



The Town of Hilton Head Island
Parks & Recreation Commission Meeting

Thursday, April 21, 2022, at 3:30 p.m.

AGENDA

The Parks & Recreation Commission meeting will be held in-person at Town Hall in the Benjamin M. Racusin Council Chambers.

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
4. **Roll Call**
5. **Approval of Minutes**
 - March 10, 2022
6. **Appearance by Citizens**

Citizens may submit written comments via the ([Town's Open Town Hall Portal.](#)) The Portal will close at 4:30 p.m., the day prior to the scheduled meeting. Comments submitted through the Portal will be provided to the Commission and made a part of the official record.
7. **Reports**
8. **Unfinished Business**
9. **New Business**
 - a) **FOIA and Ethics Training – Curtis Coltrane, Esq.**
10. **Updates**
 - a) **Staff Report – Taylor Ladd**
11. **Park Commissioner Comments**
12. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.



**Town of Hilton Head Island
Parks & Recreation Commission
Regular Meeting
Thursday, March 10, 2022 – 3:30 p.m.
MINUTES**

Present from the Commission: Ray Kisiah, *Chairman*; William Zurilla; Jerry Okarma; Christina Kristian; Mike Manesiotis

Absent from the Commission: Jack Daly, *Vice-Chairman*, Thomas Dowling

Present from Town Council: Bill Harkins; Glenn Stanford; Tom Lennox; Tamara Becker

Present from Town Staff: Jennifer Ray, *Capital Program Manager*; Aaron Black, *Facilities Manager*; Taylor Ladd, *Project Manager*; Nicole Dixon, *Development Review Program Manager*; Karen Knox, *Senior Administrative Assistant*

1. Call to Order

Chairman Kisiah called the meeting to order at 3:30 p.m.

2. Pledge of Allegiance to the Flag

3. FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

4. Roll Call – Jack Daly, Vice-Chairman and Thomas Dowling were excused.

5. Approval of Minutes

- February 10, 2022

Commissioner Kristian moved to approve, noting that there was a minor scrivener error. Commissioner Zurilla seconded. The Minutes were unanimously approved.

6. Appearance by Citizens - There were no requests from citizens to appear before the Commission.

Chairman Kisiah mentioned to the Committee that we were changing the order of the presentations for today's meeting.

7. Reports

- a) Island Recreation Association – Frank Soule reported on the following:
- The Senior Programs continue to be well addended.
 - The pool is open, and many are signing up for swim lessons.
 - Fitness classes are being added in the evening hours.
 - I am making a presentation to the Finance Committee next week to review our funding requests.

8. Updates

a) Park Updates – Aaron Black

Aaron Black stated that with the weather started warming up Coligny Beach was 80% full. Mr. Black gave an update on various projects Facilities Management has completed. Mr. Black also mentioned one of the spring highlights was being out at Crossings Park on Opening Day.

b) Rowing and Sailing Center – Nicole Dixon

Nicole Dixon updated the Commission on a request from the Hilton Head Island Crew. They are proposing to fund and construct a 12 by 12-foot storage shed for an enclosed storage facility within the fenced in yard at the Rowing and Sailing Center. The Town is helping them through the permitting process now.

After Ms. Dixon's presentation, she answered questions from the Commission.

c) Staff Report – Taylor Ladd

Taylor Ladd reported the next meeting has been rescheduled and will take place on April 21, 2022, which will include training on FOIA and Ethics. Other Board and Commission members may be joining us in that meeting to take part in the training. There is not a date for the Town Council Workshop for Chaplin and Crossings, but we are anticipating it will take place in May, which means you will likely have a Special Meeting to provide Town Council a recommendation on the Parks in June. The Chairman will be providing Town Council with a semi-annual Commission update on March 15.

9. New Business

a) Town Parks Overview, Part 1: Regional, Community and Mini Parks – Taylor Ladd

Taylor Ladd gave a Town Parks Overview, which included reviewing, Gap Analysis that was conducted for the Parks and Recreation Master Plan, Town Regional Parks, Town Community Parks and Town Mini Parks, definitions of the parks, recreation types and park classifications. This portion of the Commission's Work Plan is to lay the groundwork for what the Commission will be doing this year. This includes

reviewing the Parks and Recreation Master Plan for any revisions or updates that might be needed. The process will entail scoring our parks so that we can go into a community survey this summer during the Commission's recess with some understanding of observations and expectations about our park network. The survey will provide information to help with this process.

After Ms. Ladd's presentation, she answered questions from the Committee.

10. Park Commissioner Comments

Ms. Kristian invited the Commissioners to a meeting with pickleball enthusiasts on April 15th at 9:00 a.m. at the Adrianna Lane Courts. Judy Bastian reached out to her and wanted to extend the invite to anyone who is interested in learning more about pickleball.

11. Adjournment

The meeting was adjourned at 4:40 p.m.

Submitted by: Karen D. Knox, Secretary

Approved: [Date]

The recording of this meeting can be found on the Town's website at www.hiltonheadislandsc.gov