



Town of Hilton Head Island
Planning Commission
Special Meeting
Wednesday, March 24, 2021 – 3:00 p.m.
AGENDA

In accordance with the Town of Hilton Head Island Municipal Code Section 2-5-15, this meeting is being conducted virtually and can be viewed live on the Town's Public Meeting Facebook Page at <https://www.facebook.com/townofhiltonheadislandmeetings/>. Following the meeting, the video record will be made available on the Town's website at <https://www.hiltonheadislandsc.gov/>.

1. **Call to Order**
2. **FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
3. **Roll Call**
4. **Approval of Agenda**
5. **Approval of Minutes**
 - a. Meeting of March 3, 2021
6. **Appearance by Citizens**
7. **Unfinished Business**
8. **New Business**
 - a. Recommendation of Proposed CIP Fiscal Year 2022 Priority Projects to Town Council –
Presented by Jeff Buckalew
9. **Commission Business**
10. **Chairman's Report**
11. **Committee Reports**
12. **Staff Report**
13. **Adjournment**

Public comments concerning agenda items can be submitted electronically via the Open Town Hall HHI portal at <https://hiltonheadislandsc.gov/opentownhall/>. The portal will close at 1:00 p.m. on March 24, 2021. All comments submitted through the portal will be provided to the Commission for review and made part of the official record. Citizens who wish to comment on agenda items during the meeting by phone must contact the Commission Secretary at 843-341-4691 no later than 1:00 p.m. on March 24, 2021.

Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.



Town of Hilton Head Island
Planning Commission Meeting
March 3, 2021 at 9:00 a.m. Virtual Meeting
MEETING MINUTES

Present from the Commission: Chairman Peter Kristian, Vice Chairman Lavon Stevens, Leslie McGowan, Mark O'Neil, Alan Perry, Todd Theodore, Stephen Alfred, John Campbell

Absent from the Commission: Michael Scanlon

Present from Town Council: Bill Harkins, Glenn Stanford

Present from Town Staff: Jennifer Ray, Interim Community Development Director; Teri Lewis, Deputy Community Development Director; Chris Yates, Building Official; Anne Cyran, Senior Planner; Shari Mendrick, Floodplain Administrator; Cindaia Ervin, Finance Assistant; Vicki Pfannenschmidt, Temporary Administrative Assistant

1. Call to Order

Chairman Kristian called the meeting to order at 9:00 a.m.

- 2. FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the Town of Hilton Head Island requirements.

- 3. Roll Call** – See as noted above.

4. Approval of Agenda

Chairman Kristian asked for a motion to approve the agenda. Commissioner O'Neil moved to approve. Commissioner Perry seconded. By way of roll call, the motion passed with a vote of 8-0-0.

5. Approval of Minutes

- a. Meeting of February 17, 2021

Chairman Kristian asked for a motion to approve the minutes of the February 17, 2021 meeting. Commissioner McGowan moved to approve. Commissioner Alfred seconded. By way of roll call, the motion passed with a vote of 8-0-0.

6. Appearance by Citizens

Public comments concerning agenda items were to be submitted electronically via the Open Town Hall portal. There were no comments submitted. Citizens were also provided

the option to sign up for public comment participation by phone during the meeting. There were no requests to participate by phone.

7. Unfinished Business

a. Review of Town Council's changes related to Flood Zone LMO Amendments

Presented by Shari Mendrick

Ms. Mendrick reported that on March 2, 2021 Town Council voted unanimously to support the staff recommendation of requiring the calculation of building height to be measured from 13 feet above Mean Sea Level using NAVD88. She noted that per State Code, staff is required to bring the item back to the Planning Commission for review and comments.

Each Commissioner was afforded the opportunity to ask questions and voice concerns. Some of the items discussed were: building height requirements; flood elevation; clarification of requirements for new constructions; the Base Flood Elevation determined in the new maps; accuracy of calculations through lidar topography; time cycles for flood maps; and storm surge. Ms. Mendrick stated that the staff recommendation, as well as the recommendation from the Planning Commission were both presented to Town Council. She explained that she presented on behalf of the staff proposal for a 13 foot elevation and Chairman Kristian and Commissioner Theodore were present on behalf of the Planning Commission to discuss the recommendation of the 14 foot elevation. After discussion and input from Commissioners, Commissioner Theodore moved to approve the Public Planning Committee recommendation in support of staff recommendation to Town Council regarding the proposed Flood Zone Standards LMO Amendments and Flood Damage Controls Municipal Code Amendments. Commissioner Perry seconded. By way of roll call, the motion passed by a vote of 6-2-0.

8. New Business - None

9. Commission Business - None

10. Chairman's Report - None

11. Committee Reports

Commissioner Theodore reported the CIP Committee met with staff to review the outline for the 2022 CIP. He said the next meeting will be held on March 11, 2021 to finalize their recommendations.

Commissioner McGowan informed the Commission the LMO Committee will be meeting on Monday, March 8, 2021 at 10:00 a.m. to discuss suggested LMO changes from the Design Review Board.

Vice Chairman Stevens stated the Gullah Geechee Neighborhood Preservation Task Force met on March 1, 2021 to review the progress regarding the Historic Neighborhoods Overlay District.

