



The Town of Hilton Head Island
Planning Commission-CIP Committee
Regular Meeting

Wednesday, February 2, 2022, at 2:00 p.m.

AGENDA

This meeting is being conducted virtually and can be watched via the [Town of Hilton Head Island Public Meetings Facebook Page](#)

1. **Call to Order**
2. **FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
3. **Roll Call**
4. **Approval of Minutes** - None
5. **Appearance by Citizens**

Citizens who wish to address the Commission during the meeting must contact the Board Secretary (341-4770) no later than 1:00 p.m. the day of the meeting. Citizens may also submit their comments in writing via the Town's Open Town Hall Portal (<https://hiltonheadislandsc.gov/opentownhall/>.) The Portal will close at 1:00 p.m. the day of the meeting. Comments submitted through the Portal will be shared with the Commission and made part of the official record.

6. **Unfinished Business**
7. **New Business**
 - a. Fiscal Year 2023 Capital Improvement Program
8. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.



TOWN OF HILTON HEAD ISLAND

Staff Report Memo

TO: Planning Commission CIP Committee
FROM: Jennifer Ray, Capital Program Manager
VIA: Shawn Colin, Senior Advisor to the Town Manager
CC: John Troyer, Finance Director
DATE: January 26, 2022
SUBJECT: Capital Improvement Program Fiscal Year 2023 Priority Projects

Recommendation: That the Planning Commission Capital Improvement Projects Committee make a recommendation to the Planning Commission on priority projects for consideration by Town Council as part of their Fiscal Year 2023 (FY23) Capital budget review process.

Summary: The State’s enabling legislation assigns the Planning Commission the duty to prepare “an annual listing of priority projects for consideration by the Town Council prior to their preparation of the capital budget.” A list of proposed priority projects for FY23 has been prepared for consideration based on the status of FY22 projects, projects on the most recent recommended priority list from Planning Commission, and the input of the Parks and Recreation Commission, Bike Walk HHI, and staff.

Background: Staff facilitates meetings with the Planning Commission’s Capital Improvement Projects Committee annual regarding potential priority projects for the upcoming fiscal year. The Planning Commission CIP Committee makes recommendations to the Planning Commission. The Planning Commission’s recommendations are provided to Town Council prior to their budget deliberations, which are tentatively scheduled to occur in May 2022.

Attachment A: Fiscal Year 22 Carry-Forward Projects (January 26, 2022)

Attachment B: Fiscal Year 23 Draft Proposed Priority Projects (January 26, 2022)



Fiscal Year 22 Carry-Forward Projects

Beach

B

- Beach Management and Monitoring (survey, data collection): On-Going
- Beach Renourishment (design, permitting): On-Going

Pathways

Pa

- New Pathway Segments
 - Shelter Cove Lane: William Hilton Parkway to Shelter Cove Park (construction)
 - William Hilton Parkway-Eastbound: Shelter Cove Lane (at BCSO) to Mathews Drive at Folly Field Road (construction)

Road

R

- Dirt Road Acquisitions and Paving Program
 - Active R/W Acquisitions
 - Mitchelville Road (construction)
 - Pine Field Road (preliminary planning, design)

- William Hilton Parkway Enhancements (design, permitting, construction)
 - Crosswalk Uniformity
 - Crosswalk Lighting – Northridge/Palmetto Parkway
 - Turn Lane Extensions/Curb & Gutter
 - Pedestrian and Vehicular Enhancements
- Pope Avenue Enhancements (design, permitting, construction)
- Palmetto Bay Road Enhancements (design, permitting, construction)
- Arrow Road Enhancements (design, permitting, construction)
- Main Street Enhancements (permitting, construction)
- Other Roadway Enhancements (permitting, construction)

Parks

PR

- Parks & Recreation
 - Mid-Island Tract Park (design, permitting, construction)
 - Chaplin Park Renovation (design)
 - Crossings Park Renovation (design)
 - Shelter Cove Community Park (construction)
 - Chaplin Linear Park including Tree House (design, permitting)
 - Patterson Family Park (construction)
- Public Art Program
- General Park Enhancements
 - Islander's Beach Park (construction)
 - Jarvis Creek Park (construction)

