



Town of
HILTON HEAD ISLAND
South Carolina



FY 2022 PROPOSED
CONSOLIDATED BUDGET
EXECUTIVE SUMMARY

**TOWN OF HILTON HEAD ISLAND, SC
FY 2022
PROPOSED CONSOLIDATED BUDGET**

ELECTED OFFICIALS



John J. McCann, Mayor, At-Large



Alex Brown, Ward 1



**William (Bill) D. Harkins
Mayor Pro-Tem, Ward 2**



David Ames, Ward 3



Tamara Becker, Ward 4



Thomas W. Lennox, Ward 5



Glenn Stanford, Ward 6

SENIOR STAFF

Marc Orlando
Josh Gruber
Shawn Colin
Angie Stone
Bradley Tadlock
John Troyer
Jeff Buckalew
Jennifer Ray

Town Manager
Deputy Town Manager
Senior Advisor to the Town Manager
Assistant Town Manager
Fire Chief
Director of Finance
Interim Director of Public Projects & Facilities
Capital Projects Manager

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Town of Hilton Head Island Overview

Hilton Head Island, also referred to as simply Hilton Head, is a lowcountry resort town located on an island of the same name in Beaufort County, South Carolina, United States. It is 20 miles northeast of Savannah, Georgia, and 95 miles southwest of Charleston. According to the United States Census Bureau, the Island has a total area of 69.2 square miles, of which 41.4 square miles is land, and 27.8 square miles, or 40.17%, is water.

Hilton Head Island offers an unusual number of cultural opportunities for a community its size, including Broadway-quality plays at the Arts Center of Coastal Carolina, the 120-member full chorus of the Hilton Head Choral Society, the highly-rated Hilton Head Symphony Orchestra, the largest annual outdoor, tented wine tasting event on the east coast, the Concours d' Elegance Motoring Festival, and several other annual community festivals. It also hosts the RBC Heritage presented by Boeing, a stop on the PGA Tour which is played on the Harbour Town Golf Links in The Sea Pines Resort.

Town of Hilton Head Island Strategic Plan Summary

The goal of the Strategic Plan is to build an alignment of strategies, projects, and performance measures to address Town of Hilton Head Island focus areas and guiding principles. The Strategic Plan is a compass to continuously make proactive decisions on maintaining and improving the Town's core functions in the following Strategic Focus Areas:

- Pursuit of Excellence
- Environmental Sustainability
- Revitalize Economy
- Inclusive Community
- Connected Community
- Regional Focus
- Right Sized Infrastructure
- Parks and Recreation

The Strategic Plan Action Agenda establishes a road map for activities and initiatives that will achieve the vision for the Town and ensure that Hilton Head Island is poised to capitalize on opportunities to advance key initiatives. The Action Plan links to the Town's budget process, staff work plans and performance evaluations, Town-wide performance measures and Town Council agenda to ensure the day-to-day relevancy and effectiveness of the Plan.

Town of Hilton Head Island Vision Statement

"AMERICA'S BEST ISLAND FOCUSED ON ENVIRONMENTAL STEWARDSHIP, HISTORY AND HERITAGE, AND THE SPRIT OF VOLUNTEERISM, QUALITY OF RESIDENCE, AND FISCAL STRENGTH."

Town of Hilton Head Island Mission Statement

"TO PROVIDE EXCELLENT CUSTOMER SERVICE TO ALL THAT COME IN CONTACT WITH THE TOWN. TO WISELY MANAGE AND UTILIZE THE FINANCIAL AND PHYSICAL RESOURCES OF TOWN GOVERNMENT. TO PROMOTE POLICIES AND PROGRAMS WHICH WILL ASSURE THE LONG TERM HEALTH AND VITALITY OF THE COMMUNITY. TO ENCOURAGE AND INSTILL JOB SATISFACTION FOR ALL TOWN STAFF. TO DEVELOP AND ENHANCE THE PROFESSIONAL GROWTH OF ALL STAFF MEMBERS."

The Town organization is committed to:

- Providing world-class service, facilities, leisure and recreational opportunities for residents and guests;
- Providing financial stability and economic development by promoting services in the most cost-effective manner while protecting the high level of service quality the Town has become known for;
- Providing an open town government to make participation in local government activities possible for all residents;
- Providing enhanced customer service, innovation and employee engagement;
- Investing in impactful capital projects and community infrastructure;
- Providing community and environmental vitality to preserve the Town's character while promoting a sense of pride for its citizens;
- Promoting unity while supporting diversity to honor the strength of diversity in our community; and
- Using the consolidated budget as a catalyst to implement change and improvement

Why Does the Town Prepare a Budget?

1. Establishes priorities to determine how resources will be allocated among the Town's programs and services.
2. Identifies the costs of providing programs and services.
3. Establishes the amount of revenue projected to be available, and subsequently sets limitations on the amount of expenditures that can be supported.
4. Aligns allocated funding with Strategic Plan Action Agenda priorities established by Town Council.
5. Provides budgetary targets to compare with actual revenues and expenditures throughout the year.

The State of South Carolina requires Town Council to adopt an annual balanced budget ordinance prior to July 1. The Town's annual budget is developed in conjunction with feedback from citizens, various boards and commissions including the Town's Planning Commission, the Mayor and Council, the Town Manager, and each department within the Town. Town Council adopts the budget via two readings of the Consolidated Budget Ordinance as well as a public hearing. The first reading is held in May, and the second reading and associated public hearing is held in June. Town Council also holds one or two budget workshops to review projected revenues, expenditure requests, programs, services, and capital projects.

2022



BUDGET SNAPSHOT

**CONSOLIDATED
BUDGET**

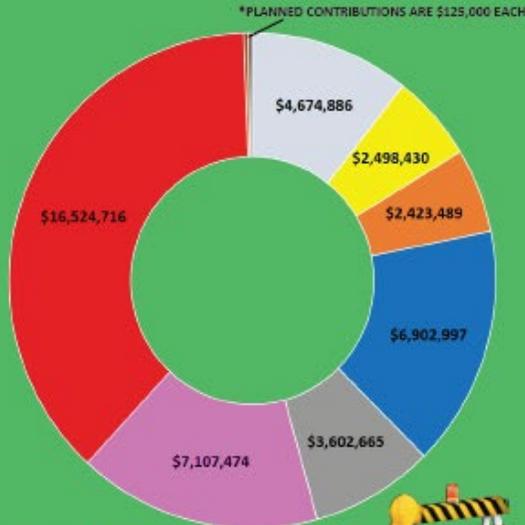


\$96,838,322

GENERAL FUND	\$ 43,984,657
CAPITAL IMPROVEMENTS PROGRAM FUND	28,009,099
STORMWATER UTILITY FUND	5,500,000
DEBT SERVICE FUND	19,344,566

GENERAL FUND EXPENDITURES

- TOWNWIDE
- PUBLIC SAFETY
- GENERAL GOVERNMENT
- MANAGEMENT SERVICES
- COMMUNITY DEVELOPMENT
- PUBLIC PROJECTS AND INFRASTRUCTURE
- FIRE RESCUE
- PLANNED CIP CONTRIBUTIONS*
- PLANNED FUND BALANCE CONTRIBUTIONS*



CAPITAL IMPROVEMENTS PROGRAM



**3 FIREFIGHTERS ADDED
IN FIRE RESCUE**



\$917,494

ESTIMATED
VALUE OF A
MILL



GENERAL
FUND
REVENUES

↑ 3.35%

Town of Hilton Head Island Four Major Fund Types



General Fund

This fund is used to account for all financial resources except those required to be accounted for in another fund. Its primary operating expenditures are general government, administrative services, sheriff/other public safety, fire, community services, and public projects and facilities. Principal sources of revenue are property taxes and licenses and permit fees.

Debt Service Fund

This fund is used for accumulating resources for the payment of interest and principal on general long-term obligation debt of the governmental funds. The primary sources of revenue are property tax and beach preservation, hospitality tax, TIF tax, and real estate transfer fees.



Capital Improvements Program (CIP) Fund

This fund is used to account for and report financial resources that are restricted, committed or assigned for the acquisition, construction, or renovation of major capital facilities; ongoing major improvement projects; and major equipment or other capital asset acquisitions which are not financed by another fund. Primary sources of revenue include bond proceeds, hospitality tax fees, beach preservation fees, TIF taxes, road usage fees, electric franchise fees, and road/park impact fees. Capital Projects are primarily non-recurring in nature. All capital categories require a cost threshold of greater than \$5,000 except for roads, buildings and computer software (recorded in general fund) with a threshold of greater than \$50,000.

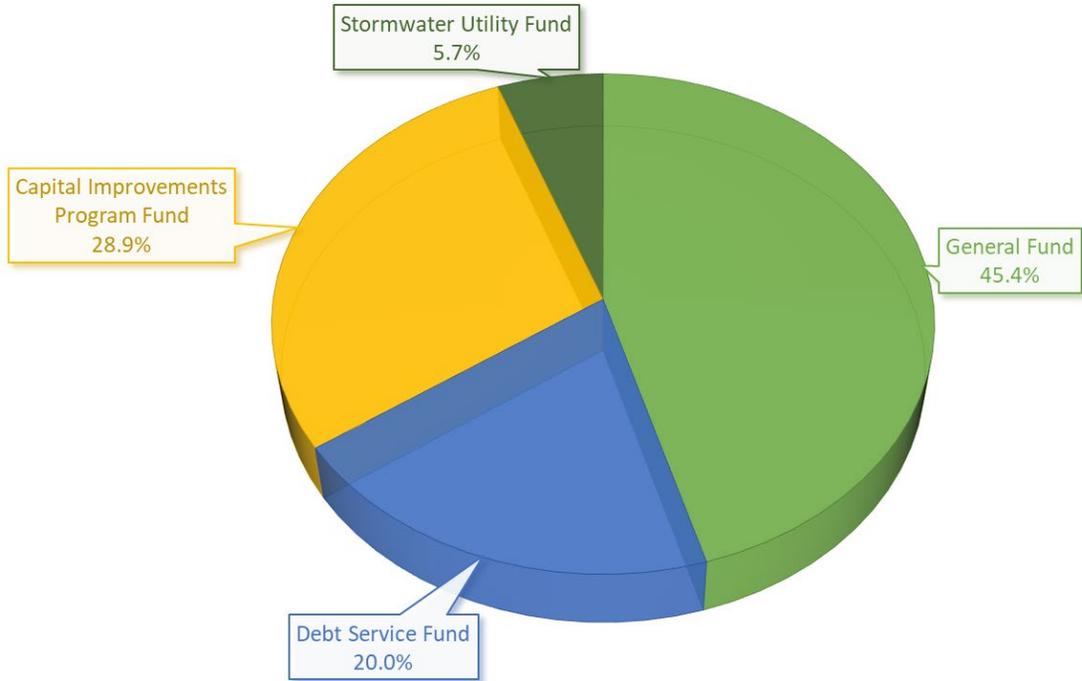


Stormwater Fund

This fund is used to account for and report the costs associated with the management, construction, maintenance, protections, control, regulation, use and enhancement of stormwater systems and programs within the Town limits. The primary source of revenue is stormwater utility fees.



**Town of Hilton Head Island
Fiscal Year 2022 Proposed Consolidated Budget
Fund Percentages**

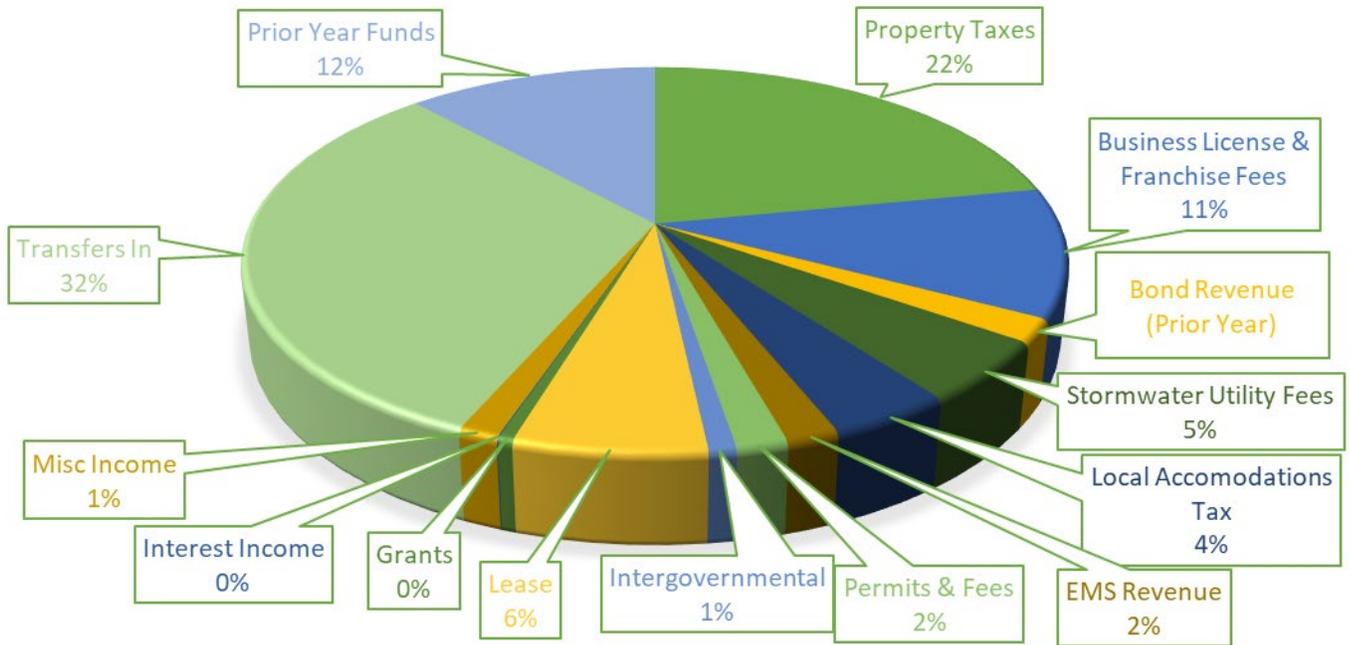


	FY 2020 Original Budget	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	Compared to FY21 Original Budget		Compared to FY21 Revised Budget	
					\$ Change	% Change	\$ Change	% Change
Expenditures								
General Fund	\$ 41,108,317	\$ 42,558,448	\$ 44,012,322	\$ 43,984,657	\$ 1,426,209	3.4%	\$ (27,665)	-0.1%
Debt Service Fund	21,500,000	21,500,000	21,500,000	19,344,566	(2,155,434)	-10.0%	(2,155,434)	-10.0%
Capital Improvements Program Fund	11,139,500	6,471,000	37,478,363	28,009,099	21,538,099	332.8%	(9,469,264)	-25.3%
Stormwater Utility Fund	5,400,000	5,450,000	7,776,066	5,500,000	50,000	0.9%	(2,276,066)	-29.3%
Consolidated Budget	\$ 79,147,817	\$ 75,979,448	\$ 110,766,751	\$ 96,838,322	\$ 20,858,874	27.5%	\$ (13,928,429)	-12.6%