12. Staff Report

Ms. Cyran reminded Commissioners that the March 17, 2021 regular meeting has been canceled noting there will be a special meeting held on March 24, 2021 for the purpose of considering the CIP recommendations and priorities for FY22.

13. Adjournment

The meeting was adjourned at 9:30 a.m.

Submitted by: Vicki Pfannenschmidt, Secretary

Approved: [DATE]

DRAFT



TOWN OF HILTON HEAD ISLAND

Public Projects and Facilities Management Department

TO: Planning Commission
VIA: Todd Theodore, *Chairman CIP Committee*
VIA: Shawn Colin, *AICP, Interim Deputy Town Manager*
FROM: Jeff Buckalew, *Interim Director of Public Projects & Facilities*
DATE: March 12, 2021
SUBJECT: FY22 Capital Improvements Program (CIP) Committee Meeting

The Capital Improvements Program (CIP) Committee of the Planning Commission met on February 24, 2021 and again on March 11, 2021 to review, discuss, and recommend the proposed priority projects and programs for the Fiscal Year 2022 Capital Improvement Program. The attached document reflects the recommendations of the Committee.

It is the Planning Commission's duty to prepare "an annual listing of priority projects for consideration by the Town Council prior to their preparation of the capital budget." For your consideration, please refer to the attached list entitled: *Fiscal Year 2022 – Proposed Priority Projects*. Edits to this project list may be required based on the recommendations of the Commission.

The Committee recommends the priority within each project category as listed below, given the condition that some programmatic line items may have equal and concurrent priority as individual projects.

Staff proposes and requests that the Committee's CIP recommendations be presented to the Planning Commission at the March 24, 2021 meeting. Once approved by the Planning Commission, the recommended CIP priorities will then go to the Town Council for their consideration during budget deliberations.

cc: Town Council
Marc Orlando, *ICMA~CM, Town Manager*
Josh Gruber, *Deputy Town Manager*
John Troyer, *Director of Finance*
Chief Brad Tadlock, *Fire Rescue Department*

Fiscal Year 2022 – Proposed Priority Projects

Pathways

Programmatic Enhancements

1. Pathways Accessibility and Safety Enhancement Projects
2. Crosswalk Lighting at unsignalized locations on Wm. Hilton Parkway
 - a. Wm. Hilton Parkway at Northridge and Palmetto Parkway
 - b. Wm. Hilton Parkway at Burkes Beach Road
3. Crosswalk Consistency Enhancements (Improvements to Existing Crosswalks)

New Pathway Segments

1. US 278 – Bus. EB (William Hilton Parkway) Arrow Road to Village at Wexford (design and construction)
2. Main Street (Whooping Crane Way to Wilborn Road) – (Private R/W to be accepted by the Town - survey and concept development)
3. Shelter Cove Lane – William Hilton Parkway (near Starbucks) to Shelter Cove Park (survey and design)
4. Woodhaven Drive/Lane – Phase 1 of Boggy Gut Pathway – Connecting Cordillo Parkway to Office Park Road (survey, design and construction)
 - a. A subset / initial phase of the larger Boggy Gut project could be the Town re-constructing the existing Woodhaven Drive pathway to meet current standards and connecting to Pope Avenue via Woodhaven Lane
5. US 278 – Bus. EB (William Hilton Parkway) Shelter Cove Lane (at BCSO) to Mathews Drive (at Folly Field Road) (survey, design) – this will have some overlap with Chaplin Linear Park
6. US 278 – Bus. EB (William Hilton Parkway) Mathews Drive (at Folly Field Road) to Dillon Road (McDonalds) – (survey design)
7. US 278 – Bus. EB (William Hilton Parkway) Gardner Drive to Jarvis Park Lane
8. Lagoon Road Pathway (Pope Avenue to North Forest Beach Drive)
9. Singleton Beach Road
10. Arrow Road
11. Archer Road
12. Jonesville Road

Roadways

1. Main Street Rehabilitation (predicated on acceptance of public R/W)
2. Wm. Hilton Parkway Median Left Turn Lane Extensions / Curb and Gutter
 - a. Wilborn Road (EB/WB)
 - b. Pembroke Drive (EB)
 - c. Mathews Drive (EB)
3. Dirt Road Program (Acquisitions of Public R/W and Paving)
 - a. New R/W Acquisitions
 - Alice Perry Drive
 - Horse Sugar Lane
 - Amelia Drive

- b. Active R/W Acquisitions
 - Mitchelville Road - Active
 - Pine Field Road
- c. Re-Engage Past Acquisition Efforts
 - Aiken Place
 - Alfred Lane
 - Cobia Court
 - Murray Avenue
 - Outlaw Road
- 4. Dillon Road at US 278 – Add devoted Right Turn Lane at Wm. Hilton Parkway approach
- 5. Folly Field Road at US 278 – Lengthen the widened the multi-lane approach

Parks

New Parks

- 1. Mid-Island Tract Park – master planning and concept development
- 2. Chaplin Linear Park – finalize revised concept, design and permitting
 - a. To include US 278 Streetscaping and Pathway Safety elements from Shelter Cove Lane to Mathews Drive
- 3. Patterson Family Property Park
- 4. Taylor Family Property Park

Major Park Master Planning (Existing Parks)

- 1. Chaplin Park Renovation – master planning and concept development
- 2. Crossings Park Renovation – master planning and concept development

