



Town of Hilton Head Island  
**Board of Zoning Appeals Meeting**  
**Monday, May 24, 2021 – 2:30 p.m.**  
**AGENDA**

---

In accordance with the Town of Hilton Head Island Municipal Code Section 2-5-15, this meeting is being conducted virtually and can be viewed live on the Town's Public Meeting Facebook Page at <https://www.facebook.com/townofhiltonheadislandmeetings/>. Following the meeting, the video record will be made available on the Town's website at <https://www.hiltonheadislandsc.gov/>.

**1. Call to Order**

**2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Roll Call**

**4. Welcome and Introduction to Board Procedures**

**5. Approval of Agenda**

**6. Approval of Minutes**

a. April 26, 2021 Regular Meeting

b. April 29, 2021 Special Meeting

**7. Appearance by Citizens**

**8. Unfinished Business**

**a. Public Hearing**

**VAR-000818-2021** – Request from Edward K. Pritchard, III for a variance from LMO Sections 16-5-102, Setback Standards and 16-5-103, Buffer Standards for an existing non-permitted food truck and associated screening fence to remain in the required adjacent use setback and buffer. The property address is 15 Marshland Road with a parcel number of R510 008 000 013H 0000. *Note: This public hearing is continued from the Board of Zoning Appeals meeting on Monday, April 26, 2021.*

**9. New Business – None**

## **10. Staff Reports**

- a. Status of Appeals to Circuit Court
- b. Status of LMO Amendments
- c. Status of Amendments to BZA Rules of Procedure
- d. Waiver Report

## **11. Board Business**

- a. Discussion of consideration of LMO Amendments related to lot sizes and setbacks
- b. Board Training – How To Conduct Meetings

## **12. Adjournment**

Public comments concerning agenda items can be submitted electronically via the Open Town Hall HHI portal at <https://hiltonheadislandsc.gov/opentownhall/>. The portal will close 2 hours before the meeting. Public comments submitted through the portal will be provided to the Board for review and made part of the official record. Citizens who wish to comment on agenda items during the meeting by phone must contact the Board Secretary at 843-341-4691 no later than 2 hours before the meeting.

**Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.**