



The Town of Hilton Head Island
Parks & Recreation Commission Meeting
Thursday, January 13, 2022, at 3:30 p.m.

AGENDA

This meeting is being conducted virtually and can be watched via the [Town of Hilton Head Island Public Meetings Facebook Page](#)

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **FOIA Compliance** - Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
4. **Roll Call**
5. **Approval of Minutes**
 - December 9, 2021
6. **Appearance by Citizens**

Citizens who wish to address the Commission during the meeting must contact the Board Secretary (341-4770) no later than 2:30 p.m. the day of the meeting. Citizens may also submit their comments in writing via the Town's Open Town Hall Portal (<https://hiltonheadislandsc.gov/opentownhall/>.) The Portal will close at 2:30 p.m. the day of the meeting. Comments submitted through the Portal will be shared with the Commission and made part of the official record.

7. **Reports**
 - a) **Island Recreation Association Update – Frank Soule**
8. **Unfinished Business**
 - a) **FY23 CIP Planning – Jennifer Ray**
9. **New Business**
 - a) **Discussion of Park Maintenance – Aaron Black**
10. **Park Updates – Taylor Ladd**
11. **Park Commissioner Comments**
12. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more Town Council members attend this meeting.



Town of Hilton Head Island
Parks & Recreation Commission
Regular Meeting
Thursday, December 9, 2021 – 3:30 p.m.
MINUTES

Present from the Commission: Ray Kisiah, *Chairman*; Jack Daly, *Vice-Chairman*; Thomas Dowling; William Zurilla; Christina Kristian; Mike Manesiotis

Absent from the Commission: Jerry Okarma, *Excused*

Present from Town Council: Tom Lennox; David Ames; Glenn Stanford; Tamara Becker

Present from Town Staff: Jennifer Ray, *Capital Program Manager*; Taylor Ladd, *Project Planner*; Erik Ladd, *Project Manager*; Karen Knox, *Senior Administrative Assistant*

1. Call to Order

Chairman Kisiah called the meeting to order at 3:30 p.m.

2. Pledge of Allegiance to the Flag

3. FOIA Compliance – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

4. Roll Call – All Commissioners were present except for Commissioner Okarma who was excused.

5. Approval of Minutes

- November 18, 2021

Commissioner Dowling moved to approve. Commissioner Zurilla seconded. The Minutes of November 18, 2021 were unanimously approved.

6. Appearance by Citizens - None

7. Reports - None

8. Unfinished Business – None

9. New Business

a. FY2023 CIP Discussion – Jennifer Ray

Jennifer Ray reported it is the role of the Planning Commission to prepare the annual list of Priority Projects for consideration of Town Council before they adopt a Capital Budget. It is the role of the Parks & Recreation Commission to make recommendations for the establishment of an effective Parks & Recreation system for citizens and residents of our Town. Therefore, staff is seeking input from the Parks & Recreation Commission to forward to the Planning Commission-CIP Committee for consideration as the FY23 Capital Budget is prepared. Ms. Ray reviewed FY22 Capital Improvements Plan and gave a brief update on all the projects. Ms. Ray noted that the recently adopted Strategic Action Plan includes some recommendations for Parks & Recreation. Ms. Ray reviewed the FY23 Capital Improvement Plan (CIP) Process with the Commission. Upon conclusion of Ms. Ray's presentation, she answered questions from the Commission.

b. Parks & Recreation Commission 2022 Work Plan – Taylor Ladd

Taylor Ladd reviewed the proposed 2022 Parks & Recreation Commission Work Plan and noted the Commission would need to vote to approve it. Ms. Ladd noted that the Plan is subject to change based on any pressing business that may come to light.

Commissioner Kristian moved to approve the Parks & Recreation Commission 2022 Work Plan as presented. Commissioner Dowling seconded. The 2022 Work Plan was unanimously approved.

10. Park Updates – None

11. Park Commissioner Comments

Vice-Chairman Daly made comments regarding the Parks & Recreation Master Plan and deficiencies in parks and facilities.

12. Adjournment

Commissioner Kristian moved to adjourn. Commissioner Zurilla seconded. The meeting was adjourned at 4:15 p.m.

Submitted by: Karen D. Knox, Secretary

Approved: _____

The recording of this meeting can be found on the Town's website at
www.hiltonheadislandsc.gov

FY23 CIP Proposed Priority Projects – Parks and Recreation

Mid-Island Tract Park

Chaplin Park

Crossings Park

Shelter Cove Community Park

Chaplin Linear Park

Islander's Beach Park

Taylor Family Park

General Park Enhancements