Existing Park / Recreation Facilities Improvements

- 1. Existing Park Upgrades
 - a. Picnic Shelter at Barker Field Ext
 - b. Jarvis Park Playground
 - c. Football Goal Posts and Scoreboard; appropriate location TBD
- 2. Island Recreation Center – Capital Facility Improvements
- 3. Coastal Discovery Museum – Capital Facility Improvements

Existing Facilities

- 1. Arts Campus Renovation – facility master planning and concept development
- 2. Public Facilities and Infrastructure Beautification and Enhancements

New Facilities

- 1. Fire Hydrant Expansion Projects – recurring project, coordinated by HHIFR with HHPSD

Beach Maintenance

- 1. Beach Management and Monitoring – survey, data collection
- 2. 2025 Island-wide Beach Renourishment – survey, design, and permitting



TOWN OF HILTON HEAD ISLAND

Community Development Department

TO: Planning Commission
FROM: Shawn Colin, *AICP, Interim Deputy Town Manager*
CC: Jeff Buckalew, *Interim Director of Public Projects & Facilities*
CC: Jennifer Ray, *ASLA, Interim Community Development Director*
DATE: March 12, 2021
SUBJECT: Fiscal Year 2022 – CIP Project Originating Documents and Support Matrix from “Our Plan”

In developing recommendations for CIP consideration, staff specifically reviewed the adopted Initiative Area Plans (funding by Tax Increment Financing), the adopted “Circle to Circle” Plan, the recommendations of “Our Plan,” the Town’s Comprehensive Plan adopted in 2020, the 2020 Parks and Recreation Master Plan, the adopted Venue Committee recommendations, the Capital Needs Assessment Plan and other adopted policies and directives of Town Council. Links to the above documents are provided below.

An additional level of evaluation was given to the candidate list to validate consistency with the Town’s recently adopted, and award winning, “Our Plan”. A matrix providing a list of Goals, Strategies, and Tactics that support the CIP Program Categories and recommended projects from “Our Plan” is included as an attachment. This information will help provide context and support the Commission’s discussion and ultimate recommendation of priority projects to be considered for CIP inclusion and FY2022 budget development.

Town of Hilton Head Island Adopted Plans webpage:

<https://www.hiltonheadislandsc.gov/publications/plans.cfm>

Circle to Circle Vision Plan – Final Report:

<https://hiltonheadislandsc.gov/publications/reports/CircleToCircleFinalReport.pdf>

Tax Increment Financing (TIF) webpage:

<https://hiltonheadislandsc.gov/departments/commdev/tif.cfm>

Hilton Head Island Cultural Facilities Needs Assessment:

<https://hiltonheadislandsc.gov/projects/referendum/resources/HHICulturalFacilitiesNeedsAssessment.pdf>

Parks & Recreation Master Plan Part 1:

<https://www.hiltonheadislandsc.gov/publications/plans/ParksRecreationMasterPlan1.pdf>

Our Plan – 2020-2040 Comprehensive Plan:

<https://hiltonheadislandsc.gov/publications/plans/OurPlan2020-2040.pdf>

Reports & Studies

<https://www.hiltonheadislandsc.gov/publications/reports.cfm>

Attachment A: Matrix: CIP Categories and Our Plan

Attachment A
Matrix: CIP Categories & Our Plan
March 12, 2021

PATHWAYS (PW)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
114	Excellence 1.6	Evaluate, develop, and maintain standards that preserve and enhance the natural and physical environments that reflect the character of the Island.
114	Excellence 1.6.1	Set an example for the community by developing and maintaining Town projects and properties in a manner that preserves and enhances Island character.
115	Excellence 2.9	Recognize the importance of parks and recreation for the Island community through the development, maintenance, improvement, and enhancement of recreation facilities and programs.
116	Excellence 3.8	In the development of best practices and standards for processes, policies and projects, use innovation and learning to continually build and improve upon past experiences.
116	Excellence 3.8.1	Identify and apply standards and best practices for processes and projects.
128	Environment 2.3	Strive for a green standard for all Town facilities and capital improvement projects.
129	Environment 3.1.4	Look for ways to reduce impervious surfaces Island-wide through the use of pervious materials and other methods, and address the watersheds with high impervious percentages.
143	Economy 1.2.4	Continue to promote and improve the Island’s multi-use pathway system as a viable alternative to auto-oriented transportation.
147	Economy 6.4.1	Encourage enhancements to the public transportation network, such as continued integration of bike racks on buses, linking pathways to transit stops, and providing a link to off-Island users.
172	Connected 2.2.2	Encourage neighborhood designs that provide gathering spaces and connectivity to the pathway network.
201	Infrastructure 1.2	Promote the installation of infrastructure that supports emerging alternatives to traditional automobile travel.
201	Infrastructure 1.2.2	Continue to implement concepts, such as Complete Streets, American Association of State Highway Transportation Officials (AASHTO) standards, and National Association of City Transportation Officials (NACTO) standards where appropriate that integrate multiple forms of transportation modes, improve safety, and promote connectivity.
202	Infrastructure 1.3	Evaluate and install streetscape methods to establish Island character for redevelopment areas, roadways, recreation or activity centers, pedestrian oriented areas, and gateways. These methods should include safety standards for drivers, pedestrians, and cyclists, as well as use of coordinated landscaping, lighting, street furniture, and other public amenities.
203	Infrastructure 1.9	Plan for, expand, and enhance the multi-use pathway network to provide a comprehensive, Island-wide network that provides for recreational opportunities and an alternative means of transportation to, from, and on the Island.
204	Infrastructure 1.9.1	Continue to assess the viability of providing new or improved multi-use pathways and supporting infrastructure in conjunction with each Town road improvement project.
204	Infrastructure 1.9.3	Ensure the multi-use pathway network and bike-ped facilities complement public transit services such as Palmetto Breeze (LRTA) by connecting transit stops with employment, commercial, and recreational destinations.
204	Infrastructure 1.9.6	Continue to seek funding for access and safety improvements to Island multi-use pathways by coordinating with SCDOT, the Beaufort County Transportation Committee (CTC), and other entities.

