



Town of Hilton Head Island
Planning Commission Meeting
September 2, 2020 at 9:00 a.m. Virtual Meeting
MEETING MINUTES

Present from the Commission: Chairman Peter Kristian, Vice Chairman Lavon Stevens, Leslie McGowan, Mark O'Neil, Alan Perry, Michael Scanlon, Todd Theodore, Stephen Alfred

Absent from the Commission: None

Present from Town Council: Bill Harkins, Tom Lennox, Glenn Stanford

Present from Town Staff: Shawn Colin, Director of Community Development; Anne Cyran, Senior Planner; Scott Liggett, Director of Public Projects and Facilities/Chief Engineer; Josh Gruber, Assistant Town Manager; Stephen Ryan, Staff Attorney; Eileen Wilson, Senior Administrative Assistant; Teresa Haley, Senior Administrative Assistant

1. Call to Order

Chairman Kristian called the meeting to order at 9:00 a.m.

2. FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

3. Roll Call – See as noted above.

4. Approval of Agenda

Chairman Kristian asked for a motion to approve the agenda. Commissioner Alfred moved to approve. Commissioner McGowan seconded. By way of roll call, the motion passed with a vote of 8-0-0.

5. Approval of Minutes – None

6. Unfinished Business – None

7. New Business

a. Recommendation of Proposed CIP Fiscal Year 2021 Priority Projects to Town Council

Chairman Kristian invited Commissioner Theodore, Chairman of the CIP Committee, to present opening remarks on the agenda item. Commissioner Theodore shared brief remarks and then Mr. Liggett presented the recommendations as described in the CIP Committee Meeting Report Memo and the Fiscal Year 2021 CIP Committee Proposed Priority Projects. The Commission and Mr. Liggett discussed each of the proposed priority projects under Pathways, Roadway Improvements, Park Development, Existing Facilities & Infrastructure, New Facilities, and Beach Maintenance. The Commission provided comments on each project and emphasized those projects of highest importance.

Chairman Kristian addressed public comment participation options. Public comments concerning business items were submitted electronically via the Town's Open Town Hall portal. All comments were provided to the Commission and made a part of the official

record. Citizens were provided the option to sign up for public comment participation by phone during the meeting. Chairman Kristian opened the meeting to members of the public that signed up to address the Commission via phone.

Ms. Heather Rath thanked the Commission for their support of the Bicycle Advisory Committee project and thanked Mr. Liggett for continued support of getting Main Street turned over to the Town.

Mr. Frank Babel, on behalf of the Bicycle Advisory Committee (BAC), expressed support for the proposed priority projects and thanked the Commission, CIP Committee, and Mr. Liggett for their work. Mr. Babel expressed concern that certain funds could become tied up if used exclusively to support single crosswalk lane projects. The BAC recommends the Town undertake a study of lighting for crosswalks, intersections, and certain pathways, and come up with plan to address them.

The Commission and Mr. Liggett continued the discussion of the proposed priority projects. Following the discussion, Chairman Kristian asked for a motion.

Commissioner Scanlon moved to recommend the CIP Fiscal Year 2021 Priority Projects to Town Council for approval, noting Main Street Rehabilitation as a high priority. Commissioner Alfred seconded. By way of roll call, the motion passed with a vote of 8-0-0.

8. Citizen Comments

Citizens were provided the opportunity to give comments on general Planning Commission business during the meeting by phone. There were no requests from citizens to speak on general Commission business.

9. Commission Business – None

10. Chairman’s Report – None

11. Committee Reports

The Gullah Geechee Land & Cultural Preservation Task Force recently approved a recommendation for Historic Neighborhoods Preservation Overlay (HNP-O) District. The recommendation will be on an upcoming meeting of the LMO Committee.

The LMO Committee recently scheduled two upcoming meetings on September 16 at 2 p.m. and September 23 at 9 a.m. The Committee is scheduled to review the HNP-O amendments and dirt road amendments.

12. Staff Report

The Commission’s next meeting is scheduled for September 16 at 9 a.m. for the public hearing on Our Plan. The Commission’s two meetings in October will be combined into one, which will be held on October 14 at 9 a.m. Staff will poll the Commissioners later today for their availability and confirm once the meeting has been set.

13. Adjournment

The meeting was adjourned at 10:03 a.m.

Submitted by: Teresa Haley, Secretary

Approved: September 16, 2020