Sources of Funds

General, Debt, CIP and Stormwater Funds

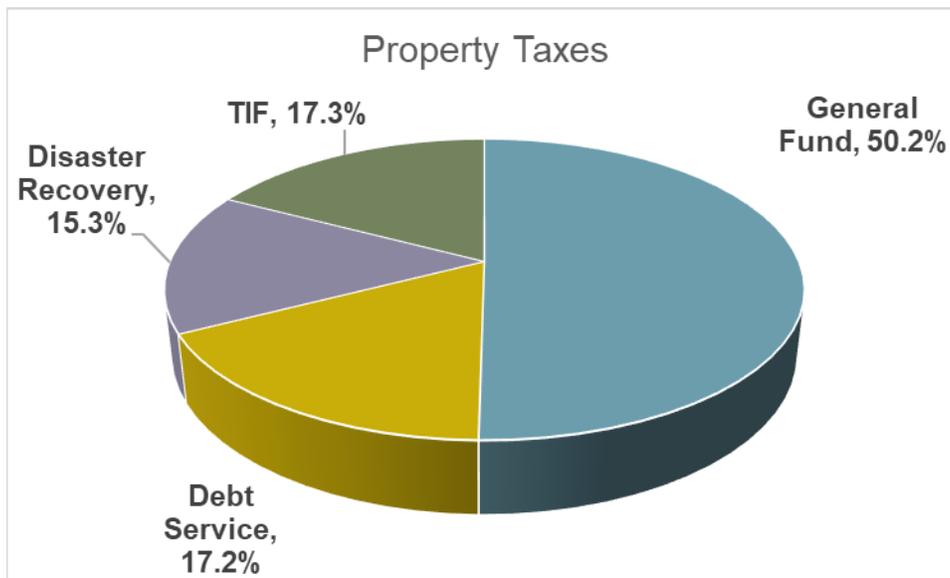
Fiscal Year 2022 Proposed Consolidated Budget - \$96,838,322



Revenues

	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	\$ Change FY 2021 Original	% Change FY 2021 Original	% Change FY 2021 Revised
Property Taxes	\$ 20,797,020	\$ 20,797,020	\$ 21,237,055	\$ 440,035	2.1%	2.1%
Business License & Franchise Fees	10,959,917	10,959,917	10,477,403	(482,514)	-4.4%	-4.4%
Bond Revenue (Prior Year)	-	-	1,855,000	1,855,000	100.0%	100.0%
Stormwater Utility Fees	4,824,000	4,824,000	4,934,000	110,000	2.3%	2.3%
Local Accommodations Tax	3,690,430	3,690,430	3,988,163	297,733	8.1%	8.1%
EMS Revenue	1,507,500	1,507,500	1,707,823	200,323	13.3%	13.3%
Permits & Fees	1,522,575	1,522,575	1,659,323	136,748	9.0%	9.0%
Intergovernmental	840,000	840,000	888,392	48,392	5.8%	5.8%
Lease	-	-	6,201,868	6,201,868	100.0%	100.0%
Grants	143,587	143,587	476,199	332,612	231.6%	231.6%
Interest Income	362,000	362,000	48,000	(314,000)	-86.7%	-86.7%
Misc Income	1,499,200	1,499,200	1,306,229	(192,971)	-12.9%	-12.9%
Total Revenues	\$ 46,146,229	\$ 46,146,229	\$ 54,779,455	\$ 8,633,226	18.7%	18.7%
Other Financing Sources						
Transfers In	29,209,772	47,173,979	30,638,316	1,428,544	4.9%	-35.1%
Prior Year Funds	960,081	17,783,177	11,420,551	10,460,470	1089.5%	-35.8%
Total Other Financing Sources	30,169,853	64,957,156	42,058,867	11,889,014	39.4%	-35.3%
Total Revenues and Other Financing Sources	\$ 76,316,082	\$ 111,103,385	\$ 96,838,322	\$ 20,522,240	26.9%	-12.8%

Source of Funds – Property Taxes
 General, Debt, CIP, and Other Funds

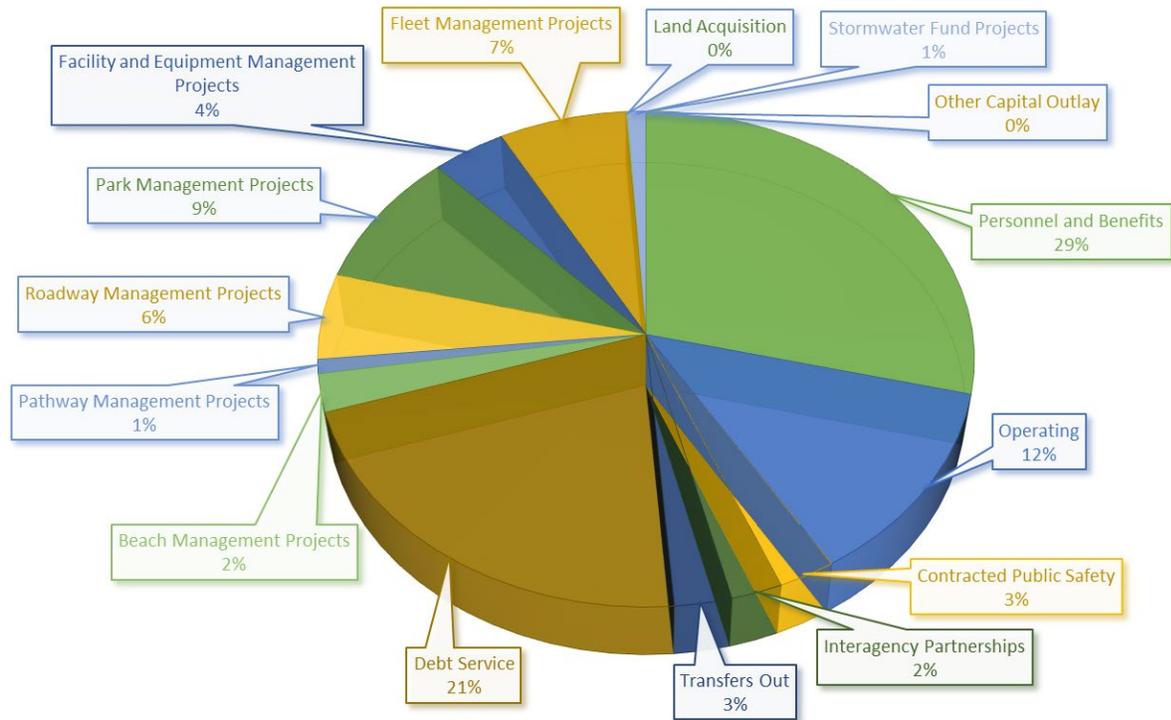


	FY 2020 Actual	FY 2021 Budget	April 2021 YTD Actual	Apr 2021 as a % of Budget	Proposed FY 2022 Budget	Proposed FY22 as a % of YTD Apr 2021
Budgeted Funds						
General Fund	\$ 15,423,223	\$ 15,386,182	\$ 15,373,516	99.9%	\$ 15,759,897	102.5%
CIP	21,118	-	-	n/a	-	n/a
Debt Service	5,378,472	5,360,838	5,262,452	98.2%	5,477,158	104.1%
Total Budgeted Funds	20,822,813	20,747,020	20,635,968	99.5%	21,237,055	102.9%
Other Funds						
Natural Disasters Fund	4,654,613	-	4,667,772	n/a	-	n/a
TIF	5,031,311	-	5,298,576	n/a	-	n/a
Total Property Taxes	30,508,737	20,747,020	30,602,316	n/a	\$ 21,237,055	n/a

Uses of Funds

General, Debt, CIP and Stormwater Funds

Fiscal Year 2022 Proposed Consolidated Budget - \$96,838,322

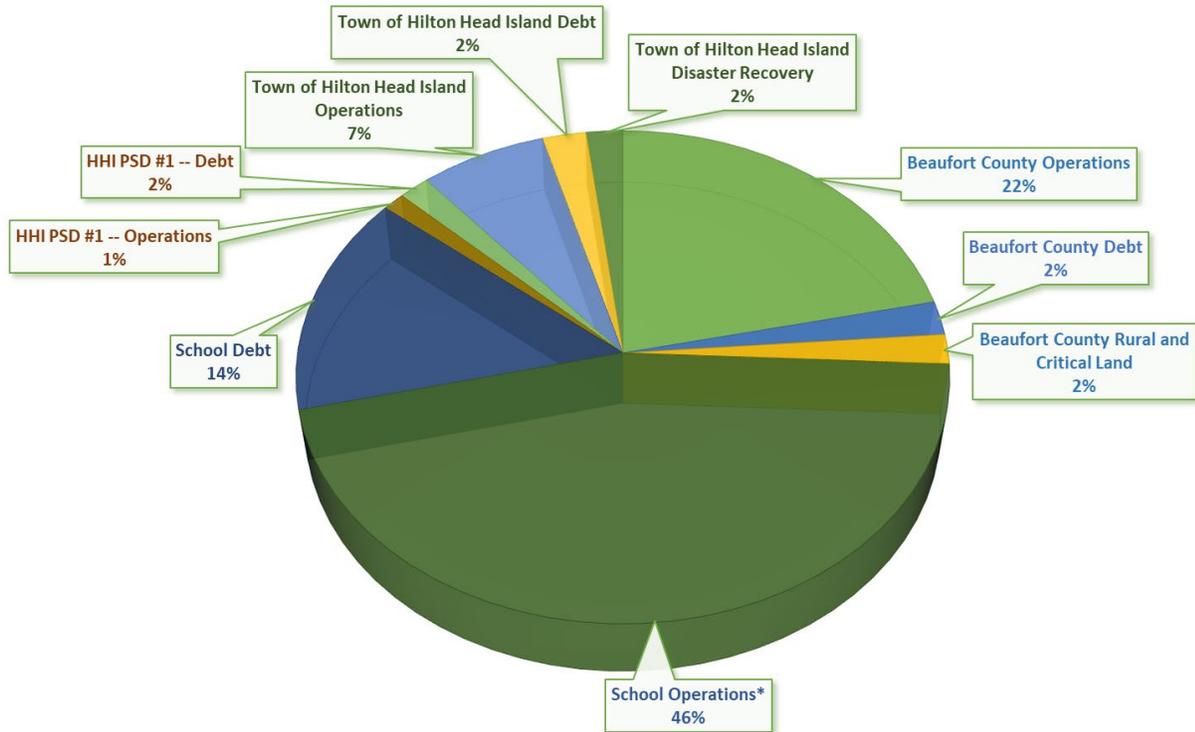


	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	% Change FY2021 Original	% Change FY2021 Revised	% of Budget
Personnel and Benefits	\$ 26,865,856	\$ 26,865,856	\$ 27,908,655	4%	4%	28.8%
Operating	10,593,333	11,679,472	12,081,083	14%	3%	12.5%
Contracted Public Safety	3,927,634	3,797,172	2,498,430	-36%	-34%	2.6%
Interagency Partnerships	1,791,917	2,281,917	2,224,427	24%	-3%	2.3%
Transfers Out	150,000	150,000	2,494,000	1563%	1563%	2.6%
Debt Service	23,034,490	23,034,490	20,599,628	-11%	-11%	21.3%
Beach Management Projects	500,000	2,697,027	2,373,523	375%	-12%	2.5%
Pathway Management Projects	100,000	219,404	900,000	800%	310%	0.9%
Roadway Management Projects	980,000	9,673,646	5,417,964	453%	-44%	5.6%
Park Management Projects	250,000	5,431,030	8,716,476	3387%	60%	9.0%
Facility and Equipment Management Projects	633,000	12,883,447	3,884,200	514%	-70%	4.0%
Fleet Management Projects	3,988,000	4,070,911	6,677,868	67%	64%	6.9%
Land Acquisition	20,000	2,402,898	74,068	270%	-97%	0.1%
Stormwater Fund Projects	2,802,000	5,071,263	988,000	-65%	-81%	1.0%
Other Capital Outlay	343,218	508,218	-	-100%	-100%	0.0%
Total Expenditures	75,979,448	110,766,751	96,838,322	27%	-13%	100.0%

* New Transfers Out this year include transfers from Stormwater to CIP, and from General Fund to CIP and Fund Balance.

Property Tax Overview

Tax Year 2021 and Fiscal Year 2022



	Tax Rate	
	2020	2021
Tax Year	2020	2021
Fiscal Year	2021	2022
Beaufort County Operations	54.30	53.90
Beaufort County Debt	5.50	5.50
Beaufort County Rural and Critical Land	5.50	4.80
School Operations*	114.00	114.00
School Debt	31.70	36.30
HHI PSD #1 -- Operations	3.00	3.00
HHI PSD #1 -- Debt	4.10	4.20
Town of Hilton Head Island Operations	17.20 *	17.20 *
Town of Hilton Head Island Debt	5.90 *	5.90 *
Town of Hilton Head Island Disaster Recovery	5.00 *	5.00 *
Total	<u>246.2</u>	<u>249.8</u>

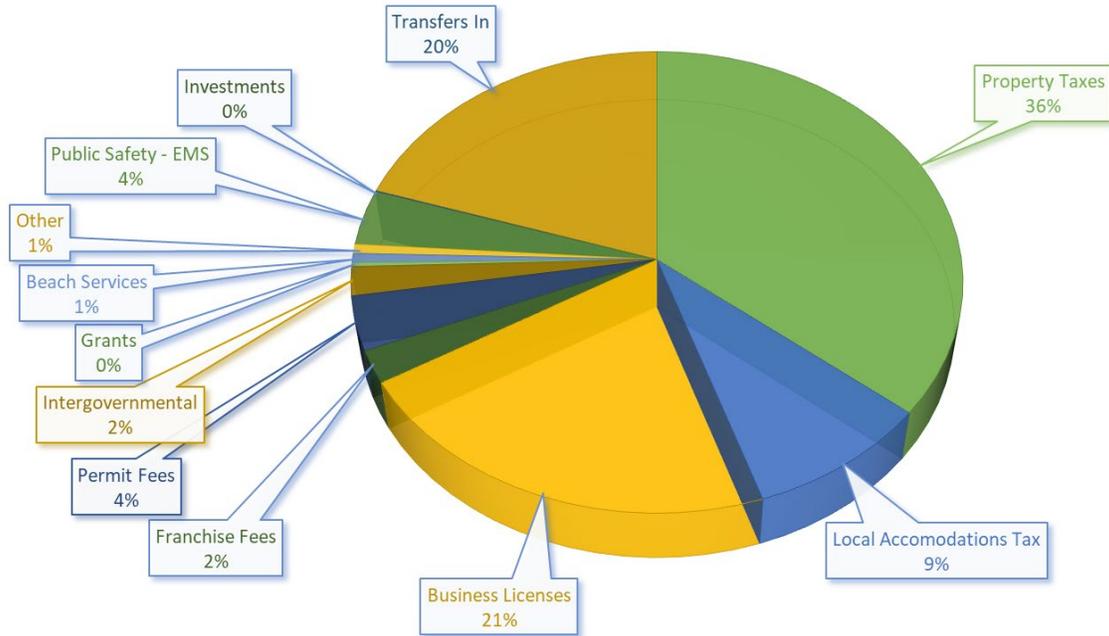
This is a sample tax rate for a property in the PSD #1 district. There are other districts. School operations applicable to non-resident and commercial taxpayers.