Attachment A
Matrix: CIP Categories & Our Plan
March 12, 2021

PATHWAYS (PW)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
204	Infrastructure 1.10	Continue to improve the access and safety of the multi-use pathway system by identifying conflicts and improvement opportunities.
204	Infrastructure 1.10.2	Use crash incident data to determine and plan pedestrian and bicyclist needs at intersections, curb cuts, and crosswalks.
264	Parks & Rec 5	To continue to improve and enhance the multi-use pathway network on the Island for recreation and transportation
264	Parks & Rec 5.1	Identify areas for improved access to public pathways and expansions of the current system that enhance user experiences in new ways.
264	Parks & Rec 5.2	Identify areas for pathway enhancements to improve cyclist and pedestrian safety.
264	Parks & Rec 5.2.1	Continue to participate in County efforts and identify ways to integrate recommendations into the Town's bike-ped related planning efforts based on the Master Plan and County-wide Bicycle and Pedestrian Plan.
272	Parks & Rec Final 2.3.1	Pathways: When considering new path routes, look for opportunities to carry users away from vehicular traffic.
272	Parks & Rec Final 2.3.2	Pathways: Consider strategic widening of pathways in popular sections to accommodate user groups and amount of use.
272	Parks & Rec Final 2.3.3	Pathways: Look for locations to extend pathways to make connections from residential areas and vacation areas to major destinations, where feasible.
273	Parks & Rec Final 2.3.4	Pathways: Consider developing trailheads to support the network. Two potential locations include the northwest corner of Squire Pope and U.S. 278, and near Shelter Cove Community Park to support the Chaplin Linear Park.
276	Parks & Rec Action 2.3.1	Pathways: Work with volunteer and community groups, such as the Bicycle Advisory Committee, to identify locations for strategic widening of existing pathway sections.
276	Parks & Rec Action 2.3.2	Pathways: Assess Town-owned park and future parks land for potential development of off-road single-track bike trails.
276	Parks & Rec Action 2.3.3	Pathways: Increase complementary consideration of pathway and bike-ped infrastructure with roadway projects and funding.
276	Parks & Rec Action 2.3.4	Pathways: Continue to participate in County efforts and identify ways to integrate recommendations into the Town's bike-ped related planning efforts based on the Master Plan and County-wide Bicycle and Pedestrian Plan.
272	Parks & Rec Final 2.3.2	Consider strategic widening of pathways in popular sections to accommodate user groups and amount of use.
272	Parks & Rec Final 2.3.3	Look for locations to extend pathways to make connections from residential areas and vacation areas to major destinations, where feasible.

ROADWAY IMPROVEMENTS (R)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
114	Excellence 1.6	Evaluate, develop, and maintain standards that preserve and enhance the natural and physical environments that reflect the character of the Island.

Attachment A
Matrix: CIP Categories & Our Plan
March 12, 2021

ROADWAY IMPROVEMENTS (R)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
114	Excellence 1.6.1	Set an example for the community by developing and maintaining Town projects and properties in a manner that preserves and enhances Island character.
116	Excellence 3.8	In the development of best practices and standards for processes, policies and projects, use innovation and learning to continually build and improve upon past experiences.
116	Excellence 3.8.1	Identify and apply standards and best practices for processes and projects.
186	Connected 3.1.1	Coordinate with the State and County to seek funding for improvements to provide for a safe, efficient, and well-maintained regional transportation network, and to protect the capital investment in the transportation system through adequate maintenance of facilities and roadways.
201	Infrastructure 1.1	Maintain and improve the road network to provide safe and convenient access and interconnections to all areas of the Island and the corridor to the mainland.
201	Infrastructure 1.1.3	Continue to consider plans and operations for alternative road systems to reduce traffic congestion on William Hilton Parkway
201	Infrastructure 1.1.4	Future road projects within the Town should be carefully planned to minimize impact to neighborhoods.
201	Infrastructure 1.2	Promote the installation of infrastructure that supports emerging alternatives to traditional automobile travel.
201	Infrastructure 1.2.2	Continue to implement concepts, such as Complete Streets, American Association of State Highway Transportation Officials (AASHTO) standards, and National Association of City Transportation Officials (NACTO) standards where appropriate that integrate multiple forms of transportation modes, improve safety, and promote connectivity.
202	Infrastructure 1.3	Evaluate and install streetscape methods to establish Island character for redevelopment areas, roadways, recreation or activity centers, pedestrian oriented areas, and gateways. These methods should include safety standards for drivers, pedestrians, and cyclists, as well as use of coordinated landscaping, lighting, street furniture, and other public amenities.
202	Infrastructure 1.4	Maintain all public roads on the Island under the Town's jurisdiction to ensure safety and improve access for all users.
202	Infrastructure 1.4.1	Continue to encourage and facilitate the paving of dirt roads throughout the Island.
202	Infrastructure 1.4.3	Continue to offer and contract maintenance services meet the needs of the community and to implement this strategy (Infrastructure 1.4).
204	Infrastructure 1.9.1	Continue to assess the viability of providing new or improved multi-use pathways and supporting infrastructure in conjunction with each Town road improvement project.
276	Parks & Rec Action 2.3.3	Pathways: Increase complementary consideration of pathway and bike-ped infrastructure with roadway projects and funding.

