



The Town of Hilton Head Island
Parks & Recreation Commission Meeting
Thursday, April 8, 2021 at 3:30 p.m.
AGENDA

As a courtesy to others please turn off / silence ALL mobile devices during the meeting. Thank You.

In accordance with the Town of Hilton Head Island Municipal Code Section 2-5-15, this meeting is being conducted virtually and can be viewed live on the Town's Public Meeting Facebook Page at <https://www.facebook.com/townofhiltonheadislandmeetings/>. Following the meeting, the video record will be made available on the Town's website at <https://www.hiltonheadislandsc.gov/>.

1. Call to Order

2. Pledge of Allegiance to the Flag

3. FOIA Compliance - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

4. Approval of Minutes

a. Parks & Recreation Commission Special Meeting minutes of March 3, 2021

5. Citizens Comments

Public comments concerning business items can be submitted electronically via the Town's Open Town Hall HHI portal at <https://hiltonheadislandsc.gov/opentownhall/>. **The portal will close 2 hours prior to the start of the scheduled meeting.** All comments submitted through the portal will be provided to the Commission for review and made part of the official record. Citizens who wish to comment on business items during the meeting by phone must contact the Board Secretary at (843) 341-4691 no later than two hours before the meeting.

6. Reports

- a. Island Recreation Association update – Frank Soule
- b. Parks and Recreation Master Plan update – Jennifer Ray
- c. Community Development Block Grant (CDBG) Patterson Park update – Marcy Benson

7. Unfinished Business

8. New Business

9. Park Updates

10. Park Commissioner Comments

11. Adjournment

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.



Town of Hilton Head Island
Parks & Recreation Commission
Special Meeting (Virtual via Bluejeans)
Wednesday, March 3, 2021 – 3:00 p.m.
MINUTES

Present from the Commission: Ray Kisiah, Chairman, Jack Daly, Vice Chairman, Tom Dowling, Jerry Okarma, Joseph Monmonier, William Zurilla, Christina Kristian

Present from Town Council: None

Present from Town Staff: Jennifer Ray, Interim Community Development Director; Julian Walls, Facilities Manager; Marcy Benson, Senior Grants Administrator, Vicki Pfannenschmidt, Temporary Administrative Assistant

1. Call to Order

Chairman Kisiah called the meeting to order at 3:00 p.m.

2. Pledge of Allegiance to the Flag

3. FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

4. Approval of Minutes

- a. Parks & Recreation Commission Meeting minutes of January 14, 2021

Commissioner Daly moved to approve. Commissioner Dowling seconded. By way of roll call, the minutes of the January 14, 2020 meeting were approved by a vote of 7-0-0.

5. Citizens Comments

Ms. Benson reported that public comments concerning agenda items were to be submitted electronically via the Town's Open Town Hall portal. The public comment period closed at 1:00 p.m. today. There were no public comments. Citizens were also provided the opportunity to sign up for public comment participation by phone during the meeting. There are no requests from citizens to speak on the agenda.

6. Reports - None

7. Unfinished Business - None

8. New Business

a. Review Draft CIP Recommendations List

Jennifer Ray introduced Julian Walls and said he would be assisting in the presentation. She reviewed the Fiscal Year 2022 Initial Draft Proposed Priority CIP Projects regarding parks in detail. She said staff has met with the CIP Committee of the Planning Commission and will be going back to that Committee next week and then to the full Planning Commission before going on to Town Council for review. Mr. Walls briefed the Commission on what items have been completed to existing parks this fiscal year and informed them the items for FY22 are carryovers. Ms. Ray asked for the Commission's input regarding the proposed projects. The Commission members discussed the projects and the following concerns and recommendations were discussed: timeframe for the Park Master Plan; concern of delaying items already on the list; clarification of neighborhood parks; funding source concerns; consideration of synthetic turf on fields; possibility of a football field on the Island and adding it to the list of existing parks upgrades; confirmation that Island Rec has a memorandum of understanding to schedule fields and the need for the Island Rec to provide input regarding a football field. Ms. Ray informed the Commissioners their comments and recommendations will be taken back to the CIP Committee of the Planning Commission at the next meeting.

After lengthy discussion, Mr. Daly moved to explore in the CIP budget to find room, where appropriate, to add a goal post and a scoreboard to facilitate youth football. Commissioner Okarma seconded. By way of roll call, the motion passed by a vote of 6-1-0. (Mr. Monmonier was opposed.)

Ms. Kristian moved to recommend adoption of the CIP presented by Jennifer Ray regarding the Parks category, subject to the addition of the items in the above motion. Mr. Zurilla seconded. By way of roll call, the motion passed by a vote of 7-0-0.

9. Park Updates

Mr. Walls informed the Commission that at the request of Hilton Head Baseball Association, the Town is replacing the batting cage lights with LED lights; the old batting cages were updated, and lights will be added in the near future.

10. Park Commissioner Comments

Chairman Kisiah asked for a moment of silence in memory of Scott Liggett. He noted Mr. Liggett was a great friend to Parks and Recreation and will be sorely missed.

11. Adjournment

The meeting was adjourned at 4:02 p.m.

Submitted by: Vicki Pfannenschmidt, Secretary

Approved: [Date]