** The Town total millage rate is only 28.1 of this sample rate.*

The Town of Hilton Head Island tax rate is to remain the same at 28.1 with operations at 17.20, debt at 5.90, and disaster recovery at 5.00 per \$1,000 of assessed valuation. Tax Year 2021 / Fiscal Year 2022 will be the third year in a row at 28.10 mills, and will be the last year of the 5.00 mills for disaster recovery.

Sources of Funds – General Fund
 General Fund Proposed Revenues

Fiscal Year 2022 General Fund - \$43,984,657

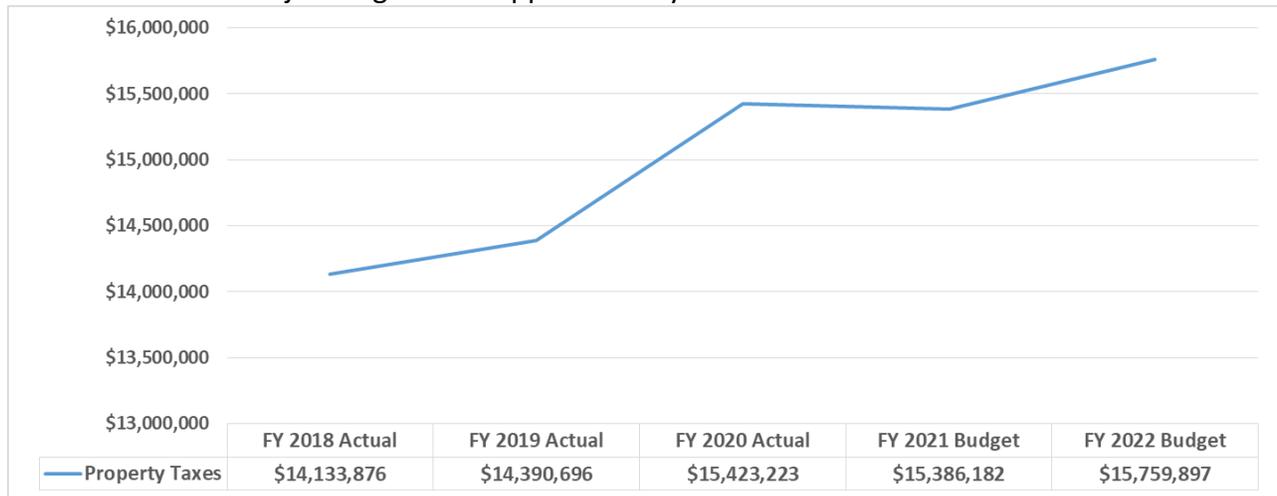


	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	% Change FY2021 Original	% Change FY2021 Revised	% of Budget
Property Taxes	\$ 15,386,182	\$ 15,386,182	\$ 15,759,897	2.4%	2.4%	35.8%
Local Accomodations Tax	3,690,430	3,690,430	3,988,163	8.1%	8.1%	9.1%
Business Licenses	9,995,367	9,995,367	9,482,051	-5.1%	-5.1%	21.6%
Franchise Fees	964,550	964,550	995,352	3.2%	3.2%	2.3%
Permit Fees	1,522,575	1,522,575	1,659,323	9.0%	9.0%	3.8%
Intergovernmental	840,000	840,000	888,392	5.8%	5.8%	2.0%
Grants	143,587	143,587	128,219	-10.7%	-10.7%	0.3%
Beach Services	252,500	252,500	278,658	10.4%	10.4%	0.6%
Other	272,700	272,700	279,271	2.4%	2.4%	0.6%
Public Safety - EMS	1,507,500	1,507,500	1,707,823	13.3%	13.3%	3.9%
Public Safety - County	55,000	55,000	-	-100.0%	-100.0%	0.0%
Victims Assistance	21,000	21,000	-	-100.0%	-100.0%	0.0%
Investments	300,000	300,000	30,000	-90.0%	-90.0%	0.1%
Transfers In	7,943,691	8,293,691	8,787,508	10.6%	6.0%	20.0%
Prior Year Funds	-	1,103,874	-	0.0%	-100.0%	0.0%
Total Revenues	42,895,082	44,348,956	43,984,657	2.5%	-0.8%	100.0%

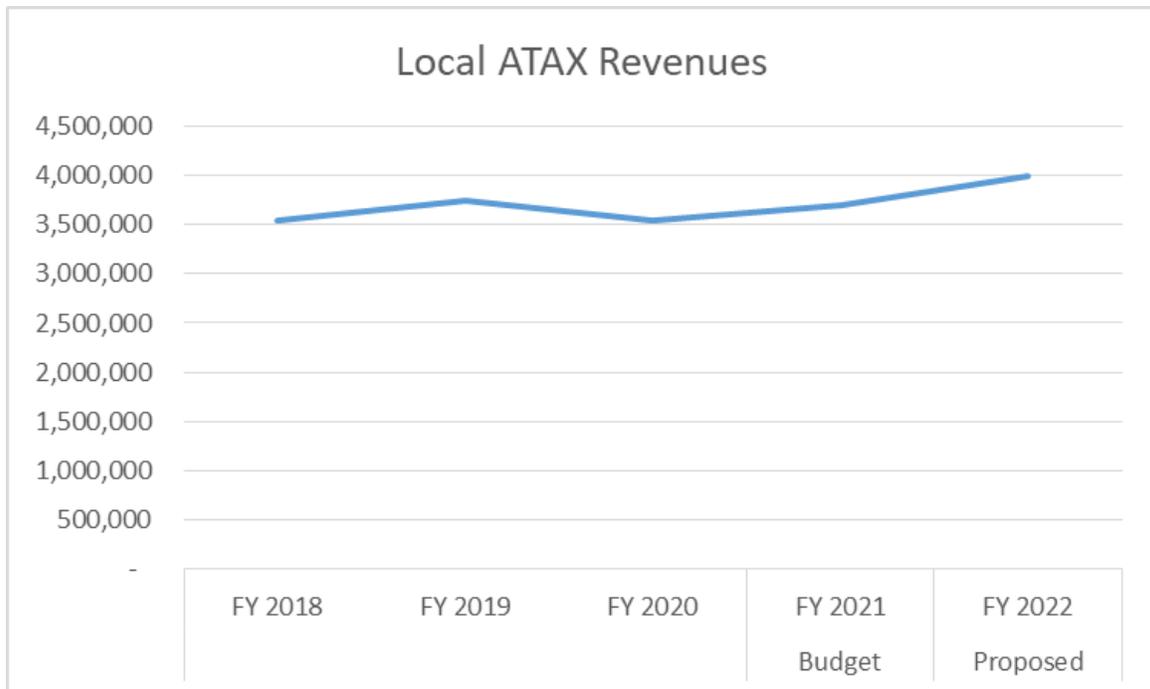
General Fund Revenue Trends

Property Taxes

Projected growth – approximately 1% for FY 2021 and FY 2022



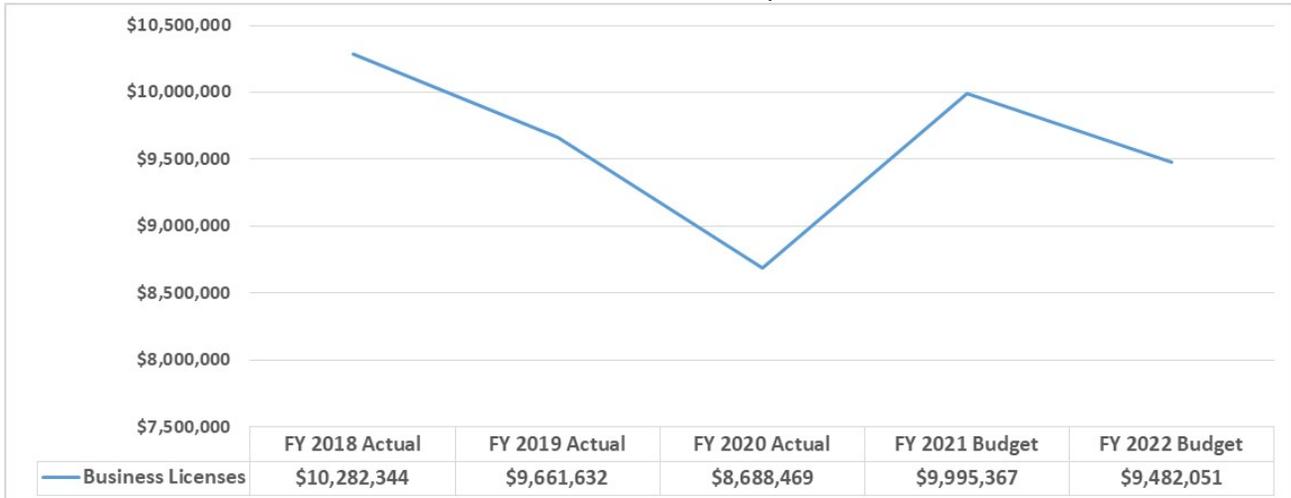
Local ATAX Revenues



General Fund Revenue Trends

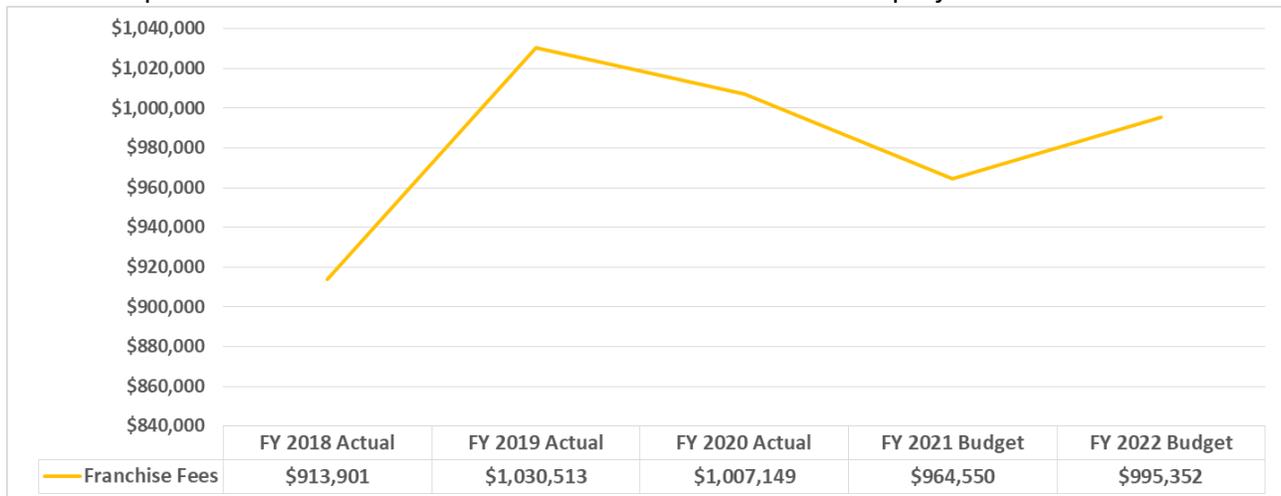
Business Licenses – Local and MASC

Local Business License Revenue expectations were lowered in FY 2021 to be conservative. Projections for FY 2022 are only a 0.6% increase. A delay in the MASC payment schedule pushed \$1 million of collections from FY 2020 to FY 2021. FY 2022 is expected to be more like FY 2019.



Franchise Fees

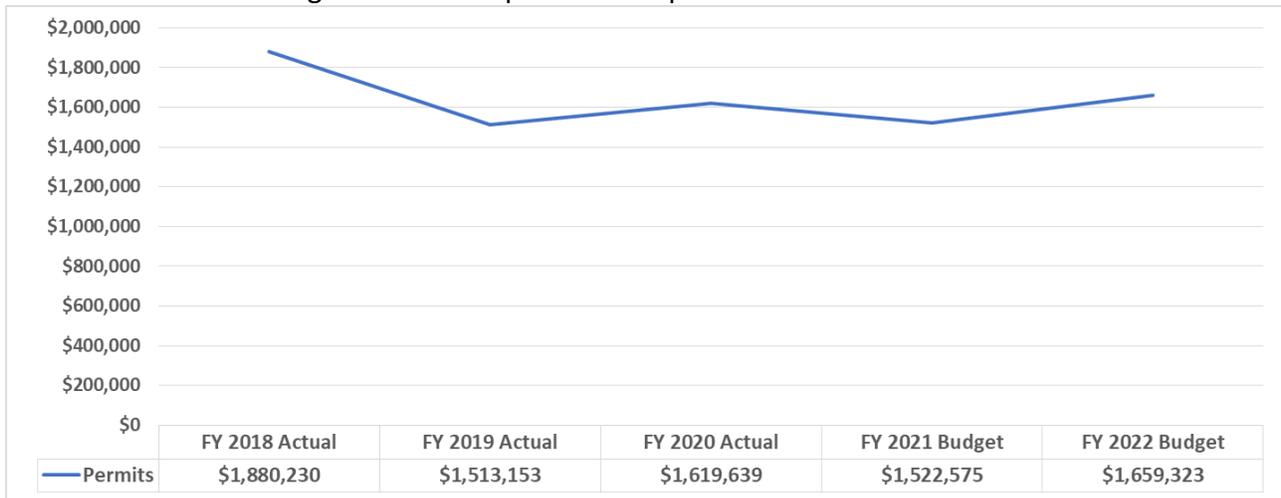
We expect to meet FY 2020 collections in FY 2021. The FY 2022 projection is conservative.



General Fund Revenue Trends

Permits

The high demand for permits is expected to continue in FY 2022.



EMS Revenues

FY 2020 had significant slowdown in April – June due to COVID-19.

