for the Art Center of Coastal Carolina from

\$385,000 to \$400,000, then seconded by Mr. Lennox was approved by a vote of 4-3. Mayor Bennett, Mr. Ames, and Mrs. Likins opposed.

The motion made by Mr. Harkins to amend the original motion, providing up to \$100,000 to the Airport in a 1 to 2 matching grant with Beaufort County, agreeing no later than March 1, 2018, then seconded by Mrs. Likins was approved by a vote of 7-0.

The original motion made by Mr. McCann to approve the Recommendation of the Accommodations Tax Advisory Committee, as amended, excluding the recommendations for the Boys and Girls Club and the First Tee of the Lowcountry, then seconded by Mr. Lennox was approved by a vote of 7-0.

The final motion made by Mr. Harkins considering the Recommendations of the Accommodations Tax Advisory Committee for the Boys and Girls Club and the First Tee of the Lowcountry, then seconded by Mr. McCann was approved by a vote of 6-0-1. Mrs. Likins recused herself from the vote, see the attached recusal form attached at the conclusion of the minutes.

b. First Reading of Proposed Ordinance 2017-26

First Reading of Proposed Ordinance 2017-26 to amend the Municipal Code of the Town of Hilton Head Island by creating Chapter 4 of Title 9, establishing regulations and requirements relating to single-use plastic bags in the Town of Hilton Head Island; and providing for severability and an effective date.

Mrs. Likins moved to approved Proposed Ordinance 2017-26. Mr. Harkins seconded.

The members of Council discussed the proposed ordinance, asking questions related to Section 9-4-40, Exemptions.

Christopher Inglese, Assistant County Attorney addressed Council answering the questions that they had related to the proposed ordinance as well as explaining the process that the Beaufort County Council was currently following with regards to the ordinance they had just passed during a second reading on December 11, 2017. Mr. Inglese also invited Rikki Parker with the Coastal Conservation League to help answer questions as well.

Ms. Parker answered Council's question related to pharmacists and veterinarians use of plastic bags. She stated that the Food and Drug Administration regulations requires that the exemption exist within the ordinance for pharmacists and veterinarians for prescribing and/or dispensing medications only. The exemption does not apply to the business.

After much discussion from the members of the community showing their support in favor of the ordinance, Mayor Bennett asked the members of Council if there was any further discussion on the matter. Council continued to discuss the importance of the environment of the Island, as well as the importance of passing an ordinance like this.

At the conclusion of the discussion, Mr. Grant moved to amend the original motion adding in language under Section 9-4-40 Exemptions. Bags provided by pharmacists or veterinarians to contain prescription drugs or other medical necessities "as per FDA regulations." Mr. McCann seconded, the motion passed by a vote of 7-0.

The original motion made by Mrs. Likins, as amended and seconded by Mr. Harkins was approved by a vote of 7-0.

c. Consideration of a Recommendation – Cordillo Tennis Courts Park

Consideration of a Recommendation from the Public Facilities Committee that Town Council approve the recommended list of potential park elements to be used to develop plans for permitting and construction at the Cordillo Tennis Courts Park.

Mrs. Likins moved to approve the Recommendation. Mr. Harkins seconded.

After listening to a member of the Cordillo Courts Board, the members of Council discussed the recommendation and the potential park elements list. Council debated if the list was a starting off point to begin the discussion for improvements to the Cordillo Tennis Courts Park, or if the park elements list had been reviewed and approved before being forwarded to Council to review.

Charles Cousins, Director of Community Development clarified stating that the potential park elements list, had already been to the Parks and Recreation Commission for approval, who then forwarded it to the Public Facilities Committee for approval and recommendation to Council. Mr. Cousins said, the

recommendation as it reads, is the recommendation that came from the Public Facilities Committee. Mr. Riley also clarified, that the project itself will need to come back to Council for budgetary approval.

At the conclusion of Council's discussion, the motion passed by a vote of 7-0.

d. Consideration of a Recommendation – Bradley Circle “NO PARKING” Signs

Consideration of a Recommendation from the Public Planning Committee that Town Council approve Town staff coordination with Beaufort County for the installation of “NO PARKING” signs along Bradly Circle and the subsequent enforcement thereof by the Town.

Mrs. Likins moved to approve the Recommendation. Mr. Harkins seconded.

After a brief discussion, the motion passed by a vote of 7-0.

e. Consideration of a Resolution to allow investment in the State Local Government Investment Pool

Consideration of a Resolution to establish authority for the Town to participate in the South Carolina Local Government Investment Pool as managed by the South Carolina State Treasurer.

Mrs. Likins moved to approve the Resolution. Mr. Harkins seconded.

After a short discussion between Council and Town staff, the motion passed by a vote of 7-0.

f. Consideration of the Adoption of the Key 2018 Town Council Priorities

Mrs. Likins moved to adopt the 2018 Town Council Priorities. Mr. Harkins seconded, the motion passed by a vote of 7-0.

g. Consideration of a Recommendation – Analysis to determine the possibility of adding a traffic light at Long Cove

Consideration of a Recommendation from the Public Facilities Committee that Town Council direct Town staff to collect the necessary data, and that a signal warrants analysis for the intersection of Long Cove Drive and William Hilton Parkway (U.S. 278 (Bus.)) be conducted by the SCDOT.

Mrs. Likins moved to approve the Recommendation. Mr. Harkins seconded.

After some discussion from Council concerning the safety related to the intersection at Long Cove Drive and U.S. 278, Mr. Riley stated that the motion as made is not supported by staff. He said there is the concern is that the Town is setting a precedence of what should be a private party's responsibility to collect data.

Council continued to discuss the matter, and concluded that there could be an opportunity for reimbursement to Long Cove if they would like to collect the data necessary for this project. The reimbursement would be for no more than \$2,000

Upon final agreement from the members of Council that Long Cove could contract to do the analysis on their own and the Town would reimburse Long Cove for the work up to \$2,000. Mayor Bennett called the vote, passing by a vote of 7-0.

13. Possible actions by Town Council concerning matters discussed in Executive Session.

14. Adjournment

Mayor Bennett adjourned the meeting at 6:57 p.m.

Krista M. Wiedmeyer,
Executive Assistant/Town Clerk

Approved: 01/09/2018

David Bennett, Mayor