PARK DEVELOPMENT (PK)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
114	Excellence 1.6	Evaluate, develop, and maintain standards that preserve and enhance the natural and physical environments that reflect the character of the Island.

Attachment A
Matrix: CIP Categories & Our Plan
March 12, 2021

PARK DEVELOPMENT (PK)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
114	Excellence 1.6.1	Set an example for the community by developing and maintaining Town projects and properties in a manner that preserves and enhances Island character.
115	Excellence 2.9	Recognize the importance of parks and recreation for the Island community through the development, maintenance, improvement, and enhancement of recreation facilities and programs.
116	Excellence 3.8	In the development of best practices and standards for processes, policies and projects, use innovation and learning to continually build and improve upon past experiences.
116	Excellence 3.8.1	Identify and apply standards and best practices for processes and projects.
116	Excellence 3.8.2	Ensure the planning process is dynamic and transparent.
127	Environment 2.2	Encourage and offer options for sustainable development of structures and sites.
128	Environment 2.3	Strive for a green standard for all Town facilities and capital improvement projects.
128	Environment 2.3.1	Continue to pursue green certifications, such as Sustainable Sites Initiative, or LEED, for new and redeveloped Town facilities and infrastructure.
128	Environment 2.4.1	Continue to implement effective environmental education efforts and projects, such as installing interpretive signs on Town property.
129	Environment 3.1.4	Look for ways to reduce impervious surfaces Island-wide through the use of pervious materials and other methods, and address the watersheds with high impervious percentages.
130	Environment 4.1.3	Continue to preserve and maintain open space, including the improvement and enhancement of existing open space.
130	Environment 4.2	Find ways to use Town property to showcase environmental preservation.
130	Environment 4.2.1	Where applicable, establish greenways between Town properties and other areas of open space.
130	Environment 4.2.2	Where applicable, establish blueways to link Town-owned properties.
130	Environment 4.5.1	Enhance, create, and maintain vegetated riparian wetland buffers with viewing corridors and windows.
130	Environment 4.5.2	Maintain and protect wetland buffers on Town-owned property by utilizing native plants and pervious surfaces.
131	Environment 5.2	Use Town facilities as examples of efficient energy use and renewable energy systems.
131	Environment 5.2.1	Continue to pursue Sustainable Sites Initiative, LEED, or similar certifications for Town buildings, project sites, and facilities.
131	Environment 6.1.3	Strive to achieve a net zero carbon footprint for Town facilities by balancing carbon dioxide emissions with carbon removal or offsetting.
132	Environment 7.3	Continue to preserve and plant trees for reduction of the urban heat island effect.
158	Inclusive 3.1	Foster events, organizations, and gathering spaces that encourage involvement from the Island's residential and visitor populations.
159	Inclusive 4.2	Continue to provide equitable access for Island residents and visitors to enjoy the natural Island environment.
159	Inclusive 4.2.1	Provide equitable access to waterways via beach access, fishing docks, boat ramps/boat launches, Americans with Disabilities Act (ADA) infrastructure, parks and open space, trails and pathways, and conserved natural areas for either recreational or personal enjoyment.
159	Inclusive 5.2	Ensure that local businesses and other public spaces accommodate the ease of mobility for citizens with