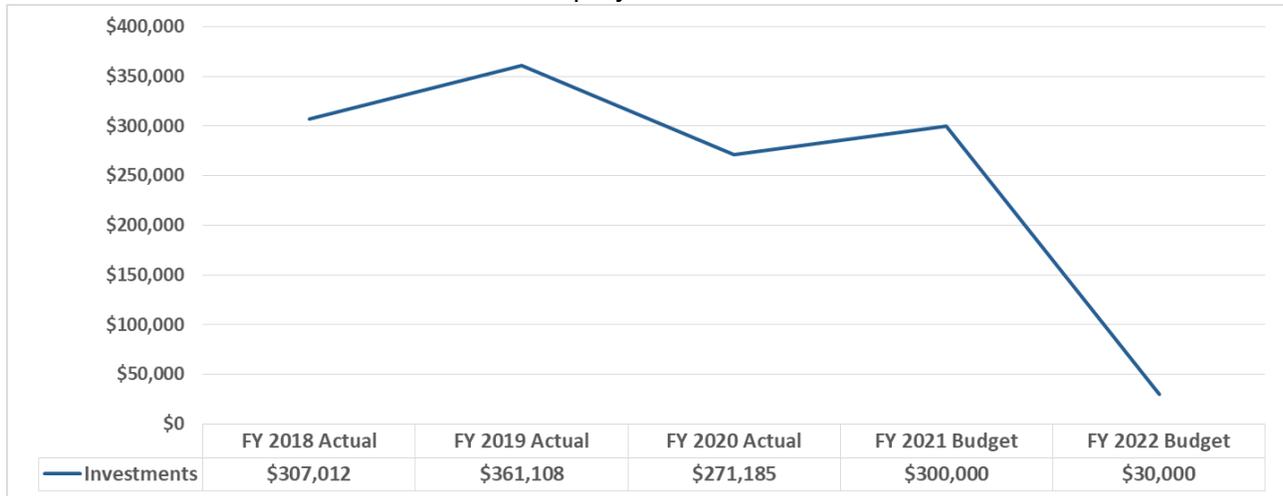
We are expecting FY 2021 and FY2022 to be like FY 2019.



General Fund Revenue Trends

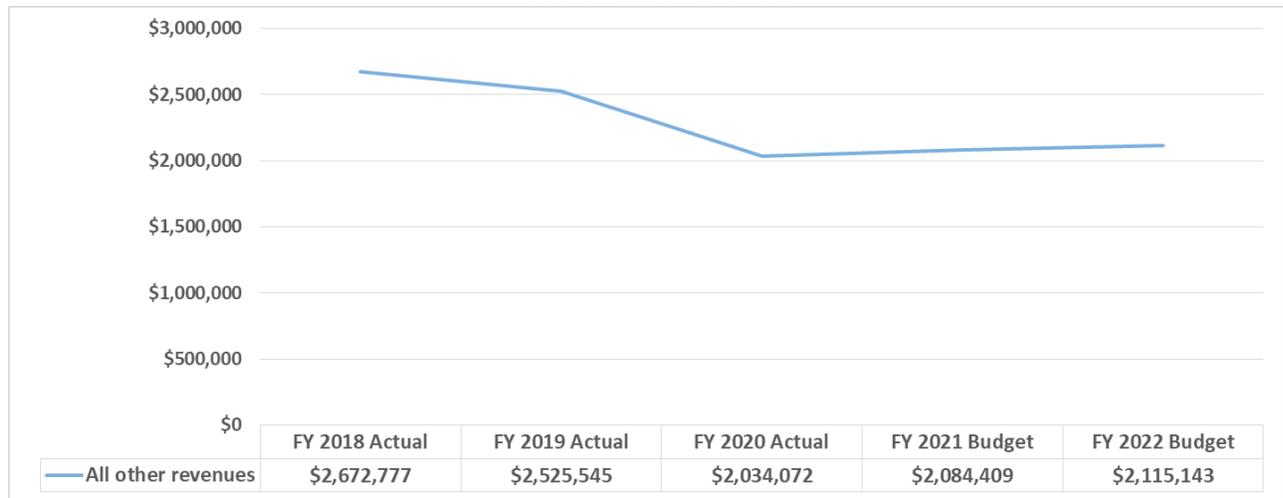
Investments

The investment returns are significantly down due to current interest rates, which our revenue projections reflect for FY 2022.



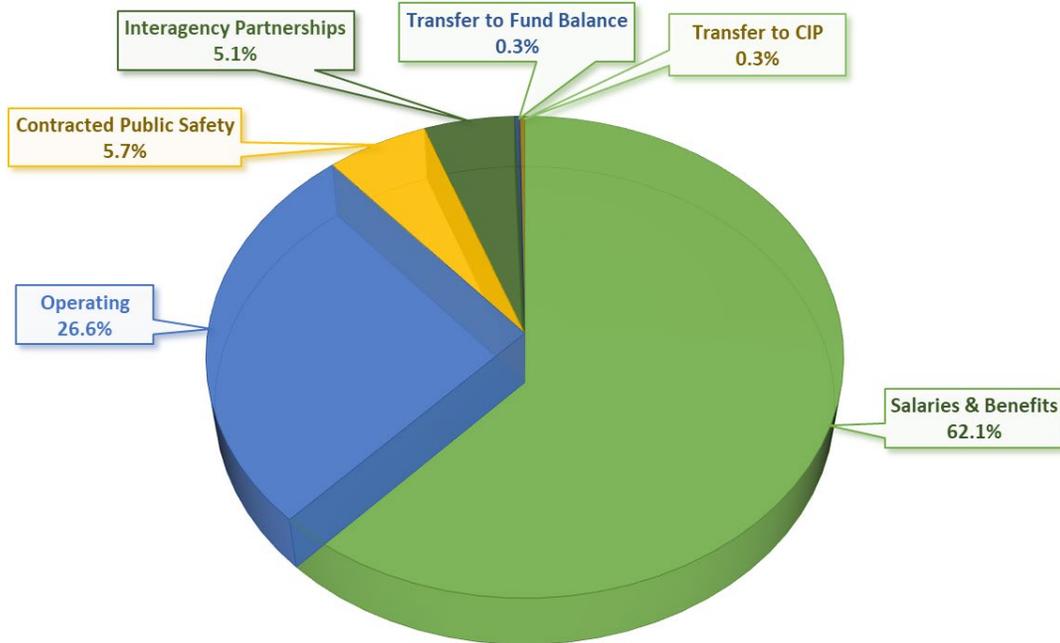
All Other Revenues

“All Other” revenue includes Intergovernmental, Grants, Beach Services, Electric Franchise Fees, and miscellaneous revenue.



Uses of Funds – General Fund
 General Fund Proposed Expenditures

Fiscal Year 2022 General Fund - \$43,984,657



Expenditures by Category	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	% Change FY 2021 Original	% Change FY 2021 Revised	% of Budget
Salaries & Benefits	\$ 26,294,346	\$ 26,294,346	\$ 27,307,517	3.9%	3.9%	62.1%
Operating	10,231,333	11,260,669	11,704,283	14.4%	3.9%	26.6%
Contracted Public Safety	3,927,634	3,797,172	2,498,430	-36.4%	-34.2%	5.7%
Interagency Partnerships	1,791,917	2,281,917	2,224,427	24.1%	-2.5%	5.1%
Capital	313,218	378,218	-	-100.0%	-100.0%	0.0%
Total	42,558,448	44,012,322	43,734,657	2.8%	-0.6%	99.4%
Transfer to Fund Balance	-	-	125,000	100.0%	100.0%	0.3%
Transfer to CIP	-	-	125,000	100.0%	100.0%	0.3%
Total Expenditures & Transfers Out	42,558,448	44,012,322	43,984,657	3.4%	-0.1%	100.0%

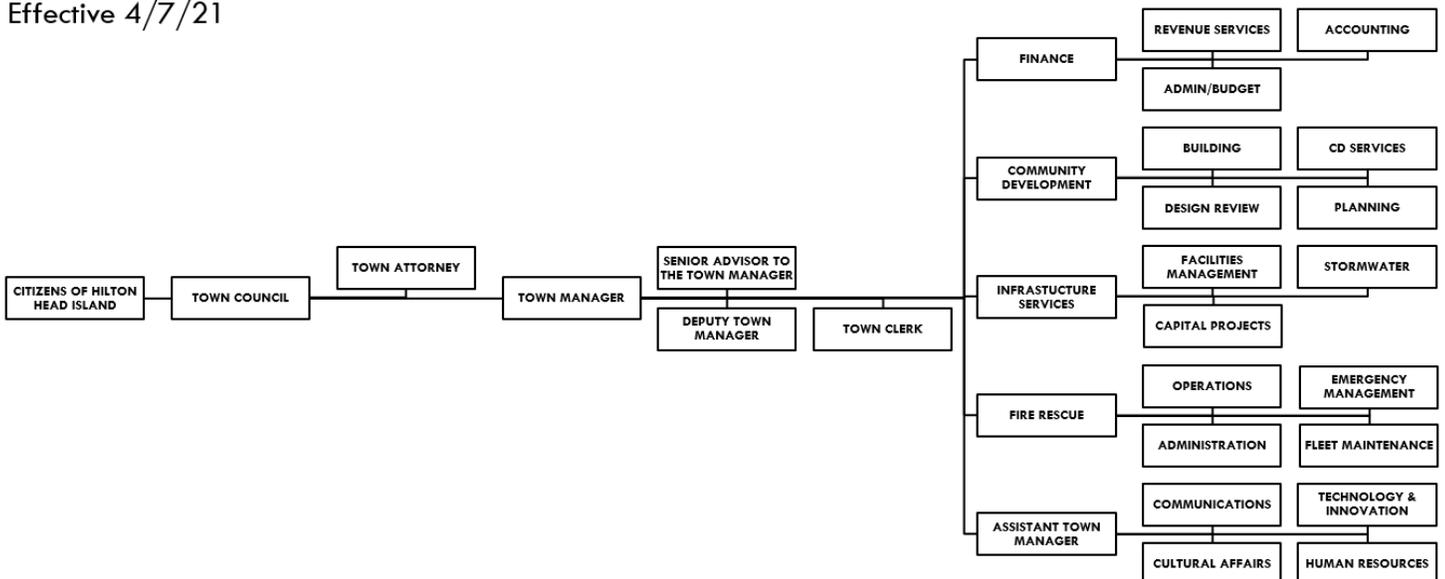
Town of Hilton Head Island Workforce

Budget Personnel History

	FY 2019	FY 2020	FY 2021	FY 2022
<u>General Government</u>				
Town Council	7.0	7.0	7.0	7.0
Town Manager	5.0	5.0	4.0	7.0
<u>People and Connections</u>				
Human Resources	4.0	4.0	4.0	4.0
Cultural Affairs				1.0
Communications				2.5
Information Technology and Innovation				14.5
<u>Management Services</u>				
Administration/Legal	19.7	19.7	24.2	6.2
Finance	19.7	20.7	19.7	19.2
<u>Community Services</u>				
Community Development	31.1	33.1	33.1	30.1
Public Projects and Facilities/Infrastructure Services	19.0	19.0	21.0	22.0
<u>Public Safety</u>				
Fire and Rescue	145.3	145.3	142.5	145.5 #
Total General Fund	250.8	253.8	255.5	259.0
PPF Stormwater Fund	6.0	6.0	6.0	6.0
Total Town Staff	256.8	259.8	261.5	265.0

Added positions: # Includes 3 Firefighters (2 effective July 1, 2021, 1 effective January 1, 2022)

Organizational Chart Effective 4/7/21



Town of Hilton Head Island FY 2022 Consolidated Budget Highlights

General Fund Notes

- There are no millage increases or expiring CPI options this year. This will be the 3rd year at the same millage rate.
- This budget includes a \$125,000 Contribution to from the General Fund budget to the General Fund Balance.
- This budget includes a \$125,000 Contribution to from the General Fund budget to the Capital Improvements Plan.
- This budget includes a \$1.695 million in State ATAX funding, which, if adopted, will replace the need for the Town to apply for an ATAX grant, and gives the Town confidence in its funding to move forward with the budget. This amount would be all-inclusive, including the state funding formula portions as well as the Town grant amounts.
- The Town's revenue collections continue to be strong despite the pandemic. Our projections, however, are moderate.
- This budget provides for the Staff / departmental reorganization for a more effective structure for the Town's future.
- This budget invests in our Employees:
 - Two new paid holidays per year were added for our Staff to align more closely with the Beaufort County School District schedule.
 - The increased health insurance and PORS rates will be covered by the Town.
 - The Town will provide up to 3% performance-based salary adjustments, to be effective January 1, 2022.
 - Funds will be provided for an increase in employee / leadership / Island employee training.
 - Three new firefighter positions were added to improve response capability and reduce overtime.
- This budget provides funding for enhanced long range planning initiatives.
- This budget includes additional building plans examination support, which will be outsourced for flexibility.
- This budget provides for Beach parking attendants / Island ambassadors for a more positive and proactive connection with our residents and visitors, and will be funded by Beach Preservation Fees.
- This budget increases maintenance and landscaping support to account for the Town taking over former County Parks, the shrinking off-season, and the completion of the new Low Country Celebration Park.
- This budget reduces amounts for travel, office supplies, printing and publishing, etc. to allow more funding for Capital Projects and Town Initiatives.
- This budget provides for implementation of the in-house inspection and maintenance program for Town-owned properties, infrastructure and facilities utilizing Cartegraph asset management software, on-the-spot facility maintenance programs, "See-Click-Fix", and quarterly reports – all to keep the Town and its assets in the best working order possible.
- This budget provides for increased funding for Community Events and Town-wide holiday celebrations.
- This budget invests in our Community Partners:
 - The Island Recreation Association amount increased due to additional responsibilities previously funded by the County. (\$1,087,578)
 - The Mitchelville Preservation Project Executive Director amount was agreed upon in the recent MOU. (\$105,000)
 - The Coastal Discovery Museum Management Fee is the same level of funding as FY 2021. (\$75,000)
 - Town Code specifies the funding as 1% of Local ATAX for the USCB Event Management and Hospitality Program. (\$186,367)
 - Funding for LRTA / Palmetto Breeze is slightly increased due to an expansion of the trolley service. (Urban match is \$175,165, and Rural match is \$50,000)

- Funding for the Solicitor’s Office is the same amount as previous years; \$118,500 for the Career Criminal Program, and \$50,000 for the Multidisciplinary Court.
 - The Heritage Classic Foundation contract funding was added to the General Fund budget this year, as it was previously paid directly from the Hospitality Tax Special Revenue Fund. (\$289,817)
 - This budget enables our continued participation in the Beaufort County EDC at the same level of funding as FY 2021. (\$25,000)
 - Grant matching funds are included in the amount of \$62,000 as the Town is positioning itself to take advantage of grant opportunities by proactively including possible matching funds to make our grant applications as attractive as possible.
- This budget is planning on implementing the Model Business License Ordinance **as revenue neutral to the Town.**

Departmental / Division Expenditure Overview

Town Council

Budget: \$471,242

- Supports the Mayor and Town Council operating expenses, training and meeting expenses
- Funds legal counsel and support to Mayor and Town Council

