

**THE TOWN OF HILTON HEAD ISLAND**  
**REGULAR TOWN COUNCIL MEETING**

**Date:** Tuesday, March 7, 2017

**Time:** 4:00 P.M

**Present from Town Council:** Kim Likins, *Mayor Pro Tem*; David Ames, Marc Grant, Bill Harkins, Tom Lennox, John McCann, *Council Members*

**Absent from Town Council:** David Bennett, *Mayor*

**Present from Town Staff:** Steve Riley, *Town Manager*; Greg DeLoach, *Assistant Town Manager*; Charles Cousins, *Director of Community Development*; Brad Tadlock, *Fire Chief*; Scott Liggett, *Director of Public Projects and Facilities*; John Troyer, *Director of Finance*; Steven Markiw, *Deputy Director of Finance*; Shawn Colin, *Deputy Director of Community Development*; Jayme Lopko, *Senior Planner*; Marcy Benson, *Senior Grants Administrator*; Brian Hulbert, *Staff Attorney*; Melissa Cope, *Systems Analyst*; Vicki Pfannenschmidt, *Executive Assistant/ Town Clerk*

**Present from Media:** Theresa Moss, *Island Packet*

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**1) Call to Order**

Mayor Pro Tem Likins called the meeting to order at 4:00 p.m.

**2) FOIA Compliance** – Public notification of this meeting has been published, posted and distributed in compliance with the Freedom of Information Act and the Town of Hilton Head Island requirements.

**3) Executive Session**

Mr. Riley stated he needed an Executive Session pertaining to Land Acquisition: Discussion of negotiations incident to the proposed sale, lease or purchase of property related to property near Union Cemetery Road and Legal Matters: The receipt of legal advice related to pending, threatened or potential claim related to Land Management Ordinance sign regulations.

At 4:02 p.m. Mr. Harkins moved to enter into Executive Session for the reasons stated by the Town Manager. Mr. McCann seconded. The motion was approved by a vote of 6-0.

Council returned to the dais at 5:00 p.m. There was no action taken during Executive Session and nothing to address as a result of Executive Session.

**4) Pledge to the Flag – 5:00 P.M.**

**5) Invocation**

**6) Proclamations and Commendations**

None.

**7) Approval of Minutes**

**a. Town Council Meeting, February 21, 2017**

Mr. Harkins moved to approve. Mr. McCann seconded. The minutes of the February 21, 2017 regular Town Council meeting were approved by a vote of 6-0.

## **8) Report of the Town Manager**

Mr. Riley reported on some items of interest and upcoming events.

## **9) Reports from Members of Council**

### **a. General Reports from Council Report**

None.

### **b. Report of the Intergovernmental and Public Safety Committee – Bill Harkins, Chairman**

Mr. Harkins stated the Committee met on March 6 and Representative Jeff Bradley was present and Mr. Bradley reported on the progress in generating revenue for road and bridge systems in South Carolina. He stated Mr. Bradley also spoke briefly regarding the shortfall in the State Pension Plan and expressed optimism that progress was being made regarding the matter. Mr. Harkins added that Fire Chief Brad Tadlock reported on the Fire Rescue Annual Update and commended the department for their great performance.

### **c. Report of the Community Services Committee – Kim Likins, Chairman**

Mrs. Likins stated the arts consultant was in town last week and conducted five community meetings that were well attended. She said the consultant is now consolidating the information gathered and will report back with a recommendation on March 23.

### **d. Report of the Public Planning Committee – David Ames, Chairman**

Mr. Ames reported the Committee met on March 2 and recommended approval of the Comprehensive Plan Update inclusive of the Beach Management Plan; recommended approval of the Circle to Circle proposals to make certain signage improvements around Sea Pines Circle and to increase general awareness of other public beaches and to allocate the dollars necessary to do so; recommended approval of various LMO Amendments but sought general counsel discussion regarding lockouts/timeshares, under-brushing of certain properties and commercial parking lots with the suggestion of further discussion to take place at the March 21 Town Council meeting.

### **e. Report of the Public Facilities Committee – Marc Grant, Chairman**

Mr. Grant said the Committee met on February 27 to review a proposed memorandum of understanding and lease for Mitchelville. He explained the Committee recommended to move the proposed lease forward to Council for further discussion on certain specifics regarding the master plan, business plan and compensation for the director.

### **f. Report of the Finance and Administrative Committee - John McCann, Chairman**

Mr. McCann stated the Committee met earlier in the day to discuss Stormwater Utilities with staff. He said Jeff Buckalew, Town Engineer conducted an informative presentation. Mr. McCann said the Committee will meet in the next two weeks to discuss rates and how they compare to other areas and suggestions regarding the rates.

## **10) Appearance by Citizens**

None.

## 11) Unfinished Business

### a. Second Reading of Proposed Ordinance 2017-01

Second Reading of Proposed Ordinance 2017-01 of the Town of Hilton Head Island, South Carolina, to Create Chapter 8 of Title 8 (Town Culture and Arts Advisory Committee) of the Municipal Code of the Town of Hilton Head Island, South Carolina; and providing for severability and an effective date.

Mr. Harkins moved to approve. Mr. Grant seconded. Mr. Lennox stated that he had been contacted by his constituents who felt that moving forward would limit Town resources for hurricane recovery. He suggested deferring until the report from Webb Management was in hand.

Mr. Ames spoke in support of moving the item forward as did Mr. Harkins and Mrs. Likins. Mr. Likins reminded Council this was the second half of the commitment made by Council. The first being the position development and hiring of a network director.

Mary Briggs, Jane Joseph, Jim Collett and Jim Coleman spoke in favor of the ordinance.

The motion was approved by a vote of 5-1. (Mr. Lennox was opposed.)

## 12) New Business

### a. Consideration of a Resolution HUD/CDBG Entitlement Program Consolidated Plan Amendment

Consideration of a Resolution of the Town Council of the Town of Hilton Head Island, South Carolina to approve the Community Development Block Grant (CDBG) Entitlement Program Five Year Consolidated Plan (2015-2019) Substantial Amendment.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0.

### b. First Reading of Proposed Ordinance 2017-04

First Reading of Proposed Ordinance 2017-04 authorizing the issuance and sale of not exceeding \$20,000,000 Taxable General Obligation Bond Anticipation Note(S), in one or more series, with appropriate series designations, of the Town of Hilton Head Island, South Carolina; fixing the form and details of the note(s); authorizing the Town Manager to determine certain matters relating to the note(s); providing for the payment of the note(s) and the disposition of the proceeds thereof; and other matters relating thereto.

Mr. Harkins moved to approve. Mr. McCann seconded. The motion was approved by a vote of 6-0.

## 13) Possible actions by Town Council concerning matters discussed in Executive Session

None.

**14) Adjournment**

Mr. Harkins moved to adjourn. Mr. McCann seconded. The motion was approved by a vote of 6-0 and the meeting was adjourned at 5:39 p.m.

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Vicki L. Pfannenschmidt  
Executive Assistant/Town Clerk

Approved: 03-21-2017

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Kim W. Likins, Mayor Pro Tempore