



Town of Hilton Head Island
Board of Zoning Appeals
Special Meeting
Thursday, January 28, 2021 – 9:00 a.m.
AGENDA

In accordance with the Town of Hilton Head Island Municipal Code Section 2-5-15, this meeting is being conducted virtually and can be viewed live on the Town's Facebook Page at <https://www.facebook.com/TownofHiltonHeadIslandSC/>. Following the meeting, the video record will be made available on the Town's website at <https://www.hiltonheadislandsc.gov/>.

1. **Call to Order**
2. **FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
3. **Swearing in Ceremony for New Board Member David Fingerhut** – *Performed by Diane Busch, Staff Attorney*
4. **Roll Call**
5. **Welcome and Introduction to Board Procedures**
6. **Approval of Agenda**
7. **Approval of Minutes**
 - a. December 14, 2020 Regular Meeting
8. **Appearance by Citizens**
9. **Unfinished Business – None**
10. **New Business**
 - a. **APL-002275-2020** – Request for Appeal from Leslie Ford, on behalf of Cedar Woods Property Owners Association. The appellant is appealing staff's denial of a tree relocation request in the open space behind 16 Song Sparrow Lane, sent to applicant on November 9, 2020.
 - b. **APL-002548-2020** – Request for Appeal from Daniel Ben-Yisrael, on behalf of The Parker Companies LLC. The appellant is appealing staff's determination dated December 3, 2020, regarding potential signage for the proposed Parker's Kitchen at 430 William Hilton Parkway, Parcel E, of the Sea Turtle Marketplace.

11. Board Business

12. Staff Reports

- a. Update on proposed LMO amendments that address waivers issued by Staff
- b. Update on Board Training
- c. Waiver Report
- d. Update on Pending Appeals to Circuit Court

13. Executive Session

- a. **Legal Matters:** Receipt of legal advice related to pending appeals filed with Circuit Court concerning the variance applications of certain property owners of Sandcastles by the Sea subdivision.

14. Possible action by the BZA as a result of Executive Session

15. Adjournment

Public comments concerning agenda items can be submitted electronically via the Open Town Hall HHI portal at <https://hiltonheadislandsc.gov/opentownhall/>. The portal will close at 4:30 p.m. on Wednesday, January 27, 2021. Public comments submitted through the portal will be provided to the Board for review and made part of the official record. Citizens who wish to comment on agenda items during the meeting by phone must contact the Board Secretary at 843-341-4684 no later than 12:00 p.m. on Wednesday, January 27, 2021.

Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.