Town Manager

Budget: \$1,286,306

Town Manager: Marc Orlando

- Supports the staffing and operations of the office of the Town Manager to provide high standards of service delivery
- Includes executive leadership training which is an additional feature this year
- Supports professional certifications and training for staff

Human Resources

Budget: \$665,941

Director: Lisa Stauffer

- Supports the staffing and operations of the office of the Human Resources Department to provide high standards of service delivery
- Provide high quality and cost-effective human resource programs and services designed to attract, retain, and develop diverse employees committed to the achievement of the Town’s strategic objectives
- Supports the Town Manager and all Town Departments
- Coordinates employee benefit programs
- Administers recruitment and selection processes for all Town Departments

Office of Cultural Affairs

Budget: \$280,149

Director: Jen McEwen

- Supports the staffing and operations of the office of the Cultural Affairs to provide high standards of service delivery
- Serves as a link between the various and diverse cultural organizations on the Island to promote coordination and collaboration

Communications

Budget: \$386,009

Director: Carolyn Grant

- Supports the staffing and operations of the office of the Communications office to provide high standards of service delivery
- Supports the Town Manager and all Town departments in an overall communication strategy

Information Technology and Innovation

Budget: \$3,705,373

Director: Brett Lavender

- Supports the staffing and operations of the office of Information Technology and Innovation to provide high standards of service delivery
- Includes Records Management Services for all Town Departments
- Includes the recently merged Fire Rescue Information office as well for enhanced coordination of efforts

Finance

Budget: \$1,916,176

Director: John Troyer

- Supports the staffing and operations of the office of the Finance Department to provide high standards of service delivery
- Provides for budgeting, planning, collection, procurement, administration and accounting of funds for all Town activities
- Provides for payroll and accounts payable services for all the Town needs
- Provides customer service for business license, ATAX, HTAX and other accounts of the Town
- Coordinates the Town's banking, debt administration and investing activities
- Provides financial services support for the Town Manager and the Town's other operating departments

Legal/Administration

Budget: \$615,290

Director: Diane Busch

- Supports the staffing and operations of the office of the Legal Counsel to provide services at the highest level to all departments of the Town
- Provides for legal support to Town Departments reporting to the Town Manager
- Provides for Enforcement personnel and resources for enforcement of Town Codes

Community Development

Budget: \$3,602,665

Interim Director: Jennifer Ray

- Supports the staffing and operations of the office of the Community Development Department to provide high standards of service delivery
- Administers and leads the Town's LMO, planning, and development activities
- Provides for implementation of building codes with inspection and compliance activities
- Manages and coordinates efforts in Development, Review and Rezoning activities

Infrastructure Services

Budget: \$7,107,474

Interim Director: Jeff Buckalew

- Supports the staffing and operations of the office of the Infrastructure Services to provide high standards of service delivery
- Administers the management of Town facilities
- Leads the Stormwater system activities for the Town
- Maintains the Town's roadways, traffic signals, street signs, mile markers and storm water infrastructure
- Provides general oversight and project management for design and construction of road, drainage, pathway and other infrastructure projects
- Oversees the implementation of the Town's capital projects through the Capital Improvements Projects

Fire Rescue

Budget: \$16,524,716

Fire Chief: Brad Tadlock

- Supports the Island's Fire Rescue staffing and operations
- Provides fire services to the town to include structural firefighting, wildland firefighting, motor vehicle fires, and all other fires
- Provides advanced life support (ALS) emergency medical services (EMS) and transport
- Delivers specialty emergency response services to include hazardous materials response, technical rescue services, vehicle and machinery extrication services, confined space, and other services
- Provides for community education for fire prevention and various medical topics
- Provides for emergency responses in the event of a natural disaster
- Operates seven fire stations, a dispatch center and a headquarters facility
- Manages a fleet maintenance program for all Town vehicles

Police Services

Budget: \$2,498,430

- Supports the contracts for policing services with Beaufort County Sheriff's Office for police services on the Island
- Supports Shore Beach Services contract for Beach patrol operations

Townwide

Budget: \$4,674,886

- Includes Personnel and benefits budget of \$408,587 for personnel costs not assigned to a specific department such as workers' compensation premiums, retirement contributions, temporary employees expenses and employee recognitions
- Includes Operating budget of \$2,041,872 for operating costs not assigned to a specific department such as insurance, utilities and communications expenses
- Includes \$2,224,427 in funding for Interagency Partnerships

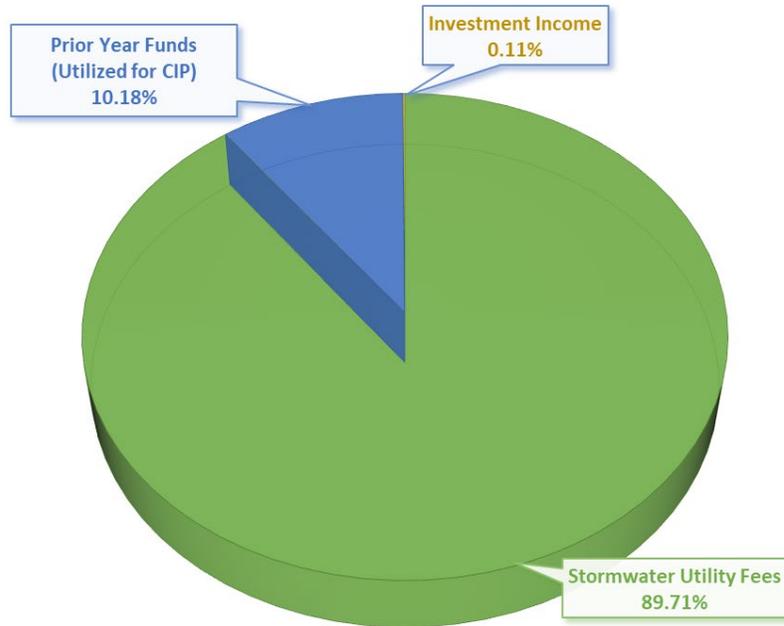
Transfers

Budget: \$250,000

- This is a new category this fiscal year
- The category includes \$125,000 transfer from the General Fund to the General Fund balance and \$125,000 from the General Fund to the Capital Improvement Plan
- These two items demonstrate the Town's fiscal conservatism by setting aside funds for the future through the planned, budget process

Sources of Funds – Stormwater Utility Fund
 Stormwater Utility Fund Proposed Revenues

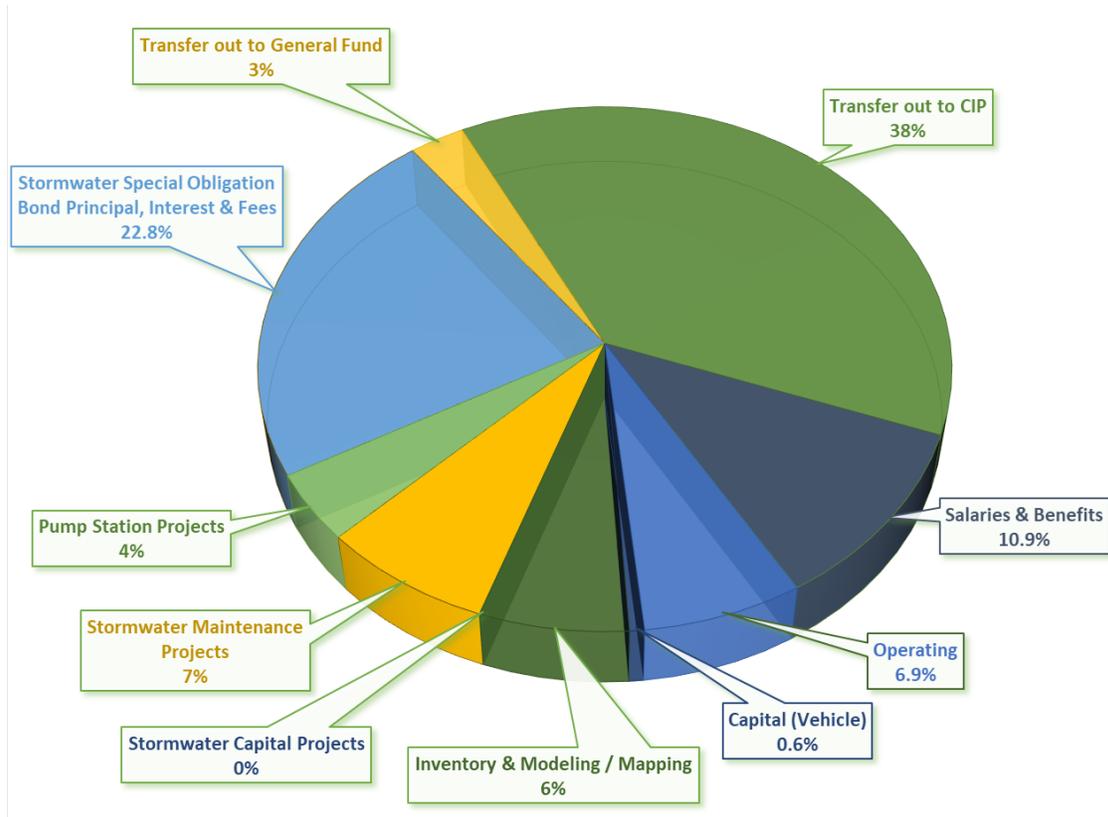
Fiscal Year 2022 Stormwater Utility Fund - \$5,500,000



	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	% Change FY2021 Original	% Change FY2021 Revised	% of Budget
Stormwater Utility Fees	\$ 4,824,000	\$ 4,824,000	\$ 4,934,000	2.3%	2.3%	89.7%
Prior Year Funds (Utilized for CIP)	624,000	2,950,066	560,000	-10.3%	-81.0%	10.2%
Investment Income	2,000	2,000	6,000	200.0%	200.0%	0.1%
Total Revenues	5,450,000	7,776,066	5,500,000	0.9%	-29.3%	100.0%

Uses of Funds – Stormwater Utility Fund
Stormwater Utility Fund Proposed Expenditures

Fiscal Year 2022 Stormwater Utility Fund - \$5,500,000



Expenditures by Category	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	% Change FY2021 Original	% Change FY2021 Revised	% of Budget
Salaries & Benefits	\$ 571,510	\$ 571,510	\$ 601,138	5.2%	5.2%	10.9%
Operating	362,000	418,803	376,800	4.1%	-10.0%	6.9%
Capital (Vehicle)	30,000	30,000	35,000	16.7%	16.7%	0.6%
Inventory & Modeling / Mapping	350,000	1,046,158	350,000	0.0%	-66.5%	6.4%
Stormwater Capital Projects	-	270,929	-	0.0%	-100.0%	0.0%
Stormwater Maintenance Projects	1,812,000	2,839,780	408,000	-77.5%	-85.6%	7.4%
Pump Station Projects	640,000	914,396	230,000	-64.1%	-74.8%	4.2%
Stormwater Special Obligation Bond Principal, Interest & Fees	1,534,490	1,534,490	1,255,062	-18.2%	-18.2%	22.8%
Transfer out to General Fund	150,000	150,000	155,000	3.3%	3.3%	2.8%
Transfer out to CIP	-	-	2,089,000	100.0%	100.0%	38.0%
Total Expenditures & Transfers Out	5,450,000	7,776,066	5,500,000	0.9%	-29.3%	100.0%

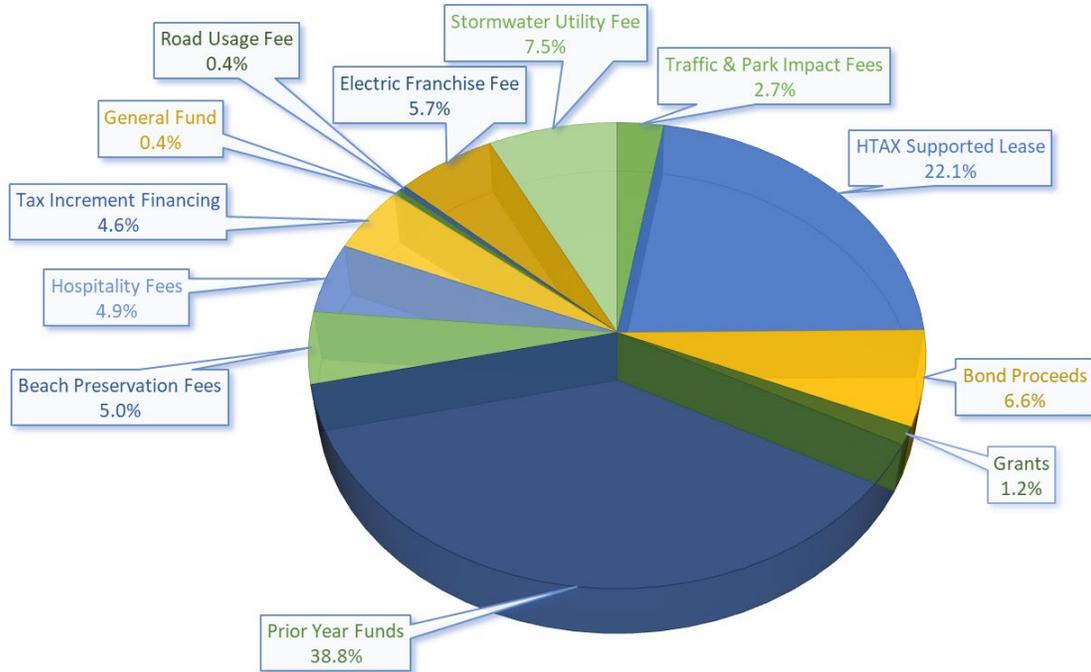
Town of Hilton Head Island FY 2022 Consolidated Budget Highlights

Stormwater Utility Fund

- Stormwater is budgeted to operate within its current rate structure.
- Stormwater capital projects will be transferred to the CIP, along with a transfer of Stormwater funding.
- Stormwater maintenance projects include:
 - Water quality monitoring
 - Inventory, modeling and flood plain mapping
 - General operation, routine inspection and maintenance of the Island's pump stations
 - Routine maintenance of channels, ditches, pipes, ponds and parks
 - Street sweeping
- Additional Stormwater Fund expenditures will include:
 - Personnel (6 positions)
 - Operating Costs
 - Purchase of 1 Vehicle
 - Stormwater Special Obligation Bond principal, interest and fees
 - Transfer to General Fund
- Stormwater operations are accomplishing the improvement and sustainment of:
 - Stormwater infrastructure
 - Water quality
 - All watersheds within the town

Sources of Funds – Capital Improvements Program (CIP) Fund
 Capital Improvements Program (CIP) Proposed Revenues