Attachment A
Matrix: CIP Categories & Our Plan
March 12, 2021

PARK DEVELOPMENT (PK)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
		physical disabilities by complying with the ADA.
160	Inclusive 8.1	Continue to work with public/private partnerships to develop venues to accommodate special events and facilitate space for gathering when social distance protocols may be required.
160	Inclusive 8.1.2	Continue to support and facilitate the use of community parks for festivals and events.
160	Inclusive 8.2	Continue to provide space for the public display of art in parks and buildings for artists to display their work and add character to the space where it is located.
172	Connected 2	To promote designs for the built environment that capitalize on our natural beauty and community strengths, reinforcing our unique sense of place.
172	Connected 2.1	Foster the development of public spaces and streetscape designs that encourage community connections through: vibrant public spaces that provide rich social opportunities; well maintained and attractive spaces; pedestrian scale design; public art; and access to technology that accommodates connectivity.
174	Connected 4.4	Reinforce Hilton Head Island’s unique sense of place and quality of life through environmental education, protection, and access to nature and wildlife.
204	Infrastructure 1.9.2	Continue planning and development of the Chaplin Linear Park, a signature, multi-use greenway connecting commercial, civic, historic, recreation, and cultural sites.
206	Infrastructure 4.2.3	Use reclaimed water when maintaining Town projects where financially feasible.
207	Infrastructure 5.1.2	Evaluate existing Town facilities and identify opportunities for redevelopment or new construction to provide best-in-class facilities across the Town government.
208	Infrastructure 5.4.2	Evaluate the use of Town-owned land for construction of public facilities and/or the establishment of active and passive parks.
209	Infrastructure 5.10.3	Evaluate public facility demands for new development or redevelopment on a project-by-project basis to assure capital facilities are provided concurrent with development requirements.
263	Parks & Rec 1.1	Provide public space for community events and gatherings.
263	Parks & Rec 1.2	Maintain parks and recreation facilities at a high level to maximize value to the community.
263	Parks & Rec 1.4	Add new parks and new facilities at existing parks to meet current and future needs of the community.
263	Parks & Rec 2.1	Continue to provide high quality park furnishings and amenities.
263	Parks & Rec 2.2	Continue to provide a variety of activities and amenities to meet the needs of the community and contemporary trends.
263	Parks & Rec 2.3	Evaluate ways to improve maintenance services for all public parks on the island.
263	Parks & Rec 3.2	Add interpretive signage and interactive outdoor exhibits or public art to enhance the natural and cultural aspects of the Island.
263	Parks & Rec 4.1	Identify opportunities for improved water access in areas that are conducive to canoeing, kayaking, rowing, sailing, fishing and crabbing, and paddle boarding.
264	Parks & Rec 4.3	Identify opportunities for opening or improving view sheds of the water that are adjacent to public parks, gathering spaces, and pathways.
264	Parks & Rec 6.1	Pursue specialized sports tourism, such as pickleball, sand volleyball, tennis, and paddle boarding, based on opportunities offered within the unique context of Hilton Head Island.
264	Parks & Rec 7.1	Pursue opportunities to develop positive revenue/revenue neutral programs and amenities in the Island’s public parks.

Attachment A
Matrix: CIP Categories & Our Plan
March 12, 2021

PARK DEVELOPMENT (PK)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
264	Parks & Rec 7.2	Pursue alternative funding opportunities to support the Island's parks and recreation facilities and programs.
265	Parks & Rec 8.1.2	Ensure adequate and accurate translations in Spanish are available for recreation program and education materials, and park signage.
265	Parks & Rec 8.2	Continue to evaluate the need to update and/or provide opportunities to improve accessible routes and features at parks and facilities, and for special events or recreation programming.
265	Parks & Rec 8.3	Continue to assess the needs of the Island community, residents, and visitors to accomplish this goal. (Accessibility)
268	Parks & Rec Initial 1.1.1	Crossings Park: Consolidate baseball and softball facilities to Crossings Park.
268	Parks & Rec Initial 1.1.2	Crossings Park: Retain the three baseball fields at this location
268	Parks & Rec Initial 1.1.3	Crossings Park: Build 2-3 additional baseball/ softball fields at Crossings Park to address identified inventory deficit.
268	Parks & Rec Initial 1.1.4	Crossings Park: Add parking to support this expansion.
268	Parks & Rec Initial 1.1.5	Crossings Park: Add a significant playground amenity to add community park recreation features to this property.
268	Parks & Rec Initial 1.2.1	Chaplin Park: Develop a new master plan for Chaplin Park for a more efficient and user-friendly design.
268	Parks & Rec Initial 1.2.2	Chaplin Park: Build three multi-sport fields for soccer, football and lacrosse: a) Build two multi-sport synthetic rectangular fields; b) Built one natural surface multi-sport field
268	Parks & Rec Initial 1.2.3	Chaplin Park: Replace support buildings (concessions, bathroom buildings and shelters).
268	Parks & Rec Initial 1.3.1	Mid-Island Park (proposed future park): New community park on the north end of the island to include: 1) Bike trails (away from roads); b) Disc golf; c) Adventure play area.
268	Parks & Rec Initial 2.1.1	Pickleball Complex: Develop a significant pickleball complex to include: a) Lighted courts based on recommendations from Sports Facility Advisory; b) Support facilities such as restrooms and concessions.
268	Parks & Rec Initial 2.2.1	Additional Playgrounds: Add new or update existing playgrounds at sports parks and special use parks to broaden the targeted users of these properties and help to serve the few underserved portions of Hilton Head Island.
268	Parks & Rec Initial 2.3.1	Sand Volleyball Complex: Develop six to eight competition level sand volleyball courts to support the growing high school and collegiate sport.
269	Parks & Rec Final 1.3.1	Chaplin Community Park Concept Plan: Resolve the conflict between debris management services and multipurpose athletic fields.
269	Parks & Rec Final 1.3.2	Chaplin Community Park Concept Plan: Build two bathroom buildings; concessions; pathways
269	Parks & Rec Final 1.3.3	Chaplin Community Park Concept Plan: Add a natural turf multi-sport rectangular field to be used for casual activities in addition to organized athletics.