Facilities & Equipment

FE

- Arts Campus Feasibility Study
- Stormwater Projects:
 - Wexford Pump Station

Fleet

FI

- FR Apparatus & Vehicle Replacement

Land Acquisition

LA

- Land Acquisition (soft costs including ROW acquisition, survey, appraisals, legal fees, etc.): On-Going



**Fiscal Year 23
Initial Draft Proposed Priority Projects**

Beach

B

- Beach Park Improvements
 - Driessen Beach Park: Boardwalk Replacement (design, permitting, construction)
 - Folly Field Beach Park: Boardwalk Replacement (design, permitting, construction)

Pathways

Pa

- Pathways Accessibility and Safety Enhancement Projects
- New Pathway Segments
 - Main Street: Whooping Crane Way to Wilborn Road (preliminary planning, design)
 - William Hilton Parkway-Eastbound: Mathews Drive at Folly Field Road to Dillon Road (McDonalds) (preliminary planning, design)
 - William Hilton Parkway-Eastbound: Gardner Drive to Jarvis Park Road (preliminary planning, design)
 - Lagoon Road Pathway: Pope Avenue to North Forest Beach Drive (preliminary planning, design)
 - William Hilton Parkway-Eastbound: Arrow Road to Village at Wexford (design, construction)
 - Jonesville Road (preliminary planning, design)

Road

R

- Dirt Road Acquisitions and Paving Program
 - New R/W Acquisitions
 - Alice Perry Drive
 - Horse Sugar Lane
 - Amelia Drive
 - Re-Engage Past Acquisition Efforts
 - Aiken Place
 - Alfred Lane
 - Cobia Court
 - Murray Avenue
 - Outlaw Road
- Dillon Road at Wm. Hilton Parkway: Right Turn Lane (preliminary planning, design)
- Gateway Circle at Dillon Road: Left Turn Lane (preliminary planning, design)
- Gateway Corridor Improvements (design)
- Adaptive Traffic Signal Management (ATSM) System at signalized intersections along major corridors (preliminary planning, design, construction)
 - William Hilton Parkway Intersections
 - Arrow Road
 - Beach City Road/Gardner Drive
 - Beachwood Drive
 - Coggins Point Road
 - Dillon Road
 - Gum Tree Road
 - Mathews Drive (north)
 - Mathews Drive/Folly Field Road
 - New Orleans Road
 - Pembroke Drive/Museum Street
 - Queens Folly Road/King Neptune Drive
 - Queens Way
 - Shelter Cove Lane (off-island int.)

- Shelter Cove Lane (central int.)
- Singleton Beach Road
- Spanish Wells Road
- Squire Pope Road
- Shipyard Drive/Wexford Drive
- Whooping Crane Way/Indigo Run Drive
- Wilborn Road/Jarvis Park Road
- Palmetto Bay Road
 - Arrow Road/Point Comfort Road
 - Target Road
- Pope Avenue
 - Cordillo Parkway
 - Lagoon Road
 - New Orleans Road/College Center Drive

Parks

PR

- Parks & Recreation
 - Taylor Family Park (preliminary planning, design, permitting, construction)
 - Barker Field (preliminary planning, design, permitting)
- Island Recreation Center; Capital Facility Improvements
- Ford Shell Ring
- Northridge Tract

Facilities & Equipment

FE

- Town Hall Improvements
- Town Facility Assessment including Town Hall and Fire Rescue Headquarters/EOC/Dispatch
- Parking Master Plan Implementation
- Fire Hydrant Expansion Projects (recurring project, coordinated by HHIFR with HHPD)

- Coastal Discovery Museum; Capital Projects
- IT Equipment & Software (Town Hall Equipment & Software, Public Safety Systems Equipment & Software)
- Fire Medical Systems, Equipment Replacement
- Security Cameras/Wi-Fi
 - Shelter Cove Connectivity
 - Shelter Cove Community Park
- Stormwater Projects
 - PUD: Lawton Canal Watershed Study & Enhancements
 - Non-PUD: North End Drainage Study & Enhancements

Fleet

FI

- Town Vehicle Replacement
- FR Apparatus & Vehicle Replacement

Land Acquisition

LA

- Land Acquisition (soft costs including ROW acquisition, survey, appraisals, legal fees, etc.): On-Going