Fiscal Year 2022 - \$28,009,099

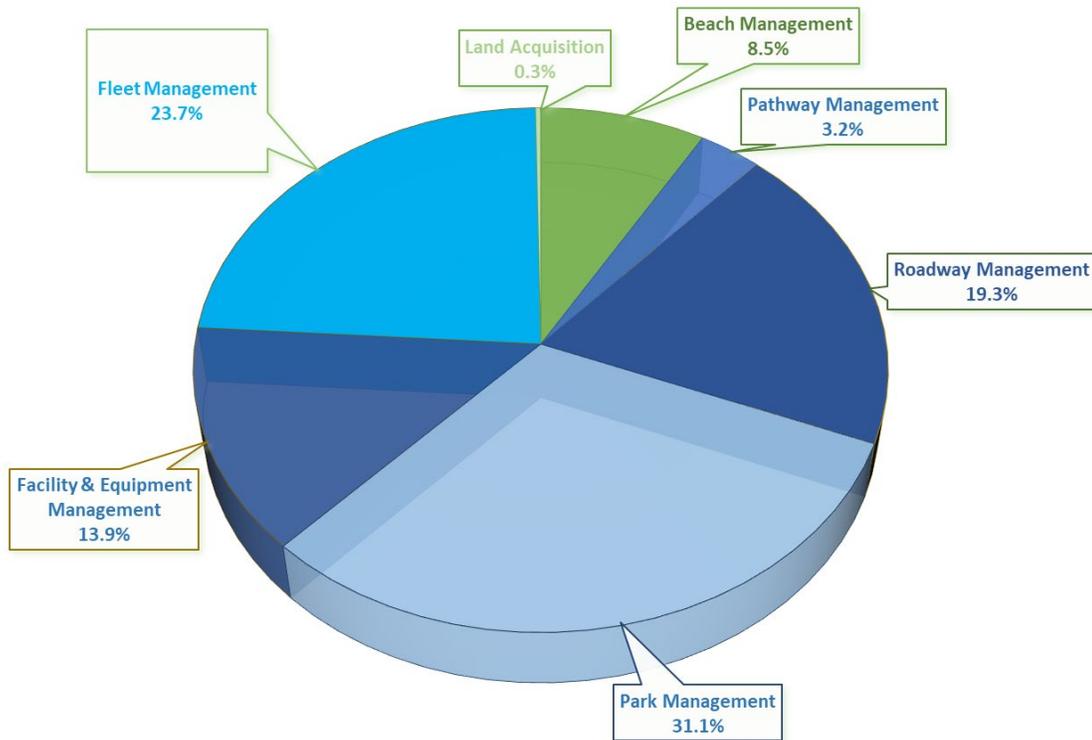


Funding Sources	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	% Change FY 2021 Original	% Change FY 2021 Revised	% of Budget
Traffic & Park Impact Fees	628,000	628,000	748,300	19.2%	19.2%	2.7%
HTAX Supported Lease	-	-	6,201,868	100.0%	100.0%	22.1%
Bond Proceeds	-	-	1,855,000	100.0%	100.0%	6.6%
Grants	-	-	347,980	100.0%	100.0%	1.2%
Prior Year Funds	-	12,573,337	10,860,551	100.0%	-13.6%	38.8%
Transfers In:						
Beach Preservation Fees	500,000	4,714,897	1,400,000	180.0%	-70.3%	5.0%
Hospitality Fees	4,243,000	6,307,659	1,373,628	-67.6%	-78.2%	4.9%
Tax Increment Financing	450,000	4,951,744	1,300,000	188.9%	-73.7%	4.6%
General Fund	-	-	125,000	100.0%	100.0%	0.4%
Road Usage Fee	330,000	3,712,907	100,000	-69.7%	-97.3%	0.4%
Electric Franchise Fee	-	500,000	1,607,772	100.0%	221.6%	5.7%
Stormwater Utility Fee	-	-	2,089,000	100.0%	100.0%	7.5%
Total Funding Sources	6,471,000	37,478,364	28,009,099	332.8%	-25.3%	100.0%

*The Stormwater Utility Capital Projects are now being included in the CIP for better transparency and understanding of the value of SWU fees being used on the Island.

Uses of Funds – Capital Improvements Program (CIP) Fund
 Capital Improvements Program (CIP) Proposed Expenditures

Fiscal Year 2022 - \$28,009,099



Use of Funds	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	% Change FY 2021 Original	% Change FY 2021 Revised	% of Budget
Beach Management	\$ 500,000	\$ 2,697,027	\$ 2,373,523	374.7%	-12.0%	8.5%
Pathway Management	100,000	219,404	900,000	800.0%	310.2%	3.2%
Roadway Management	980,000	9,673,646	5,417,964	452.9%	-44.0%	19.3%
Park Management	250,000	5,431,030	8,716,476	3386.6%	60.5%	31.1%
Facility & Equipment Management	633,000	12,883,447	3,884,200	513.6%	-69.9%	13.9%
Fleet Management	3,988,000	4,070,911	6,642,868	66.6%	63.2%	23.7%
Land Acquisition	20,000	2,402,898	74,068	270.3%	-96.9%	0.3%
Other	-	100,000	-	n/a	-100.0%	0.0%
Total Use of Funds	6,471,000	37,478,363	28,009,099	332.8%	-25.3%	100.0%

Capital Improvements Program (CIP)

Public Planning Commission Adopted Priority Projects

Fiscal Year 2022 – Adopted Priority Projects

Pathways

Programmatic Enhancements

1. Pathways Accessibility and Safety Enhancement Projects
2. Crosswalk Lighting at unsignalized locations on Wm. Hilton Parkway
 - a. Wm. Hilton Parkway at Northridge and Palmetto Parkway
 - b. Wm. Hilton Parkway at Burkes Beach Road
3. Crosswalk Consistency Enhancements (Improvements to Existing Crosswalks)

New Pathway Segments

1. US 278 – Bus. EB (William Hilton Parkway) Arrow Road to Village at Wexford (design and construction)
2. Main Street (Whooping Crane Way to Wilborn Road) – (Private R/W to be accepted by the Town - survey and concept development)
3. Shelter Cove Lane – William Hilton Parkway (near Starbucks) to Shelter Cove Park (survey and design)
4. Woodhaven Drive/Lane – Phase 1 of Boggy Gut Pathway – Connecting Cordillo Parkway to Office Park Road (survey, design and construction)
 - a. A subset / initial phase of the larger Boggy Gut project could be the Town re-constructing the existing Woodhaven Drive pathway to meet current standards and connecting to Pope Avenue via Woodhaven Lane
5. US 278 – Bus. EB (William Hilton Parkway) Shelter Cove Lane (at BCSO) to Mathews Drive (at Folly Field Road) (survey, design) – this will have some overlap with Chaplin Linear Park
6. US 278 – Bus. EB (William Hilton Parkway) Mathews Drive (at Folly Field Road) to Dillon Road (McDonalds) – (survey design)
7. US 278 – Bus. EB (William Hilton Parkway) Gardner Drive to Jarvis Park Lane
8. Lagoon Road Pathway (Pope Avenue to North Forest Beach Drive)
9. Singleton Beach Road
10. Arrow Road
11. Archer Road
12. Jonesville Road

Roadways

1. Main Street Rehabilitation (predicated on acceptance of public R/W)
2. Wm. Hilton Parkway Median Left Turn Lane Extensions / Curb and Gutter
 - a. Wilborn Road (EB/WB)
 - b. Pembroke Drive (EB)
 - c. Mathews Drive (EB)
3. Dirt Road Program (Acquisitions of Public R/W and Paving)
 - a. New R/W Acquisitions
 - Alice Perry Drive
 - Horse Sugar Lane
 - Amelia Drive
 - b. Active R/W Acquisitions
 - Mitchelville Road - Active
 - Pine Field Road

- c. Re-Engage Past Acquisition Efforts
 - Aiken Place
 - Alfred Lane
 - Cobia Court
 - Murray Avenue
 - Outlaw Road
- 4. Dillon Road at US 278 – Add devoted Right Turn Lane at Wm. Hilton Parkway approach
- 5. Folly Field Road at US 278 – Lengthen the widened the multi-lane approach

Parks

New Parks

- 1. Mid-Island Tract Park – master planning and concept development
- 2. Chaplin Linear Park – finalize revised concept, design and permitting
 - a. To include US 278 Streetscaping and Pathway Safety elements from Shelter Cove Lane to Mathews Drive
- 3. Patterson Family Property Park
- 4. Taylor Family Property Park

Major Park Master Planning (Existing Parks)

- 1. Chaplin Park Renovation – master planning and concept development
- 2. Crossings Park Renovation – master planning and concept development

Existing Park / Recreation Facilities Improvements

- 1. Existing Park Upgrades
 - a. Picnic Shelter at Barker Field Ext
 - b. Jarvis Park Playground
 - c. Football Goal Posts and Scoreboard; appropriate location TBD
- 2. Island Recreation Center – Capital Facility Improvements
- 3. Coastal Discovery Museum – Capital Facility Improvements

Existing Facilities

- 1. Arts Campus Renovation – facility master planning and concept development
- 2. Public Facilities and Infrastructure Beautification and Enhancements

New Facilities

- 1. Fire Hydrant Expansion Projects – recurring project, coordinated by HHIFR with HHPD

Beach Maintenance

- 1. Beach Management and Monitoring – survey, data collection
- 2. 2025 Island-wide Beach Renourishment – survey, design, and permitting

Capital Improvements Program (CIP)
Proposed Projects

Fiscal Year 2022

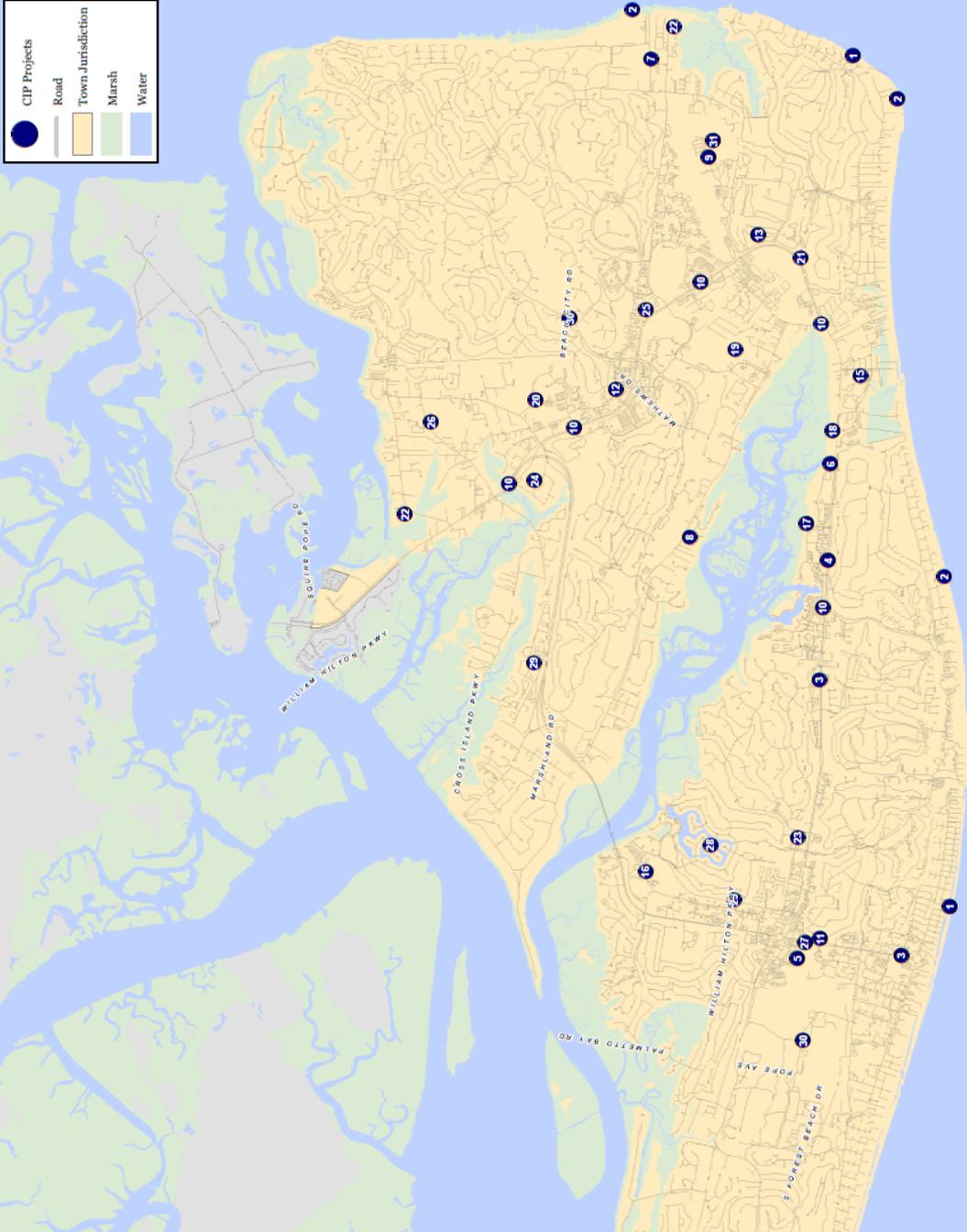
Projects	FY 2021 Carry Forward	FY 2022 New Funding	FY 2022 Total Funding	Funding Sources
Beach Management & Monitoring	802,609	-	802,609	Beach Preservation Fee
Beach Renourishment	270,914	1,300,000	1,570,914	Beach Preservation Fee
Pathways Accessibility and Safety Enhancement Projects	-	350,000	350,000	HTAX, GO Bonds
New Pathway Segments	-	550,000	550,000	HTAX, TIF, Traffic Impact Fee
Dirt Road Acquisition and Paving Program	2,279,491	-	2,279,491	Road Usage Fee
William Hilton Parkway Enhancements	129,918	1,825,000	1,954,918	HTAX, TIF, Traffic Impact Fee
Pope Avenue Enhancements	-	500,000	500,000	GO Bonds
Main Street Enhancements	-	100,000	100,000	Road Usage Fee
Other Roadway Enhancements	583,555	-	583,555	Road Usage Fee
Parks and Recreation	1,000,000	6,492,476	7,492,476	General Fund, GO Bonds, Electric Franchise Fee, Beach Preservation Fee, HTAX, TIF, CDBG
Island Recreation Association - Capital Requests	-	399,000	399,000	Park Impact Fee
Public Art Program	-	25,000	25,000	HTAX
General Park Enhancements	550,000	250,000	800,000	GO Bonds, HTAX
Town Hall Security & Facility Enhancements	-	280,000	280,000	GO Bonds
Coastal Discovery Museum - Capital Requests	-	49,300	49,300	Park Impact Fee
IT Equipment and Software	695,900	-	695,900	General Fund, GO Bonds
Fire/Medical Systems & Equipment Replacement	-	70,000	70,000	HTAX
Security Cameras - Shelter Cove Community Park	-	150,000	150,000	HTAX
Automobile Place / Modern Classic Motors Site Enhancements	300,000	-	300,000	Utility Tax Credits
Fire Hydrant Expansion	50,000	-	50,000	GO Bonds
Arts Campus Feasibility Study	-	200,000	200,000	GO Bonds, HTAX
Stormwater Projects	-	2,089,000	2,089,000	Stormwater Fees
Town Vehicle Replacement	122,228	32,772	155,000	General Fund
F&R Apparatus & Vehicle Replacement	4,001,868	2,486,000	6,487,868	Lease, HTAX
Land Acquisition	74,068	-	74,068	Sale of Land
*Workforce & Affordable Housing				\$75,000 in Credits to Local Impact Fees
Total Projects	\$ 10,860,551	\$ 17,148,548	\$ 28,009,099	