Attachment A
Matrix: CIP Categories & Our Plan
March 12, 2021

PARK DEVELOPMENT (PK)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
269	Parks & Rec Final 1.3.4	Chaplin Community Park Concept Plan: Rebuild the tennis and add a pickleball complex (12 replacement tennis courts; 24 pickleball courts, clubhouse, pro shop and support amenities, parking and plaza with restroom buildings).
269	Parks & Rec Final 1.3.5	Chaplin Community Park Concept Plan: Build a new large ADA accessible playground structure.
269	Parks & Rec Final 1.3.6	Chaplin Community Park Concept Plan: Consider overall park redevelopment (parking; lighting; trails).
270	Parks & Rec Final 1.5.1	Crossings Park: Consolidate all Island baseball/softball fields at Crossings Park.
270	Parks & Rec Final 1.5.2	Crossings Park: Redevelop existing baseball fields.
270	Parks & Rec Final 1.5.3	Crossings Park: Replace existing concessions and plaza.
270	Parks & Rec Final 1.5.4	Crossings Park: Add two 300' baseball fields.
270	Parks & Rec Final 1.5.5	Crossings Park: Add additional parking.
270	Parks & Rec Final 1.5.6	Crossings Park: Develop new park amenities (a dog park; splash pad and/or playground; pathways).
270	Parks & Rec Final 1.5.7	Crossings Park: Add irrigation.
270	Parks & Rec Final 1.7.1	Island Recreation Center: While the planning team does not foresee additional improvements within the next 10 years, the Town should work with staff of the Island Recreation Center to identify new programmatic and facility needs for the center.
271	Parks & Rec Final 1.13.1	Jarvis Creek Park: Consider a poured-in-place surface for the playground to reduce necessary maintenance of the sand fall surface.
272	Parks & Rec Final 1.17.1	Mid Island Tract: A new community park on the Mid Island Tract is recommended based on size, location, and pathway connectivity. This property could be the location for additional bicycle paths that carry riders away from vehicular traffic. This location could also easily provide for disc golf or footgolf courses.
272	Parks & Rec Final 1.17.2	Mid Island Tract: Consideration of multi-use sports fields is recommended for this property. Sports fields in this location would help to improve the Town's resiliency during natural disasters.
272	Parks & Rec Final 1.18.1	Crossings Park: Adding community park features like the recommended dog park, splash pad/playground and trails to Crossings Park would expand that property's purpose and serve a wider variety of park user.
272	Parks & Rec Final 1.18.2	Mid Island Tract: The addition of Lowcountry Celebration Park, which is currently under construction, and the proposed park on the Mid Island Tract property would vastly increase the areas of Hilton Head Island that are within two miles of a community park.
272	Parks & Rec Final 2.1, 2.1.1, 2.1.2	Chaplin Community Park: Chaplin Community Park would be a good location for a pickleball complex. The HHI Pickleball Club has developed a conceptual plan for a pickleball facility within Chaplin Community Park. The planning team reviewed this concept and recommends additional features that will allow the facility to better serve the recreation and social aspects of this popular sport.

Attachment A
Matrix: CIP Categories & Our Plan
March 12, 2021

PARK DEVELOPMENT (PK)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
		The facility should: Provide a clubhouse/pro shop that will allow for socializing between games; Provide adequate parking (150 spaces) in addition to the 24 courts and shelter proposed by the Pickleball Club's concept.
273	Parks & Rec Final 2.2.1	Mid Island Tract, Crossings Park, or Chaplin Community Park: A pump track facility is recommended in the park at the Mid Island Tract or within an existing park such as Crossings Park or Chaplin Community Park.
273	Parks & Rec Final 2.4.1	Look to expand or improve, where possible, existing locations providing public water access if it is not feasible to add new locations.
273	Parks & Rec Final 2.6.2	Expand and make improvements to existing facilities to provide improved programming opportunities as outlined in the facility evaluation section of the Master Plan.
273	Parks & Rec Final 3.1.2	Sports Tourism: SFA recommends utilizing current and future facilities/locations that are primarily intended for local recreation as venues for occasional sports tourism tournaments and events.
273	Parks & Rec Final 3.1.3	Chaplin Community Park: SFA recommends developing a plan to attract, host, and retain events that will utilize the outdoor pickleball complex (particularly when new courts are added) and/or beach-based events including sand volleyball and beach soccer.
274	Parks & Rec Final 4.1	Increase funding from the Town of Hilton Head Island general fund budget to allow for improved maintenance of existing park facilities.
275	Parks & Rec Action 1.2.1	Taylor Tract: Consider development of this Town-owned parcel as a mini park.
275	Parks & Rec Action 1.3.1	Patterson Tract: Continue plans to develop this Town-owned parcel as a mini park.
275	Parks & Rec Action 1.4.1	Chaplin Linear Park: Continue planning and implement the Chaplin Linear Park.
276	Parks & Rec Action 1.6.1.b	Crossings Park, Chaplin Park, and Mid Island Park: Consider and prioritize the Master Plan's Existing Park Recommendations for implementation through the Town's CIP processes. Consider starting with Crossings Park, Chaplin Park, and Mid Island Park recommendations specifically per the Initial Recommendations.
276	Parks & Rec Action 1.6.2	Plan park development concurrently where feasible in accordance with the CIP Principles to maximize planning and implementation resources.
276	Parks & Rec Action 2.2.1	Chaplin Community Park: Continue to consider the feasibility for the addition of an aquatics facility at Chaplin Community Park indicated by prior planning efforts.
276	Parks & Rec Action 2.3.2	Pathways: Assess Town-owned park and future parks land for potential development of off-road single-track bike trails.
276	Parks & Rec Action 2.5.1	Evaluate the best location to add two synthetic turf fields as recommended by the Master Plan so there is no interference with debris management sites.
277	Parks & Rec Action 2.6.3	Evaluate ways to implement accessibility standards above and beyond minimal requirements for park development, events, and facility improvements.
277	Parks & Rec Action 3.2.2	Evaluate opportunities for additional parks and recreation offerings on a case by case basis to supplement the parks and recreation system where there are identified gaps or needs.
277	Parks & Rec Action 3.3.2	Ensure adequate and accurate translations in Spanish are available for recreation program and education materials, and park signage.

