



Town of Hilton Head Island
**Construction Board of Adjustments
& Appeals Meeting**
Tuesday, August 22, 2023 – 5:00 p.m.
AGENDA

The Construction Board of Adjustments & Appeals meeting will be held in-person at Town Hall in the Benjamin M. Racusin Council Chambers.

1. **Call to Order**
2. **FOIA Compliance** – Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.
3. **Swearing in Ceremony of Reappointed Board Members:** Will Okey, Jay Owen, Douglas Pine and Michael Lynes
4. **Election of Officers for Term of July 1, 2023 – June 30, 2024**
5. **Roll Call**
6. **Approval of Agenda**
7. **Approval of Minutes**
 - a. September 27, 2022 Meeting
8. **Appearance by Citizens on Items Unrelated to Today's Agenda**
9. **Unfinished Business – None**
10. **New Business**

Public Hearing

- a. **Show Cause: Unsafe Deck 63 Night Heron Lane**

Town staff recommends that the Construction Board of Adjustments and Appeals (CBAA) concur with the Building Official's determination that the deck attached to the home located at 63 Night Heron Lane, Hilton Head Island, SC is unsafe and that the structure be demolished or otherwise made safe.
 - b. Approval of Proposed 2024 Meeting Schedule
11. **Staff Report**
 12. **Adjournment**

Please note that a quorum of Town Council may result if four (4) or more of their members attend this meeting.