CAPITAL IMPROVEMENT PROJECTS

1. Beach Management & Monitoring
2. Beach Renourishment
3. Pathways Accessibility and Safety Enhancements
4. Shelter Cove New Pathway Segments
5. Woodhaven Dr New Pathway Segments
6. William Hilton Parkway EB New Pathway Segments
7. Mitchellville Ln Paving
8. Pine Field Road Paving
9. Other Roadway Enhancements
10. William Hilton Pkwy Enhancements
11. Pope Ave Enhancements
12. Main St Enhancements
13. Mid Island Tract Park & Redevelopment Strategy
14. Coligny Beach Parking Area Improvements
15. Chaplin Park Improvements
16. Crossings Park Improvements
17. Shelter Cove Community Park Improvements
18. Chaplin Linear Park Improvements
19. Patterson Family Property Park
20. Island Rec Center Improvements
21. Public Art Program
22. General Park Enhancements
23. Town Hall Security & Facility Enhancements
24. Coastal Discovery Museum Improvements
25. Automobile Place/Modern Classic Motors Site Enhancement
26. Fire Hydrant Expansion
27. Arts Campaign Feasibility Study
28. Wexford Stormwater Pump Station
29. Stormwater non-PUD Projects
30. Stormwater PUD Projects
31. Fire & Rescue Apparatus & Vehicle Replacement

CIP Projects

- Road
- Town Jurisdiction
- Marsh
- Water



Town of Hilton Head Island
CAPITAL IMPROVEMENT FY22 PROJECTS

April, 2021



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PROJECTS	FUNDING SOURCES										TOTAL SOURCES	GRANT DETAIL	PROJECT SCOPE	PLANNING COMPLETION PROBABILITY			
	FY21 CARRY FORWARD	FY23 BUDGET (NOW MONEY)	FY22 TOTAL	GENERAL FUND	GENERAL BONDS	ELECTRIC FRANCHISE FEE	AT&T REACH FEE	HOSPITALITY TAX	LEASE REV ROAD USAGE SUPPORTED	TIFF BEV					MIU TRAFFIC IMPACT FEE	BEAUFORT COY PARKWAY FEE	STORMWATER SALES OF LAND
BEACH MANAGEMENT																	
Beach Management & Monitoring	\$ 804,609	\$ -	\$ 804,609				\$ 804,609								\$ 804,609	Original studies to manage the beach, comply with permits and beach parking, access, and regulatory issues.	Beach #1
Beach Renovation	\$ 1,770,914	\$ 1,300,000	\$ 1,770,914				\$ 1,770,914								\$ 1,770,914	Project activities related to renovation project (dune restoration, beach cleanup, beach access, etc.) including a 2022 Renovation Project.	Beach #2
TOTAL BEACH MANAGEMENT	\$ 1,575,523	\$ 1,300,000	\$ 2,875,523	\$ -	\$ -	\$ -	\$ 2,575,523	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,875,523		
PATHWAY MANAGEMENT																	
Pathway Accessibility and Safety Enhancement Projects	\$ -	\$ 350,000	\$ 350,000		\$ 350,000			\$ 350,000							\$ 350,000	Project activities related to accessibility of pathways (e.g., sidewalk, crosswalks, etc.) including ADA compliance, etc.	Pathways #1
New Pathway Construction	\$ -	\$ 125,000	\$ 125,000					\$ 125,000		\$ 50,000					\$ 175,000	Project activities related to construction of new pathways (e.g., sidewalks, crosswalks, etc.) including ADA compliance, etc.	New Pathways #3
Woodhurst Drive/Lake Park 1 of B&E/5th Parkway - Connecting Corolla Parkway to Office Park Road	\$ -	\$ 125,000	\$ 125,000					\$ 125,000		\$ 50,000					\$ 175,000	Project activities related to construction of new pathways (e.g., sidewalks, crosswalks, etc.) including ADA compliance, etc.	New Pathways #4
William Hillon Parkway (E - Sherer Cove Lane (R 200) to Matthews Drive (R 200) (Phase 1))	\$ -	\$ 100,000	\$ 100,000					\$ 100,000		\$ 50,000					\$ 150,000	Project activities related to construction of new pathways (e.g., sidewalks, crosswalks, etc.) including ADA compliance, etc.	New Pathways #5
TOTAL PATHWAY MANAGEMENT	\$ -	\$ 575,000	\$ 575,000	\$ -	\$ 350,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000		
ROADWAY MANAGEMENT																	
Driveway Acquisition and Paving Program	\$ 750,000	\$ -	\$ 750,000					\$ 750,000							\$ 750,000	Program to acquire and pave the roads and install storm	Roadways #1
Administrative Lane	\$ 450,000	\$ -	\$ 450,000					\$ 450,000							\$ 450,000	Program to acquire and pave the roads and install storm	Roadways #2
First Field Road	\$ 1,100,000	\$ -	\$ 1,100,000					\$ 1,100,000							\$ 1,100,000	Program to acquire and pave the roads and install storm	Roadways #3
CONTRACTS TO BE OBTAINED	\$ 2,279,000	\$ -	\$ 2,279,000					\$ 2,279,000							\$ 2,279,000	Program to acquire and pave the roads and install storm	Roadways #4
TOTAL ROADWAY MANAGEMENT	\$ 3,379,000	\$ -	\$ 3,379,000	\$ -	\$ -	\$ -	\$ -	\$ 3,379,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,379,000		
WILSON HILLON PARKWAY ENHANCEMENTS																	
Orchard University	\$ -	\$ 300,000	\$ 300,000					\$ 300,000							\$ 300,000	Project activities related to enhancement of Orchard University	Pathways #3
Orchard Lighting / Paints / Materials	\$ 79,248	\$ 225,000	\$ 304,248					\$ 304,248							\$ 304,248	Project activities related to enhancement of Orchard University	Pathways #4
Turn Lane Extensions / Curbs and Closures	\$ -	\$ 150,000	\$ 150,000					\$ 150,000							\$ 150,000	Project activities related to enhancement of Orchard University	Roadways #2
Decorative and particular Enhancements	\$ 90,000	\$ 250,000	\$ 340,000					\$ 340,000							\$ 340,000	Project activities related to enhancement of Orchard University	Roadways #2
TOTAL WILSON HILLON PARKWAY ENHANCEMENTS	\$ 169,248	\$ 725,000	\$ 894,248	\$ -	\$ -	\$ -	\$ -	\$ 894,248	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 894,248		
POPPI AVENUE ENHANCEMENTS																	
Poppi Avenue Enhancements	\$ -	\$ 300,000	\$ 300,000		\$ 300,000			\$ 300,000							\$ 300,000	Project activities related to enhancement of Poppi Avenue	Roadways #1
MADY STREET ENHANCEMENTS																	
Mady Street Enhancements	\$ -	\$ 100,000	\$ 100,000					\$ 100,000							\$ 100,000	Project activities related to enhancement of Mady Street	Roadways #1
OTHER PARKWAY ENHANCEMENTS																	
Other Parkway Enhancements	\$ 353,525	\$ -	\$ 353,525					\$ 353,525							\$ 353,525	Project activities related to enhancement of other parkways	Roadways #1
TOTAL ROADWAY MANAGEMENT	\$ 3,841,248	\$ 2,425,000	\$ 6,266,248	\$ -	\$ 650,000	\$ -	\$ -	\$ 4,044,248	\$ 2,425,000	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ 6,412,248		
PARK MANAGEMENT																	
Middlebrook Tract Park & Reservoir (Strategy)	\$ 300,000	\$ 1,300,000	\$ 1,700,000					\$ 1,700,000							\$ 1,700,000	Conceptual design, detailed design, construction documents, & permitting for Middlebrook Tract Park & Reservoir	New Parks #1
Colby Basin Parking Area	\$ -	\$ 100,000	\$ 100,000					\$ 100,000							\$ 100,000	Conceptual design, detailed design, construction documents, & permitting for Colby Basin Parking Area	New Parks #1
Chapin Park	\$ -	\$ 1,996,238	\$ 1,996,238	\$ 38,711			\$ 210,289	\$ 1,748,238							\$ 1,996,238	Conceptual design, detailed design, construction documents, & permitting for Chapin Park	Major Parks #1
Chasing Park	\$ -	\$ 1,996,238	\$ 1,996,238	\$ 31,497			\$ 197,303	\$ 1,748,238							\$ 1,996,238	Conceptual design, detailed design, construction documents, & permitting for Chasing Park	Major Parks #2
Sherer Cove Community Park	\$ -	\$ 300,000	\$ 300,000					\$ 300,000							\$ 300,000	Conceptual design, detailed design, construction documents, & permitting for Sherer Cove Community Park	New Parks #2
Chapin Linear Park	\$ 300,000	\$ -	\$ 300,000					\$ 300,000							\$ 300,000	Conceptual design, detailed design, construction documents, & permitting for Chapin Linear Park	New Parks #3
Personer Family Property Park	\$ -	\$ 700,000	\$ 700,000					\$ 700,000							\$ 700,000	Conceptual design, detailed design, construction documents, & permitting for Personer Family Property Park	New Parks #3
TOTAL PARK MANAGEMENT	\$ 600,000	\$ 3,396,238	\$ 4,044,238	\$ 70,208	\$ -	\$ -	\$ 427,592	\$ 3,616,746	\$ 3,616,746	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ 4,044,238		
INLAND RECREATION ASSOCIATION - CAPITAL REQUEST																	
Rec Center Building Enhancements	\$ -	\$ 150,000	\$ 150,000					\$ 150,000							\$ 150,000	Project activities related to enhancement of Rec Center Building	Building Parks #2
Rec Center Pool Enhancements	\$ -	\$ 84,000	\$ 84,000					\$ 84,000							\$ 84,000	Project activities related to enhancement of Rec Center Pool	Building Parks #2
Park / Event Enhancements	\$ -	\$ 125,000	\$ 125,000					\$ 125,000							\$ 125,000	Project activities related to enhancement of Park / Event	Building Parks #2
TOTAL INLAND RECREATION ASSOCIATION - CAPITAL REQUEST	\$ -	\$ 359,000	\$ 359,000	\$ -	\$ -	\$ -	\$ -	\$ 359,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 359,000		

PROJECTS	FUNDING SOURCES										TOTAL RESOURCES	GRANT DETAIL	PROJECT SCOPE	TRAINING COMMISSION PRIORITY						
	FY23 CARRY FORWARD	FY23 BUDGET (NEW MONEY)	FY23 TOTAL	GENERAL FUND	GENERAL OBLIGATION BONDS	ELECTRIC FRANCHISE FEE	AT&T BEACH FEE	HOSPITALITY TAX	TELECOM TAX	ROAD USAGE FEE					TIF REV	HVI TRAFFIC IMPACT FEE	BEAUFORT PARK IMPACT FEE	STORMWATER FEES	SALE OF LAND	UTILITY TAX CREDITS
Public Art Program	\$ -	\$ 23,000	\$ 23,000					\$ 23,000									\$ 23,000	Public art program installation of public art pieces located to or within the park.		
Street Park Enhancements	\$ 150,000	\$ 150,000	\$ 300,000		\$ 250,000			\$ 50,000									\$ 250,000	Street park enhancements including street furniture, lighting, benches, etc.	Existing Parks #1	
TOTAL PARK MANAGEMENT	\$ 1,150,000	\$ 7,166,476	\$ 8,316,476	\$ 92,232	\$ 750,000	\$ 1,607,772	\$ 100,000	\$ 4,914,658	\$ -	\$ -	\$ 500,000	\$ -	\$ 399,000	\$ -	\$ -	\$ -	\$ 341,500	\$ 8,716,476		
FACILITY AND EQUIPMENT MANAGEMENT	\$ -	\$ -	\$ 380,000	\$ 380,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 380,000	Town Hall Security and Facility Enhancements	Existing Facilities #2
Course Discovery Museum - Ogilvie Projects:																				Existing Facilities #3
- Accessible Parking	\$ -	\$ 15,000	\$ 15,000					\$ 15,000									\$ 15,000	Accessible parking improvements including wheelchair ramps, etc.		
- Audiovisual Booth	\$ -	\$ 2,500	\$ 2,500					\$ 2,500									\$ 2,500	Audiovisual booth for presentations.		
- Reception LAB	\$ -	\$ 4,500	\$ 4,500					\$ 4,500									\$ 4,500	Reception lab for presentations.		
- Restroom	\$ -	\$ 1,000	\$ 1,000					\$ 1,000									\$ 1,000	Restroom improvements.		
- Storage	\$ -	\$ 2,000	\$ 2,000					\$ 2,000									\$ 2,000	Storage improvements.		
- Miscellaneous site improvements / HVAC upgrades	\$ -	\$ 23,500	\$ 23,500					\$ 23,500									\$ 23,500	Miscellaneous site improvements / HVAC upgrades.		
- Total Course Discovery Museum - Ogilvie Projects	\$ -	\$ 48,500	\$ 48,500					\$ 48,500									\$ 48,500			
IT Equipment and Software:																				
- Server Room Renovation	\$ 325,000	\$ -	\$ 325,000					\$ 325,000									\$ 325,000	Server room renovation including server racks, etc.		
- IT Help Desk	\$ 140,000	\$ -	\$ 140,000					\$ 140,000									\$ 140,000	IT help desk services.		
- IT Help Desk Center (includes 2) & Help Center	\$ 74,000	\$ -	\$ 74,000					\$ 74,000									\$ 74,000	IT help desk center including staff, etc.		
- New LAN and host for GIS	\$ 80,000	\$ -	\$ 80,000					\$ 80,000									\$ 80,000	New LAN and host for GIS.		
- UPS Replacement for 811 Data Center	\$ 35,000	\$ -	\$ 35,000					\$ 35,000									\$ 35,000	UPS replacement for 811 Data Center.		
- UPS Replacement for 811 Data Center	\$ 150,000	\$ -	\$ 150,000					\$ 150,000									\$ 150,000	UPS replacement for 811 Data Center.		
- Fleet Maintenance Equipment	\$ -	\$ 50,000	\$ 50,000					\$ 50,000									\$ 50,000	Fleet maintenance equipment.		
- Fleet Maintenance Equipment	\$ -	\$ 20,000	\$ 20,000					\$ 20,000									\$ 20,000	Fleet maintenance equipment.		
- Total IT Equipment and Software	\$ -	\$ 575,000	\$ 575,000					\$ 575,000									\$ 575,000			
Security Cameras - Sheriff's Office Community Park	\$ -	\$ 150,000	\$ 150,000					\$ 150,000									\$ 150,000	Security cameras at Sheriff's Office Community Park.		
Accommodate Paces / Modern Classic Motor Site Enhancements	\$ 300,000	\$ -	\$ 300,000					\$ 300,000								\$ 300,000	\$ 300,000	Accommodate Paces / Modern Classic Motor Site Enhancements		
Fire Hydrant Expansion	\$ 50,000	\$ -	\$ 50,000					\$ 50,000									\$ 50,000	Fire hydrant expansion.		
44C Canopy Feasibility Study	\$ -	\$ 200,000	\$ 200,000					\$ 200,000									\$ 200,000	44C Canopy Feasibility Study		
Stormwater Project	\$ -	\$ 600,000	\$ 600,000					\$ 600,000									\$ 600,000	Stormwater project.		
PROJECT M&P-D	\$ -	\$ 822,000	\$ 822,000					\$ 822,000									\$ 822,000	PROJECT M&P-D		
PROJECT PVD	\$ -	\$ 897,000	\$ 897,000					\$ 897,000									\$ 897,000	PROJECT PVD		
TOTAL FACILITY AND EQUIPMENT MANAGEMENT	\$ 1,645,000	\$ 2,838,200	\$ 4,483,200	\$ 50,000	\$ 1,050,000	\$ -	\$ -	\$ 346,000	\$ -	\$ -	\$ -	\$ -	\$ 40,500	\$ 2,089,000	\$ -	\$ 300,000	\$ -	\$ 3,884,200		
VEHICLE MANAGEMENT	\$ 4,201,868	\$ 2,300,000	\$ 6,501,868					\$ 6,501,868									\$ 6,501,868			
- Town Vehicle Replacement	\$ 27,800	\$ -	\$ 27,800					\$ 27,800									\$ 27,800	Town vehicle replacement.		
- Fire Rescue (Specialty Vehicles) (Rescue Truck)	\$ 70,000	\$ -	\$ 70,000					\$ 70,000									\$ 70,000	Fire rescue specialty vehicles.		
- Fire (Rescue Specialty Vehicles) (Dis. Training vehicle)	\$ 60,000	\$ -	\$ 60,000					\$ 60,000									\$ 60,000	Fire rescue specialty vehicles.		
- Sheriff Vehicle Replacement - Equipment (Escort)	\$ 27,800	\$ -	\$ 27,800					\$ 27,800									\$ 27,800	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Equipment (Escort)	\$ 27,800	\$ -	\$ 27,800					\$ 27,800									\$ 27,800	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Administration Services (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Facilities Management (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
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- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle Replacement - Sheriff's Office (Escort)	\$ 18,000	\$ -	\$ 18,000					\$ 18,000									\$ 18,000	Sheriff vehicle replacement.		
- Sheriff Vehicle																				

