



Town of Hilton Head Island
Town Council Workshop
December 5-7, 2019

Meeting Place:

Best Western Sea Island Inn
1015 Bay Street
Beaufort, SC

Thursday, December 5, 2019:

12:00 – 4:30 p.m. Workshop Begins

5:30 p.m. Dinner at Breakwater Restaurant & Bar
203 Carteret Street
Beaufort, SC

Friday, December 6, 2019:

8:30 – 4:30 p.m. Workshop Reconvenes

12:30 p.m. Lunch at Panini's on the Waterfront
926 Bay Street
Beaufort, SC

2:00 p.m. Workshop Reconvenes

5:30 p.m. Dinner at Wren Bistro
210 Carteret Street
Beaufort, SC

Saturday, December 7, 2019:

8:30 – 12:00 p.m. Workshop Wrap-up

Agenda

Day One – 12:00 PM to 4:30 PM

Introductions

- Welcome and Introductions
- Norms and expectations for the retreat

Agenda Item Outcome: Create a safe environment for an honest exchange of ideas.

Governing Together

- We will explore a series of questions sharing your individual thoughts on what it means to govern well together.

Agenda Item Outcome: Develop an understanding of the various hopes of individual members for the success of the governing body.

Expectations

- The group will share the expectations they have for their colleagues as they govern together.

Agenda Item Outcome: Identify shared expectations and create mechanisms for holding one another accountable to these expectations as the group works together in the coming year.

Recipe for a Referendum

- Each member of the Town Council will share their thoughts about a potential Quality of Life Referendum in 2020.
- We will review commonalities and get a sense of where the Town Council's collective thoughts are regarding a Referendum.

Agenda Item Outcome: Clarity on the Quality of Life Referendum.

Closing

- We will share a brief reflection to close the day

Agenda Item Outcome: Closure for our time together.

Day Two – 8:30 AM to 4:30 PM (at 12:30, we will go to a nearby restaurant for lunch)

Check-in

- Reflect on Day One and welcome Town Staff to the retreat.

Agenda Item Outcome: Establish expectations and prepare for a productive day together.

True Today – True in Ten Years

- Each person will be asked to share their response to the following questions:
 - What is something that is true about Hilton Head today that you hope will still be true ten years from now?
 - What is something that is not true about Hilton Head today that you hope will be true ten years from now?

Agenda Item Outcome: Insights into one another’s hopes for the future.

The Strategic Planning Framework

- We will review the Vision Statement and ensure it communicates the Council’s vision for the future of Hilton Head.
- We will review the goals and ensure that they adequately answer the question, “What must go well to achieve the vision?”

Agenda Item Outcome: A Framework for the Hilton Head Strategic Plan.

Defining Success

- We will develop “directional statements” that describe what success looks like for each of the goals.

Agenda Item Outcome: Provide clarity around what each goal means in Hilton Head.

Workforce Development and Housing

- The group will share their perspective on the pressing need for Workforce Development and Housing on the Island and how they view the Town’s role in addressing those needs.
- We will work to identify areas that individuals have in common.

Agenda Item Outcome: Insights to shape the strategies and tactics of Town government on this important issue.

Organizational Update

- Town Staff will provide an overview of the organization’s progress on each of the 2019 Council strategies.
- We will identify what can be marked as complete and what needs to carry forward to 2020.

Agenda Item Outcome: Demonstrated accountability on the part of the organization and a shared understanding of the progress made in the past year.

Individual Priorities

- Each member of the governing body will be given five minutes to share their personal priorities for the Town for the coming year.

Agenda Item Outcome: Understand the individual priorities of the Council.

Council Priorities

- Council will prioritize their individual priorities to develop the Council Priorities for the coming year.

Agenda Item Outcome: A shared understanding of priorities.

Parting Thoughts/Adjourn

- As the first part of the retreat comes to a close, each participant will be asked to share a parting thought on how they feel about the work done that day.

Agenda Item Outcome: Closure for our time together.

Day Three – 8:30 AM to Noon

Check-in

- Welcome and check-in.
- Reflect on the retreat’s previous activities

Agenda Item Outcome: Establish expectations and prepare for a productive day together.

Defining Success

- Articulate the following for each priority:
 - What is the problem that needs to be solved/opportunity being seized?
 - What does success look like?

Agenda Item Outcome: Provide clarity about priority issues and how they should be addressed in the coming year.

Next Steps

- We will recap what was accomplished during the retreat and clarify next steps.

Agenda Item Outcome: Clarity regarding the path forward.

Parting Thoughts/Adjourn

- As the retreat comes to a close, each participant will be asked to share a parting thought on how they feel about the work done during the retreat.

Agenda Item Outcome: Closure for our time together.