



The Town of Hilton Head Island  
Evaluation Committees for  
RFP's 2020-0021, 2020-002 & 2020-0023  
Records Mgmt., Learning Mgmt. &  
Scheduling Software  
Vendor Presentations/Demonstrations  
Multiple Dates and Times Listed Below

## AGENDA

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All meetings will be conducted virtually.

**1. Call to Order**

**2. FOIA Compliance**

Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

**3. Regular Session:**

No Regular Session business to be conducted.

**4. Executive Session**

Vendor presentations and interviews related to proposals submitted for the following software solutions: Records Management, Learning Management & Scheduling.

**5. Adjournment**

**Meeting Dates and Times**

February 22, 2021	9:00 am – 12:00 pm
February 22, 2021	1:00 pm – 4:00 pm
February 23, 2021	9:00 am - 12:00 pm
February 23, 2021	1:00 pm – 4:00 pm
February 24, 2021	9:00 am - 12:00 pm
February 24, 2021	1:00 pm – 4:00 pm
February 25, 2021	9:00 am - 12:00 pm
March 1, 2021	9:00 am - 12:00 pm
March 1, 2021	1:00 pm – 4:00 pm
March 5, 2021	8:00 am – 11:00 am
March 5, 2021	1:00 pm – 4:00 pm