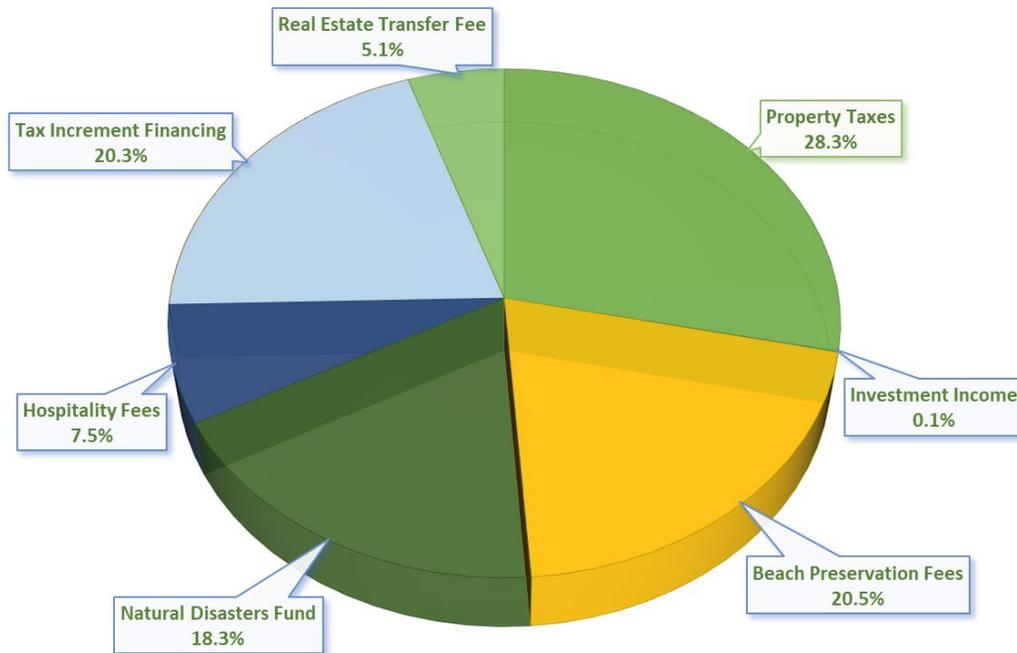
Capital Improvements Program (CIP) Highlights

The Capital Improvements Plan (CIP) includes:

- Beach Management and Monitoring to prepare for the FY25 Renourishment preparation
- Pathway accessibility and safety enhancements, and new pathway segment survey, design and construction to expand our pathway network
- Dirt Road Acquisition and Paving program to include Mitchelville Ln, Pine Field Rd, and other qualifying roads to be determined
- Other Roadway enhancements
- William Hilton Parkway Corridor Pedestrian and Vehicular Enhancements from Sea Pines Circle to Spanish Wells, including Beach City Road to Dillon Road improvements, targeting safety, beautification and consistency
- Crosswalk Uniformity throughout the Island, and expansion of non-signalized Crosswalk lighting to enhance pedestrian safety
- New roadway turn lane extensions, curb and gutter, and streetscape improvements
- Pope Avenue improvements targeting safety (including bike-pedestrian safety), beautification and consistency
- Main Street study Whooping Crane to Wilborn (predicated on acceptance of public right of way), to include right of way acquisition, design for the roadway, pathways, streetscape and drainage
- Mid-Island Tract Park & Development to include conceptual and detailed design, construction documents & permitting
- Coligny Beach Parking Improvements to signage, landscaping, walkways, and pavement for consistency and aesthetics from the Low Country Celebration park to the HAWK signal crosswalk
- Chaplin Park and Crossings Park Renovations – master planning, design, concept development, and permitting
- Shelter Cove Community Park design, permitting, and construction of Phase 1 of the park expansion
- Chaplin Linear Park revisions of detailed design, construction documents, and permitting
- Patterson Family Property Park, partially funded by CDBG, for design and construction during FY22
- Island Recreation Association and Coastal Discovery Museum’s capital projects and improvements
- Installation of public art pieces donated to or curated by the Town
- General park upgrades, facilities and improvements at existing parks
- Town Hall security and facility enhancements
- IT equipment including new cloud based hosting of Town and Fire Rescue systems for emergency readiness, equipment and systems for Fire Rescue Public Safety, 911 Data Center, and MDT laptops for all Apparatus
- Additional security cameras for Shelter Cove Community Park
- Automobile Place / Modern Classic Motors Site Improvements including relocated site access to Main Street, demolition of pavements from prior development
- Fire Hydrant Expansion Initiative
- Feasibility study of the existing Arts Campus site including expansion options

Sources of Funds – Debt Service Fund
Debt Service Fund Proposed Revenues

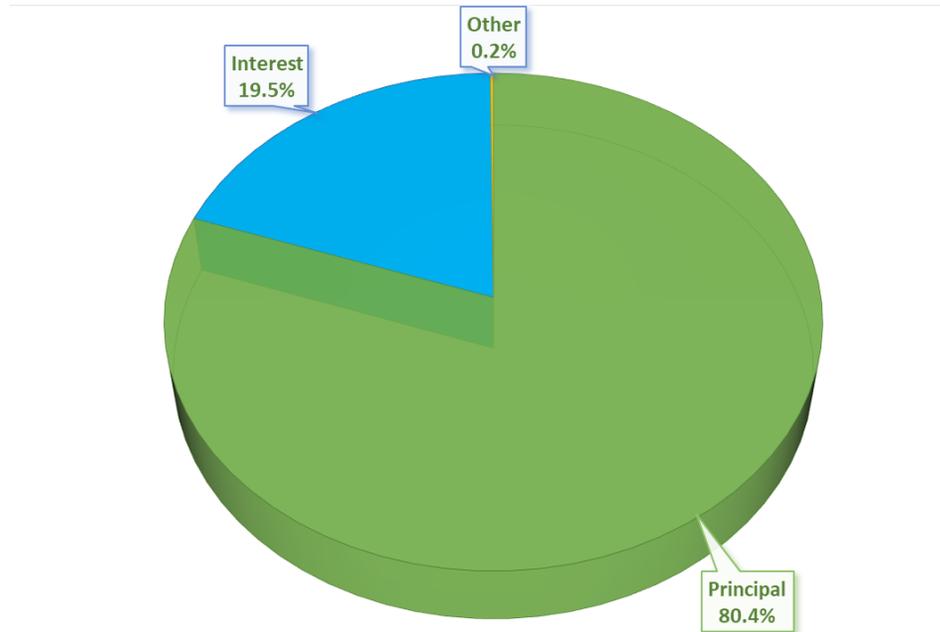
Fiscal Year 2022 - \$19,344,566



	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	% Change FY 2021 Original	% Change FY 2021 Revised	% of Budget
Property Taxes	\$ 5,360,838	\$ 5,360,838	\$ 5,477,158	2.2%	2.2%	28.3%
Investment Income	60,000	60,000	12,000	-80.0%	-80.0%	0.1%
Prior Year Funds	336,081	336,081	-	-100.0%	-100.0%	0.0%
Transfers In:						
Beach Preservation Fees	3,975,850	3,975,850	3,959,125	-0.4%	-0.4%	20.5%
Natural Disasters Fund	3,537,265	3,537,265	3,535,665	0.0%	0.0%	18.3%
Hospitality Fees	1,629,650	1,629,650	1,446,406	-11.2%	-11.2%	7.5%
Tax Increment Financing	3,926,703	3,926,703	3,927,712	0.0%	0.0%	20.3%
Real Estate Transfer Fee	2,608,613	2,608,613	986,500	-62.2%	-62.2%	5.1%
Lease Revenue	65,000	65,000	-	-100.0%	-100.0%	0.0%
Total Revenues	21,500,000	21,500,000	19,344,566	-10.0%	-10.0%	100.0%

Uses of Funds – Debt Service Fund
 Debt Service Fund Proposed Expenditures

Fiscal Year 2022 - \$19,344,566



	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Proposed Budget	% Change FY 2021 Original	% Change FY 2021 Revised	% of Budget
Principal	\$ 15,560,000	\$ 15,560,000	\$ 15,545,000	-0.1%	-0.1%	80.4%
Interest	4,600,000	4,600,000	3,769,566	-18.1%	-18.1%	19.5%
Other	1,340,000	1,340,000	30,000	-97.8%	-97.8%	0.2%
Total Expenditures	21,500,000	21,500,000	19,344,566	-10.0%	-10.0%	100.0%

Debt Service Fund Highlights

- No new bonds are planned for this year
- The budget includes both General Obligation (GO) and Special Revenue bonds
- The FY 2022 budget is less than the prior year
- The Town will seek out refunding opportunities
- Stormwater bonds are paid through the Stormwater fund

Uses of Funds – Debt Service Fund

Debt Service Fund Payments

	FY 2022		
	Interest	Principal	Total
Debt Service Payments - (without Stormwater Bonds)			
General Obligation Bonds			
Series 2016 General Obligation Referendum Refunding Bonds (\$13,080,000)	\$ 52,425	\$ 765,000	\$ 817,425
Series 2016 General Obligation Referendum Refunding Bonds (\$9,035,000)	215,838	585,000	800,838
Series 2009 General Obligation Non-Referendum Refunding Bonds (\$5,005,000)	54,906	430,000	484,906
Series 2016 General Obligation Referendum Bonds (\$5,770,000)	61,500	925,000	986,500
Series 2020A General Obligation Referendum Refunding Bonds (\$5,830,000)- to 2020A	273,600	605,000	878,600
Series 2013A General Obligation Referendum Bonds (\$5,000,000) - non-refunded	19,167	186,111	205,278
Series 2013B General Obligation Non-Referendum Bonds (\$4,000,000) - non-refunded	15,333	148,889	164,222
Series 2017A General Obligation Non-Referendum Bonds (\$27,310,000)	926,069	640,000	1,566,069
Series 2017B General Obligation Disaster Recovery Bonds (\$18,000,000)	140,665	3,395,000	3,535,665
Series 2020B General Obligation Referendum Bonds (\$6,285,000)	101,920	85,000	186,920
Series 2019 GO Obligation Bonds (\$5,000,000)	174,900	180,000	354,900
Total General Obligation Bonds	\$ 2,036,323	\$ 7,945,000	\$ 9,981,323
Revenue / Special Obligation Bonds			
Series 2019 Special Obligation Bonds (Hospitality Tax) (\$16,520,000)	\$ 371,406	\$ 1,075,000	\$ 1,446,406
Series 2017C Special Obligation USCB Tax Increment Bonds (\$28,530,000)	267,712	3,660,000	3,927,712
Series 2017B Special Obligation Bonds (Beach Preservation Fee) (\$30,075,000)	1,094,125	2,865,000	3,959,125
Total Revenue / Special Obligation Bonds	\$ 1,733,243	\$ 7,600,000	\$ 9,333,243
Grand Total - Existing Debt	\$ 3,769,566	\$ 15,545,000	\$ 19,314,566
Stormwater debt is accounted for in the Stormwater Fund. Outstanding Stormwater debt are these two special revenue bonds:			
Stormwater Bonds			
Series 2021 Special Obligation Bonds (Stormwater) (\$5,630,000)	\$ 38,263	\$ 905,000	\$ 943,263
Series 2018 Special Obligation Bonds (Stormwater) (\$3,200,000)	\$ 62,195	\$ 300,000	\$ 362,195
Total Stormwater Special Obligation Bonds	\$ 100,458	\$ 1,205,000	\$ 1,305,458

Note: No new bonds are proposed for FY22 – unless we see a refunding opportunity – which will be brought for consideration separately. A lease purchase option is being proposed for new fire trucks from HTAX.



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