Attachment A
Matrix: CIP Categories & Our Plan
March 12, 2021

EXISTING FACILITIES AND INFRASTRUCTURE (E)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
114	Excellence 1.6.1	Set an example for the community by developing and maintaining Town projects and properties in a manner that preserves and enhances Island character.
116	Excellence 3.7	Evaluate and utilize public and/or private partnerships and cooperation in Town projects or beautification efforts.
116	Excellence 3.8	In the development of best practices and standards for processes, policies and projects, use innovation and learning to continually build and improve upon past experiences.
116	Excellence 3.8.1	Identify and apply standards and best practices for processes and projects.
128	Environment 2.3	Strive for a green standard for all Town facilities and capital improvement projects.
128	Environment 2.3.1	Continue to pursue green certifications, such as Sustainable Sites Initiative, or LEED, for new and redeveloped Town facilities and infrastructure.
158	Inclusive 3.1	Foster events, organizations, and gathering spaces that encourage involvement from the Island's residential and visitor populations.
160	Inclusive 8.1	Continue to work with public/private partnerships to develop venues to accommodate special events and facilitate space for gathering when social distance protocols may be required.
160	Inclusive 8.2	Continue to provide space for the public display of art in parks and buildings for artists to display their work and add character to the space where it is located.
207	Infrastructure 5.1.2	Evaluate existing Town facilities and identify opportunities for redevelopment or new construction to provide best-in-class facilities across the Town government.
207	Infrastructure 5.1.3	Identify the redevelopment of Town and Fire Rescue facilities in a manner that provides for resiliency during disaster situations, to include the Emergency Operations Center, E911 Communications Center, Fire Rescue Headquarters/ Fleet Maintenance, and other facilities.
208	Infrastructure 5.3	Ensure the safety of Town residents and visitors through excellent law enforcement, Fire Rescue, Emergency Management, and Disaster Recovery Services.
208	Infrastructure 5.3.3	Implement the recommendations of the Town's Fire Rescue Strategic Plan.
209	Infrastructure 5.10.3	Evaluate public facility demands for new development or redevelopment on a project-by-project basis to assure capital facilities are provided concurrent with development requirements.
263	Parks & Rec 1.1	Provide public space for community events and gatherings.
263	Parks & Rec 2.2	Continue to provide a variety of activities and amenities to meet the needs of the community and contemporary trends.
263	Parks & Rec 3.2	Add interpretive signage and interactive outdoor exhibits or public art to enhance the natural and cultural aspects of the Island.

NEW FACILITIES AND INFRASTRUCTURE (N)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
116	Excellence 3.7	Evaluate and utilize public and/or private partnerships and cooperation in Town projects or beautification efforts.

Attachment A
Matrix: CIP Categories & Our Plan
March 12, 2021

NEW FACILITIES AND INFRASTRUCTURE (N)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
206	Infrastructure 4.5	Continue to work with the three Public Service Districts to develop programs that ensure fire hydrants are installed in needed locations to minimize the risk of fire hazards.

BEACH MAINTENANCE (B)		
PAGE	#	GOAL, STRATEGY, OR TACTIC
114	Excellence 1.6	Evaluate, develop, and maintain standards that preserve and enhance the natural and physical environments that reflect the character of the Island.
114	Excellence 1.6.1	Set an example for the community by developing and maintaining Town projects and properties in a manner that preserves and enhances Island character.
116	Excellence 3.8	In the development of best practices and standards for processes, policies and projects, use innovation and learning to continually build and improve upon past experiences.
116	Excellence 3.8.1	Identify and apply standards and best practices for processes and projects.
128	Environment 2.3	Strive for a green standard for all Town facilities and capital improvement projects.
128	Environment 2.3.1	Continue to pursue green certifications, such as Sustainable Sites Initiative, or LEED, for new and redeveloped Town facilities and infrastructure.
130	Environment 3.4	Ensure the beach environment stays protected by continuing to prevent surface runoff and/or discharge from stormwater runoff and pools.
130	Environment 4.1	Establish goals and clear metrics for water (salt and fresh) quality and quantity, tree coverage, wildlife, and beach erosion.
130	Environment 4.1.2	Continue to maintain and protect the beach ecosystem for wildlife and critical habitat for flora and fauna, such as the Piping Plover.
132	Environment 6.3	Maintain all programs required to support and continue the beach renourishment program and dune reconstruction and protection projects.
174	Connected 4.4	Reinforce Hilton Head Island's unique sense of place and quality of life through environmental education, protection, and access to nature and wildlife.
271	Parks & Rec Final 1.16.1	Burkes Beach: Add beach mats.